



**Sulphur Municipal Fire and Police  
Civil Service Board**

PO Box 1309

Sulphur, LA 70664

Phone: (337) 888-5352; Fax: (337) 533-9318

Email: [Civilservicesecretary@sulphur.org](mailto:Civilservicesecretary@sulphur.org)



## **AGENDA**

The Sulphur Municipal Fire and Police Civil Service Board will meet in **SPECIAL MEETING** on Wednesday, August 18, 2021. The meeting will be held via teleconference at 5:30 pm.

1. ROLL CALL
2. APPROVAL OF AGENDA
3. NEW BUSINESS
  - A. INTENTION TO ADOPT BOARD RULE XII, SECTION 1 (N) COVID-19 SPECIAL EMERGENCY LEAVE WITH PAY (POSTING NOTICE ATTACHED)
4. ADJOURN

**DO NOT REMOVE BY ORDER OF  
THE SULPHUR MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD**



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Mike Granger, Chairman  
Chris Vice, Vice Chairman  
Mary Caesar, Member  
Thomas Bourgeois, Member  
John Wall, Police Representative

August 13, 2021

Dear Sir or Madam:

Due to the safety of our board members and first responders, as well as in adherence to Proclamation (145-JBE-2021) issued by Governor John Bel Edwards on August 6, 2021, the Sulphur Municipal Fire and Police Civil Service Board is unable to hold a public meeting at its public location as prescribed in the rules of this board. However, in accordance with Extension of Emergency Provisions Due to COVID-19 Public Health Emergency, *Proclamation Number 145-JBE-2021, Section 7*.

WHEREAS, all state agencies, boards and commissions, and local political subdivisions of the state shall provide for attendance at essential governmental meetings via teleconference or video conference and such attendance shall be allowed during the pendency of this emergency. All efforts shall be made to provide for observation and input by members of the public. Before any meeting conducted pursuant to this section, the state agency, boards and commission, or local political subdivision of the state shall first provide a written certification that it will otherwise be unable to operate due to quorum requirements. Such certification shall be posted at the same time and in the same manner as the agenda for the meeting. Nothing in this order shall be interpreted to waive any notice requirements.

**Pursuant to Proclamation Number 145-JBE-2021, the Sulphur Municipal Fire and Police Civil Service Board will be meeting via teleconference on Wednesday, August 18, 2021, at 5:30 pm.**

Please see agenda, attached, for further information regarding this meeting. If you have any questions regarding this notice, please do not hesitate to contact the Board Secretary, Lee Ann Hebert by email at [Civilservicesecretary@sulphur.org](mailto:Civilservicesecretary@sulphur.org).

If you would like to join in on the teleconference, contact the Board Secretary by email with your phone number to be added.

**By Direction of the Chairman, Mike Granger**

A handwritten signature in blue ink that reads "Lee Ann Hebert".

Lee Ann Hebert  
Board Secretary

# **NOTICE OF PUBLIC HEARING**

(PROPOSED REVISIONS TO THE CIVIL SERVICE BOARD RULES)

The Sulphur Municipal Fire and Police Civil Service Board will hold a public hearing to consider the adoption of the proposed rule of the civil service board rules. Unless cause is shown at this time why these amendments should not be adopted, the board will proceed to approve the adoption of the amendments in their proposed or revised form.

**This hearing will be held via teleconference on August 18, 2021 at 5:30pm.**

## **PROPOSED RULE:**

### **RULE XII, SECTION 1 (N)**

#### **N. COVID-19 SPECIAL EMERGENCY LEAVE WITH PAY**

An employee who suffers an injury or illness arising out of and in the course of employment, shall receive time off with pay and not be required to use sick leave, annual leave, or compensatory leave if the employee meets one of the following criteria:

- a) Is quarantined at the direction of the employer due to confirmed or suspected COVID-19 exposure.
- b) Receives a COVID-19 diagnosis from a physician.
- c) Receives a presumptive positive COVID-19 test.
- d) Receives a laboratory-confirmed COVID-19 diagnosis.

#### **Duration of Rule:**

**This Rule is effective prospectively upon adoption by the board on August 18, 2021. The provisions of this Rule shall be effective or extended by any subsequent Proclamations authorized by the Governor of the State of Louisiana.**

This hearing will be held via teleconference at 5:30pm on Wednesday, August 18, 2021. Contact the Board Secretary, Lee Ann Hebert at [Civilservicesecretary@sulphur.org](mailto:Civilservicesecretary@sulphur.org), or at 337-888-5352 to be added.

Unless cause is shown at this time why these changes should not be adopted, the board will proceed to adopt the changes in their proposed or revised form.

**POST THIS NOTICE FROM 8/13/2021 THROUGH 8/18/2021**

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