

October 13, 2020

The City Council of the City of Sulphur, Louisiana, met in regular session at its regular meeting place in the Council Chambers, Sulphur, Louisiana, on October 13, 2020 at 5:30 p.m., after full compliance with the convening of said meeting with the following members present:

DRU ELLENDER, Council Representative of District 1
MIKE KOONCE, Council Representative of District 2
MELINDA HARDY, Council Representative of District 3
JOY ABSHIRE, Council Representative of District 4
MANDY THOMAS, Council Representative of District 5

After the meeting was called to order and the roll called with the above result, prayer was led by Mrs. Ellender, followed by the reciting of the Pledge of Allegiance led by Mrs. Thomas.

The Chairman asked if there were any changes to the minutes of the previous meeting. With no changes made, motion was made by Mrs. Hardy seconded by Mrs. Abshire that the minutes stand as written. Motion carried unanimously.

The Chairman then asked if there were any changes to the agenda. Motion was made by Mrs. Hardy seconded by Mrs. Ellender that item #1 be removed from the agenda:

Braylon Harris, candidate for U.S. Congress

Motion carried unanimously.

Motion was then made by Mrs. Hardy seconded by Mrs. Ellender that item #10A be added to the agenda:

Resolution authorizing the Request for Proposals for an administration building and Lab for the wastewater plant due to damages to their existing facility from Hurricane Laura.

Mr. Koonce stated that this item was being added to the agenda since the agenda was already published at the time this information was received. There were not any comments from the public.

Motion carried unanimously.

Motion was then made by Mrs. Ellender seconded by Mrs. Thomas that the agenda stand as amended.

Motion carried unanimously.

The first item on the agenda is a public hearing on ordinance concerning the temporary suspension of applicable zoning ordinance to allow for temporary placement of travel trailers, motor homes, and/or mobile homes on residential property for living purposes during reconstruction of damages caused by Hurricane Laura. Motion was made by Mrs. Abshire seconded by Mrs. Thomas that the following ordinance be adopted to-wit:

ORDINANCE NO. 1693, M-C SERIES

ORDINANCE CONCERNING THE TEMPORARY SUSPENSION OF APPLICABLE ZONING ORDINANCE TO ALLOW FOR TEMPORARY PLACEMENT OF TRAVEL TRAILERS, MOTOR HOMES, AND/OR MOBILE HOMES ON RESIDENTIAL PROPERTY FOR LIVING PURPOSES DURING RECONSTRUCTION OF DAMAGES CAUSED BY HURRICANE LAURA.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby temporarily suspend applicable zoning ordinance to allow for temporary placement of travel trailers, motor homes, and/or mobile homes on residential property for living purposes during reconstruction of damages caused by Hurricane Laura as follows:

- (a) That Article IV, Part 3, Section 1, Residential District, be and is hereby temporarily suspended to allow one travel trailer, motor home and/or mobile home on residential lots for a limited period of six months for the purpose of temporary family housing during the reconstruction of single family residences due to damages caused by Hurricane Laura;
- (b) A permit authorizing the placement of each travel trailer, motor home and/or mobile home shall be obtained from the City of Sulphur at no cost;
- (c) All travel trailers, motor homes and/or mobile homes shall be connected to City water and sewage and the required deposit shall be waived;
- (d) The placement of more than one (1) travel trailer, motor home and/or mobile home on one (1) residential lot shall be subject to further authorization only from the Land Use Commission and City Council;
- (e) The provisions of this ordinance may be utilized by the City to authorize for six months the placement of one travel trailer or motor home on a vacant lot in a mobile home park.
- (f) That the extension of a six (6) month temporary permit shall be subject to Administrative approval. An extension beyond one (1) year shall be authorized only by the Land Use Commission and City Council;
- (g) That the requirements of Article IV, Part 3, Section 1 and 2, regarding Development Standards shall be waived;

A vote was then called with the results as follows:

YEAS: Mrs. Ellender, Mr. Koonce, Mrs. Hardy, Mrs. Abshire, Mrs. Thomas

NAYS: None

ABSENT: None

And the said ordinance was declared duly adopted on this 13th day of October, 2020.

ATTEST:

ARLENE BLANCHARD, Clerk

MIKE KOONCE, Chairman

The next item on the agenda is a public hearing on ordinance authorizing Mayor Danahay to sign contract with a Public Adjuster. Cade Cole, City Attorney, stated that this company will assist with insurance claims for the recent hurricanes. Motion was made by Mrs. Ellender seconded by Mrs. Hardy that the following ordinance be adopted to-wit:

ORDINANCE NO. 1964, M-C SERIES

ORDINANCE AUTHORIZING MAYOR MIKE DANAHAY TO SIGN CONTRACT WITH A PUBLIC ADJUSTER.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Mike Danahay to sign contract with Jansen Adjusters, International.

A vote was then called with the results as follows:

YEAS: Mrs. Ellender, Mr. Koonce, Mrs. Hardy, Mrs. Abshire, Mrs. Thomas

NAYS: None

ABSENT: None

And the said ordinance was declared duly adopted on this 13th day of October, 2020.

ATTEST:

ARLENE BLANCHARD, Clerk

MIKE KOONCE, Chairman

The next item on the agenda is an introduction of ordinance providing for the continuation of the levy and collection of a one-half percent (1/2%) sales and use tax by the City of Sulphur for an additional 10-year period. Motion was made by Mrs. Hardy seconded by Mrs. Abshire that the following ordinance be introduced:

ORDINANCE PROVIDING FOR THE CONTINUATION OF THE LEVY AND COLLECTION OF A ONE-HALF PERCENT (1/2%) SALES AND USE TAX BY THE CITY OF SULPHUR FOR AN ADDITIONAL 10-YEAR PERIOD.

Motion was then made by Mrs. Hardy seconded by Mrs. Abshire that the said ordinance be filed and remain on file with the Clerk of the Council, in final form, for public inspection and that the Mayor is hereby authorized and instructed to publish the Public Notice of Introduction of the above proposed

ordinance in "The Southwest Daily News", the official journal of the City of Sulphur, Louisiana, and that the said Notice of Introduction of the above ordinance is substantially in the following form:

PUBLIC NOTICE

PUBLIC NOTICE is hereby given, in accordance with Section 2-12B of the Home Rule Charter of the City of Sulphur, the following ordinance:

ORDINANCE PROVIDING FOR THE CONTINUATION OF THE LEVY AND COLLECTION OF A ONE-HALF PERCENT (1/2%) SALES AND USE TAX BY THE CITY OF SULPHUR FOR AN ADDITIONAL 10-YEAR PERIOD.

A public hearing on said ordinance will be held at 5:30 p.m. on the 9th day of November, 2020, in the City of Sulphur Council Chambers in Sulphur, Louisiana.

CITY OF SULPHUR, LOUISIANA

BY: _____

MIKE KOONCE, Chairman

Motion carried.

The next item on the agenda is a resolution authorizing Mayor Danahay to sign the Federally Funded Public Assistance State Agreement for FEMA-DR-4559-LA. Motion was made by Mrs. Abshire seconded by Mrs. Ellender that the following resolution be adopted to-wit:

RESOLUTION NO. 3339, M-C SERIES

Resolution authorizing Mayor Mike Danahay to sign the Federally Funded Public Assistance State Agreement for FEMA-DR-4559-LA.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Mike Danahay to sign the Federally Funded Public Assistance State Agreement for FEMA-DR-4559-LA.

A vote was then called with the results as follows:

YEAS: Mrs. Ellender, Mr. Koonce, Mrs. Hardy, Mrs. Abshire, Mrs. Thomas

NAYS: None

ABSENT: None

And the said resolution was declared duly adopted on this 13th day of October, 2020.

ATTEST:

ARLENE BLANCHARD, Clerk

MIKE KOONCE, Chairman

The next item on the agenda is a resolution re-appointing Wilmer Dugas to the West Calcasieu Port, Harbor and Terminal District. Motion was made by Mrs. Ellender seconded by Mrs. Hardy that the following resolution be adopted to-wit:

RESOLUTION NO. 3340, M-C SERIES

Resolution re-appointing Wilmer Dugas to the West Calcasieu Port, Harbor and Terminal District.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby re-appoint Wilmer Dugas to the West Calcasieu Port, Harbor and Terminal District with term to expire October, 2025.

A vote was then called with the results as follows:

YEAS: Mrs. Ellender, Mr. Koonce, Mrs. Hardy, Mrs. Abshire, Mrs. Thomas

NAYS: None

ABSENT: None

And the said resolution was declared duly adopted on this 13th day of October, 2020.

ATTEST:

ARLENE BLANCHARD, Clerk

MIKE KOONCE, Chairman

The next item on the agenda is a resolution appointing members to the Sulphur Industrial Development Board pursuant to LA HB 537. Motion was made by Mrs. Hardy seconded by Mrs. Abshire that the following resolution be adopted to-wit:

RESOLUTION NO. 3341, M-C SERIES

Resolution appointing members to the Sulphur Industrial Development Board.

WHEREAS, pursuant to Louisiana House Bill 537, the total membership of the Board shall be 5 members.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby appoint the following members to the Sulphur Industrial Development Board:

<u>Member</u>	<u>Term Expires</u>
Tommy Bourgeois	10/2021
Sam Mesuch	10/2022
John Hardy, Jr.	10/2023
Donna Brown	10/2024
Seth Gilmore	10/2025

A vote was then called with the results as follows:

YEAS: Mrs. Ellender, Mr. Koonce, Mrs. Hardy, Mrs. Abshire, Mrs. Thomas

NAYS: None

ABSENT: None

And the said resolution was declared duly adopted on this 13th day of October, 2020.

ATTEST:

ARLENE BLANCHARD, Clerk

MIKE KOONCE, Chairman

The next item on the agenda is a resolution authorizing the Request for Proposals for remediation of City owned property due to Hurricane Laura. Motion was made by Mrs. Ellender seconded by Mrs. Hardy that the following resolution be adopted to-wit:

RESOLUTION NO. 3342, M-C SERIES

Resolution authorizing the Request for Proposals for remediation of City owned property due to Hurricane Laura.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize the Request for Proposals for remediation of City owned property due to Hurricane Laura, quantities and specifications on file with the Purchasing Agent of the City of Sulphur, Louisiana, 101 North Huntington Street, Sulphur, LA 70663 or online at BidXpress.

BE IT FURTHER RESOLVED that the advertisement of Request for Proposals will be in “The Southwest Daily News, the official journal of the City of Sulphur, in three separate publications, giving notice as follows:

REQUEST FOR PROPOSALS

Request for Proposals for remediation of City owned property due to Hurricane Laura, will be received by the Clerk of the Council until October 23, 2020, at 10:15 a.m. at which time Proposals will be opened and read aloud in an open and public session to be conducted by the Director of Public Works in the Conference Room at the City Hall. Proposals are also available electronically at www.bidexpress.com; free membership is required to access. Said proposals to be in accordance with the quantities and specifications on file with the Purchasing Agent of the City of Sulphur, Louisiana 70663 or online at BidXpress.

A vote was then called with the results as follows:

YEAS: Mrs. Ellender, Mr. Koonce, Mrs. Hardy, Mrs. Abshire, Mrs. Thomas

NAYS: None

ABSENT: None

And the said resolution was declared duly adopted on this 13th day of October, 2020.

ATTEST:

ARLENE BLANCHARD, Clerk

MIKE KOONCE, Chairman

The next item on the agenda is a resolution approving liquor license for Sundown Super Saver #4, 1600 Maplewood Drive. Arlene Blanchard, Council Clerk, stated that the Episcopal Church next door and the daycare both submitted letters of approval for this business. Motion was made by Mrs. Abshire seconded by Mrs. Thomas that the following resolution be adopted to-wit:

RESOLUTION NO. 3343, M-C SERIES

Resolution approving liquor license for Sundown Super Saver #4 located at 1600 Maplewood Drive.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby approve liquor license for Sundown Super Saver #4 located at 1600 Maplewood Drive.

A vote was then called with the results as follows:

YEAS: Mrs. Ellender, Mr. Koonce, Mrs. Hardy, Mrs. Abshire, Mrs. Thomas

NAYS: None

ABSENT: None

And the said resolution was declared duly adopted on this 13th day of October, 2020.

ATTEST:

ARLENE BLANCHARD, Clerk

MIKE KOONCE, Chairman

The next item on the agenda is a resolution authorizing Mayor Mike Danahay to apply with the Calcasieu Parish Road and Drainage Trust Fund for Mimosa Heights Phase 2 Street Improvements. Motion was made by Mrs. Hardy seconded by Mrs. Abshire that the following resolution be adopted to-wit:

RESOLUTION NO. 3344, M-C SERIES

Resolution authorizing Mayor Mike Danahay to apply with the Calcasieu Parish Road and Drainage Trust Fund for Mimosa Heights Phase 2 Street Improvements.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, in regular session convened that Mayor Mike Danahay be authorized and empowered to apply with the Calcasieu Parish Road and Drainage Trust Fund for a grant to rehabilitate West Mimosa Drive, South Mimosa Drive, and Morgan Road.

BE IT FURTHER RESOLVED that the city's application reflect an 72% share to the city in the amount of \$439,000 and a 28% share to the parish in the amount of \$171,000.

A vote was then called with the results as follows:

YEAS: Mrs. Ellender, Mr. Koonce, Mrs. Hardy, Mrs. Abshire, Mrs. Thomas

NAYS: None

ABSENT: None

And the said resolution was declared duly adopted on this 13th day of October, 2020.

ATTEST:

ARLENE BLANCHARD, Clerk

MIKE KOONCE, Chairman

The next item on the agenda is a resolution authorizing the Request for Proposals for an administration building and Lab for the Wastewater plant due to damages to their existing facility from Hurricane Laura.

Motion was made by Mrs. Ellender seconded by Mrs. Thomas that the following resolution be adopted to-wit:

RESOLUTION NO. 3345, M-C SERIES

Resolution authorizing the Request for Proposals for an administration building and lab for the Wastewater Plant due to damages to their existing facility from Hurricane Laura.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize the Request for Proposals for an administration building and lab for the Wastewater Plant due to damages to their existing facility from Hurricane Laura, quantities and specifications on file with the Purchasing Agent of the City of Sulphur, Louisiana, 101 North Huntington Street, Sulphur, LA 70663 or online at BidXpress.

BE IT FURTHER RESOLVED that the advertisement of Request for Proposals will be in “The Southwest Daily News, the official journal of the City of Sulphur, in three separate publications, giving notice as follows:

REQUEST FOR PROPOSALS

Request for Proposals for an administration building and lab for the Wastewater Plant due to damages to their existing facility from Hurricane Laura, will be received by the Clerk of the Council until October 23, 2020, at 10:30 a.m. at which time Proposals will be opened and read aloud in an open and public session to be conducted by the Director of Public Works in the Conference Room at the City Hall. Proposals are also available electronically at www.bidexpress.com; free membership is required to access. Said proposals to be in accordance with the quantities and specifications on file with the Purchasing Agent of the City of Sulphur, Louisiana 70663 or online at BidXpress.

A vote was then called with the results as follows:

YEAS: Mrs. Ellender, Mr. Koonce, Mrs. Hardy, Mrs. Abshire, Mrs. Thomas

NAYS: None

ABSENT: None

And the said resolution was declared duly adopted on this 13th day of October, 2020.

ATTEST:

ARLENE BLANCHARD, Clerk

MIKE KOONCE, Chairman

The next item on the agenda is Public Comment.

Adrianna Spicer, 2701 St. Joseph Street, addressed the Council asking about the process of Crowder Gulf picking up the debris from the hurricanes. Some streets have been picked up and some have not.

There being no further business to come before the Council, the Chairman declared the meeting adjourned.

ATTEST:

ARLENE BLANCHARD, Clerk

MIKE KOONCE, Chairman

10/13/20