



Sulphur Municipal Fire and Police  
Civil Service Board  
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## Firefighter & Police Officer Employment Process **ONLY**

Information can be obtained from the Office of State Examiner

Office: (225)925-4000, Monday – Friday, 8:00am – 4:30pm  
website: [www.ose.louisiana.gov](http://www.ose.louisiana.gov)

### **The examination application and eligibility list process will be as follows:**

- The Office of State Examiner will provide for a (10) ten-day posting period via the **OSE website** of the test date, location, and application deadline for each examination.
- Applicants wishing to apply will use the Firefighter or Police Officer application on the OSE website to apply. The applicant will print, complete, scan and email, to the email address provided on the application.
- If veteran's points are requested, the applicant must submit a copy of the DD214 form with the application to the OSE. The OSE will be responsible for maintaining veteran's preference points.
- Approved applicants will be notified of the date, time, and place to report for the examination at least (5) five days in advance of the examination.

### **Once you receive a certified examination score:**

- When an applicant obtains a certified Firefighter or Police Officer score, he/she must submit an employment application along with his/her certified test score to the jurisdiction he/she is interested in employment with.
- Applicants must meet all requirements required for each job classification to which you are applying for.

### **Employment with the City of Sulphur (Fire Department or Police Department):**

- All required documents must be attached to your City application for which job classification you are applying for.
- You can receive the City of Sulphur's application forms from the Eastside Fire Station (3504 Maplewood Drive), Sulphur Police Department (500B N. Huntington St.) or online at [www.sulphur.org](http://www.sulphur.org).

**Effective: August 1, 2020**

**The Sulphur Municipal Fire and Police Civil Service Board does not maintain applications for admission to take the examinations for Entry Level Firefighter or Entry Level Police Officer.**