

Permit No. _____

UTILITY USE OR RIGHT -OF-WAY PERMIT APPLICATION

STATE OF LOUISIANA
PARISH OF CALCASIEU
CITY OF SULPHUR
DEPARTMENT OF PUBLIC WORKS

WHEREAS; _____
(Name of Applicant)

hereinafter termed the applicant, requests permission and authority to construct, operate, and maintain the following described project:

in the right-of-way of City Street or Public Road in the City of Sulphur, Louisiana, located as follows: _____

NOTICE: A sketch of location needs to be submitted with permit.

The Applicant will be subcontracting the work to:

Subcontractor Name Phone Number

Subcontractor Address

Subject to the following restrictions:

1. That the rights and privileges granted herein shall be nonexclusive.
2. That all fixtures and appurtenances thereto, after having been erected, shall at all times be subject to inspection and the right is reserved to require such changes, additions, repairs and relocations to be made as may at any time be considered necessary to permit the relocation, reconstruction, widening, improving and maintaining of the street, public road, water or wastewater utility, or drainage and to provide proper and safe protection to life and property on or adjacent to the street or public road, or in the interest of safety to traffic on the street or public road, and that the cost of making such changes, additions, repairs and relocations shall be borne by the applicant.

3. That the proposed facilities or their operation or their maintenance shall not unreasonably interfere with the facilities, or the operation or maintenance of the facilities of other persons, firms or corporations previously issued permits of use and occupancy, and that the proposed facilities shall not be dangerous to persons or property using or occupying the street or public road or using facilities constructed under previously granted permits of use and occupancy.
4. That clearance, types of construction and other specifications shall be in accordance with the provisions of the National Safety Code for supply and communication lines, and for all other facilities, and shall be in accordance with accepted standard practice.
5. That data relative to the proposed location, relocation and design of fixtures or appurtenances as may be required by the Director of Public Works shall be furnished to the Director of Public Works by the applicant free of cost, and that the applicant shall make any and all changes or additions necessary to make the proposed fixtures and appurtenances thereto satisfactory to the Director of Public Works.
6. That the felling or trimming of trees and shrubs on the street or public road right-of-way is expressly prohibited unless authorized by the Public Works Director
7. That the applicant agrees to hold harmless the City of Sulphur and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.
8. That the standards for installations or construction on streets or public roads that are printed on this form shall be strictly adhered to and that if none of these apply, such standards and specifications as do apply shall be attached to and become a part of the application for permit and the amount of guarantee deposit required to ensure the satisfactory completion of the work shall be fixed by the Director of Public Works.
9. *Written notification requirements.* Written notification shall include, but not be limited to, the following information:
 - a. Company name;
 - b. Subcontractor, if applicable;
 - c. City street name;
 - d. Location of work;
 - e. Date work to be done;
 - f. Description of work to be done;
 - g. Estimated completion date, if requested; and
 - h. Emergency contact in the event of disruption of existing services or property damage.

This permit is hereby submitted, and its provision agreed to this _____ day of _____, 2024.

Signed: _____
(Owner)

Address: _____

Point of Contact: _____

Phone Number: _____

Email: _____

Amount of guarantee deposit accompanying application: \$ _____

Please submit permit applications to:
 Steve Wilson: swilson@sulphur.org
 Andrea Moreno: amoreno@sulphur.org
 Permits Department: permits@sulphur.org

Permit granted this _____ day of _____, 20____, subject to the following conditions:

1. Prior to performing any excavations, the applicant is required to call Louisiana one, if applicable and obtain approvals from the Louisiana Department of Transportation and Development (LA DOTD), if required, prior to starting construction on project.
2. Work must commence within two weeks of issuance of this permit. All improvements must be placed back to the original condition in accordance with Chapter 18, Article IV of the Code of Ordinances.
3. Other:

Notify the Director of Public Works or their designee at least two days before the actual construction will start, in order that he may have a representative on the ground to see that work is done in accordance with the Code of Ordinances of the City of Sulphur. One week notice is requested for any roadwork that will result in a lane or road closures.

City of Sulphur, Louisiana

City of Sulphur, Louisiana

By: _____
 Director of Public Works (or designee)

By: _____
 Permits Division

Guarantee Escrow Deposit Requirements	
Length of Total Infrastructure	Amount of Deposit
100 miles or more	\$50,000.00
25 – 99 miles	\$22,500.00
Less than 25	\$5,000.00

City of Sulphur Official Use

Length installed within City right-of-way: _____ ft

Fee Type	Amount	Date Received	Cashier Check #
Permit Fee	\$150.00		
Annual Fee			
Guarantee Escrow Deposit			
Aerial Supply & Communication Lines	Amount	Date Received	Cashier Check #
Escrow Deposit	\$500		
Landscaping	Amount	Date Received	Cashier Check #
Escrow Deposit	\$200		