



Keith Berry, Director

City of Sulphur
Occupational License
101 N. Huntington St.
Sulphur, LA 70663
Phone: 337-527-4517
license@sulphur.org



Christopher L. Duncan, Mayor

SPECIAL EVENT REQUIREMENTS

SPECIAL EVENTS without liquor

Any questions, please contact:

License Department
337-527-4517 or 337-527-2050
110 N. Huntington St.
Sulphur, LA 70663

Calcasieu Parish Sales & Use Tax Dept.
337-217-4280

Special Event w/o liquor Requirements

- Complete a Special Event License Application
- Complete Sales Tax Registration
- Special Event Fee is \$250
- Letter from Mayor if event has a band. (noise ordinance)
- Depending on set up, Certificate of Occupancy may be required. (drawing of setup-if applicable)
- Event holder is responsible for security contact Chief of Police (337-527-4550)
- Temporary registration certificate (red form) will be completed by the License Dept. Certificate will need to be posted at site.



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SPECIAL EVENT CONTACT SHEET

Name of Business _____

Business Location _____

Mailing Address _____

Legal Name of Owner _____

Home/Corp Address _____

Business Telephone _____ Home/Corp _____

Type of Organization _____ Individual _____ Partnership _____ Corp _____ LLC

If other than individual, give names of partners or principal officers

Describe in detail the type of business activity or service you will perform

Tax Id# _____

Title _____ Social Security # _____

Driver's License # & State _____

I affirm that the information given on this application is true and correct.

Signature

Date



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PEDDLER/SPECIAL EVENTS APPLICATION without liquor

Current Date: _____

Application Type: ____ Special Events ____ Peddler (Agriculture or Peddler)

Name of Business: _____

Mailing Address: _____

Location of event/setup: _____

Contact Number: _____

Type of Organization: ____ Individual ____ Partnership ____ Corp ____ LLC ____ Non-Profit

Description of activity or service: _____

License Fee \$ _____

Signature of Applicant: _____ Title: _____ Date: _____

Print Name of Applicant: _____ Telephone: _____

Have you attached all necessary information?

Driver's License _____

Tax form _____

Mayor's Letter (if applicable) _____

Permission Letter (if applicable) _____

Certificate of Occupancy (if applicable) _____