

AGENDA
SULPHUR CITY COUNCIL MEETING
TUESDAY, OCTOBER 15, 2019 AT 5:30 P.M.

THERE WILL BE A REGULAR MEETING OF THE SULPHUR CITY COUNCIL TUESDAY, OCTOBER 15, 2019 AT 5:30 P.M., IN THE COUNCIL CHAMBERS LOCATED AT 500 NORTH HUNTINGTON STREET, SULPHUR, LOUISIANA, TO DISCUSS AND ADOPT THE FOLLOWING:

CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE
ROLL CALL
APPROVAL OF MINUTES OF PREVIOUS MEETING
APPROVAL OF AGENDA

1. PRESENTATION by Armed Forces Committee. I12-19 (Melinda Hardy)
2. PUBLIC HEARING on ordinance authorizing the selling of immovable City property to the Institute of Christ the King Sovereign Priest for property located at 802 South Huntington Street (Sulphur City Court). ORD86-19 (Mayor Danahay)
3. PUBLIC HEARING on ordinance amending Chapter 4, Section 6 of the Code of Ordinances of the City of Sulphur to provide for legal notices for animal variances. ORD87-19 (Mike Koonce)
4. INTRODUCTION OF ORDINANCE authorizing the acceptance of the Administrative Reorganization Plan as presented by the Mayor (Municipal Services Director). ORD88-19 (Mayor Danahay)
5. RESOLUTION awarding low bid received for Maplewood Drive Rehabilitation Phase I. RES63-19 (Mayor Danahay)
6. RESOLUTION rejecting bids for (1) Hydraulic Crane for Wastewater Dept. and authorizing the re-advertisement. RES64-19 (Mayor Danahay)
7. RESOLUTION accepting Substantial Completion and Notice of Owner Acceptance of Work for 2017 Water Line Upgrades. RES65-19 (Mayor Danahay)
8. RESOLUTION accepting Project Acceptance for State Project No. H.011837.6, Hazel Street Overlay, Calcasieu Parish. RES66-19 (Mayor Danahay)
9. RESOLUTION authorizing advertisement for bids for four (4) ½ ton Extended Cab Short Wheelbase pickup trucks (Inspections, Municipal Services (2), and Public Works Administration. RES67-19 (Mayor Danahay)

10. RULE TO SHOW CAUSE for the condition of the following addresses:

- a. To condemn building or structure located at 309 Mathilda Drive, in accordance with Article IX, Section 5-286 through 5-296.
(Melinda Hardy)

11. Public Comment. 3 MINUTES PER SPEAKER - ONLY SPEAK 1 TIME PER ITEM

ADJOURNMENT

The next regular City Council meeting will be held on Tuesday, November 12, 2019 at 5:30 p.m. in the Council Chambers located at 500 North Huntington Street, Sulphur, LA.

In accordance with the Americans with Disabilities Act, if you need special assistance to attend this meeting, please contact Arlene Blanchard at 527-4571, describing the assistance that is necessary.

ORDINANCE NO. _____, M-C SERIES

ORDINANCE AUTHORIZING THE SELL OF IMMOVABLE CITY
PROPERTY TO THE INSTITUTE OF CHRIST THE KING
SOVEREIGN PRIEST FOR PROPERTY LOCATED AT 802 SOUTH
HUNTINGTON STREET - SULPHUR CITY COURT.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, in regular session convened that:

WHEREAS, the City of Sulphur finds that the below described property is surplus to public needs and therefore it desires to sell property to the Institute of Christ the King Sovereign Priest or proper record owner, and

WHEREAS, the sale price for the sale shall be three hundred and seventy-five thousand dollars (\$375,000.00); and

WHEREAS, the property bearing municipal address of 802 South Huntington Street, Sulphur, Louisiana is more fully described as follows, to-wit:

802 South Huntington Street, Sulphur, LA, being the property utilized for the Sulphur City Court and more referenced in Calcasieu Assessor's Parcel No. 01116851, as per title of record.

BE IT FURTHER ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that Mayor Mike Danahay is hereby authorized and empowered to sell said property described above, that he is authorized and directed to execute the original warranty deed / Act of Cash Sale between the City of Sulphur and the Purchaser for the sum of \$375,000.00; that it does set a public hearing on this ordinance at its regular meeting at 5:30 p.m. on Tuesday, October 15, 2019.

BE IT FURTHEREST ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2019.

MELINDA HARDY, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this _____ day of _____, 2019, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at _____ o'clock _____.m. on this _____ day of _____, 2019, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

HIGHLIGHTED WORDS WILL BE ADDED TO ORDINANCE

ORDINANCE NO. _____ , M-C SERIES

ORDINANCE AMENDING CHAPTER 4, SECTION 6 OF THE CODE OF ORDINANCES OF THE CITY OF SULPHUR, LOUISIANA – FOWL, RABBITS, SWINE – PROXIMITY TO BUILDINGS.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby amend Chapter 4, Section 6 of the Code of Ordinances of the City of Sulphur to read as follows:

Sec. 4-6. - Fowl, rabbits, swine—Proximity to buildings.

Any person keeping chickens, livestock, ducks, geese or other poultry or fowl, or rabbits or swine, within the city, shall, keep the poultry, livestock, fowl, rabbits or swine within pens or other enclosures which shall not be nearer than fifty (50) feet from any property line used for either residential or commercial purposes.

Applications for a variance shall be considered by the City Council on a case-by-case basis with the procedures outlined as follows:

- (1) *Application Submission Requirements.*
 - (a) Applications for variances shall be submitted to the City Council Clerk and shall be accompanied by a fifty dollar (\$50.00) non-refundable fee.
 - (b) Applications for variances shall be submitted by the record owner (or his/her lawful and/or duly appointed agent) and shall provide written evidence of said ownership.
 - (c) If said applicant has a pending violation(s) of this ordinance, or any ordinance of the Code of Ordinances in and for the City of Sulphur, any application for variance approval shall be suspended until said violation is concluded.
- (2) *Legal Notices.* Upon application, the City Council Clerk shall cause to be placed in the official journal of the City of Sulphur:
 - (a) The date, time and place of the hearings.
 - (b) The section or sections of this ordinance of which the subject matter is being considered.
 - (c) A brief description of the location of the land proposed for said variance.
 - (d) A statement that the application and supporting materials are available at City Hall for inspection.
 - (e) A statement that any person may speak or submit written statement in that regard.
- (3) *City to Provide Notice.*
 - (a) The City shall place notice of public hearing on the subject property at least ten (10) days prior to meeting at a site conspicuous and in full view from a public right-of-way.
 - (b) All notices, both signage and newspaper, shall be given at least ten (10) days prior to the hearing.
- (4) *Action By Decision-Making Body.* The final decision-making body shall be the Sulphur City Council.
- (5) *Successive Applications.*
 - (a) Whenever any variance application is denied, an application involving the same property cannot be accepted for filing within one (1) year from the date of denial, unless the subsequent application involves a proposal which is materially different from prior proposals or is responsive, in the opinion of the decision-making body, to negative findings set forth in the denial of the prior application.
 - (b) An applicant who files a variance application may withdraw the application one (1) time within one (1) year from the date of the submission of the application. Any resubmittal for a variance approval shall be a fifty dollar (\$50.00) non-refundable fee.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
the City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2019.

MELINDA HARDY, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
_____ day of _____,
2019, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2019, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

ORDINANCE NO. _____, M-C SERIES

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF THE
ADMINISTRATIVE REORGANIZATION PLAN AS PRESENTED BY THE
MAYOR

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, in regular session convened that:

WHEREAS, Section 4-11 of the Home Rule Charter of the City of Sulphur, Louisiana provides for “Administrative Reorganization” as proposed by the Mayor and approved by the City Council; and

WHEREAS, the Mayor has proposed that it is in the public interest to authorize the designation of the Department of Municipal Services in place of the Department of Permits and Licensing; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, as governing authority thereof, that the Home Rule Charter of the City of Sulphur, Louisiana, shall reflect the following changes which amend and restate in its entirety Section 4-11 of the Home Rule Charter of the City of Sulphur, Louisiana (deleting the pre-existing text and inserting the following):

Section 4-10 Department of Municipal Services

A. The head of the of Municipal Services Department is the Director of Municipal Services.

B. The Director of Municipal Services shall direct and be responsible for the following duties:

(1) Direction, coordination, and supervision of city utility billing operations, the processing and billing of occupational license taxes, permit issuance, property standards, ordinance enforcement, and inspections.

(2) Supervision of the Chief Building Official, who shall be responsible for the enforcement of any zoning ordinances and building, housing and other technical codes.

(3) Supervision of the Office of Ordinance Enforcement and the Ordinance Enforcement Officer.

BE IT FURTHER ORDAINED by the City Council of the City of Sulphur, Louisiana, as governing authority thereof, that Section 12-31 of the Code of Ordinances of the City of Sulphur shall be amended and restated as follows (to revise the third paragraph of that Section):

Sec. 12-31. - Definitions.

For the purpose of this article, the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense shall include the future words; words used in the plural number include the singular number; and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

City is the City of Sulphur, Louisiana, a municipal corporation organized under the laws of the state, acting pursuant to and under the police power vested in the city.

Chief building official/ordinance enforcement director is the designee of the Director of Municipal Services.

* * *

(remainder of Section continues as previously written)

BE IT FURTHER ORDAINED by the City Council of the City of Sulphur, Louisiana, as governing authority thereof, that any reference in the Code of Ordinances of the City of Sulphur to Chief Building Official and/or Ordinance Enforcement Director shall hereinafter mean the respective designee of the Director of Municipal Services.

BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon the Mayor's signature.

APPROVED AND ADOPTED by
the City Council of the City of
Sulphur, Louisiana on this _____
day of _____, 2019.

MELINDA HARDY, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
____ day of _____,
2019, at _____ o'clock ____m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock ____m.
on this _____ day of _____,
2019, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

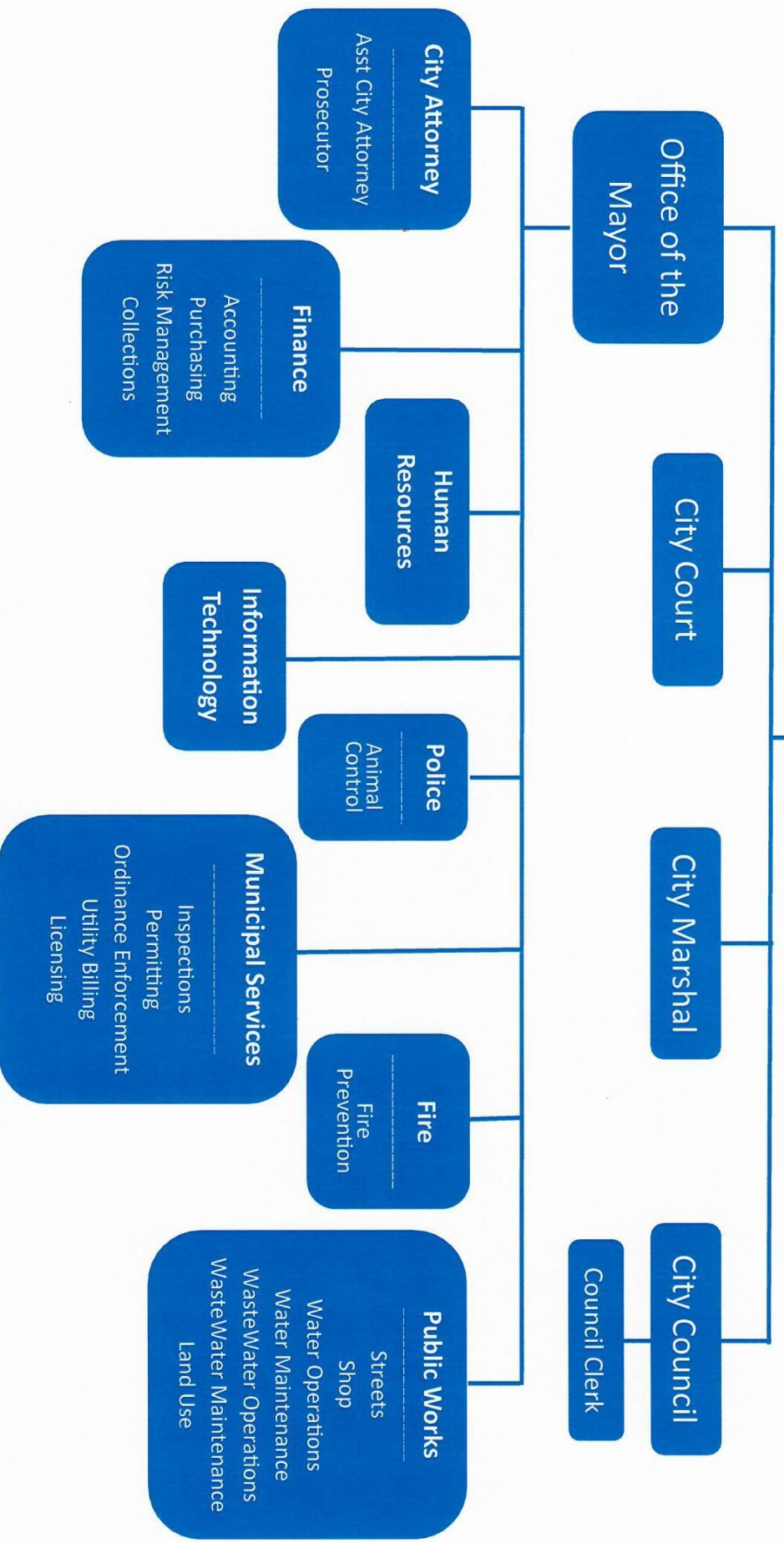


ORGANIZATION OF CITY GOVERNMENT

CITY OF SULPHUR, LA



Residents of Sulphur, LA



RESOLUTION NO. _____, M-C SERIES

Resolution awarding low bid received for Maplewood Drive Rehabilitation Phase I.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that bids for Maplewood Drive Rehabilitation Phase I were opened and read aloud in an open and public bid session on Thursday, September 12, 2019, at 10:00 a.m. and bids were as follows:

<u>Company</u>	<u>Base Bid Amount</u>
Tanner Heavy Equipment Co., Inc.	\$806,841.00
McManus Construction, LLC	\$1,149,707.50
Siema Construction, LLC	\$1,189,225.00
William Equipment Services, LLC	\$1,260,274.00
John Bailey, Inc.	\$1,266,951.00
Matt L. Guinn Construction, LLC	\$2,594,654.25
Hawkeye, LLC	*Non-Responsive – failed to obtain bidding documents through official plan holder entities.

BE IT FURTHER RESOLVED that the City Council does hereby accept the recommendation of Mayor Mike Danahay and award the bid for Maplewood Drive Rehabilitation Phase I as follows:

<u>Company</u>	<u>Base Bid Amount</u>
Tanner Heavy Equipment Co., Inc.	\$806,841.00

BE IT ALSO FURTHER RESOLVED that Mayor Mike Danahay is authorized to sign all paperwork in connection therewith.

APPROVED AND ADOPTED by the
City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2019.

MELINDA HARDY, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk



Meyer & Associates, Inc.
Consulting Engineers

Vernon F. Meyer, P.E.
President

Richard T. Meyer, P.E.
Vice President

September 18, 2019

Mayor Mike Danahay
City of Sulphur
P. O. Box 1309
Sulphur, LA 70664

RE: Bid Review and Award Recommendation
City of Sulphur
Maplewood Drive Rehabilitation (Phase I)
MAI No. B6-15071-DA

Dear Mayor Danahay;

In regard to the captioned project, we offer the following Bid Evaluation and Award Recommendation concerning the bids received on September 12, 2019.

BID SUMMARY AND EVALUATION

The following is a summary of the five (5) bids received:

Contractor	Base Bid
Tanner Heavy Equipment Co., LLC	\$806,841.00
McManus Construction, LLC	\$1,149,707.50
Siema Construction, LLC	\$1,189,225.00
Williams Equipment Services, LLC	\$1,260,274.00
John Bailey, Inc.	\$1,266,951.00
Matt L. Guinn Construction, LLC	\$2,594,654.25
Hawkeye, LLC	Non-Responsive*
Engineer's Estimate	\$803,538.48

* Hawkeye, LLC was deemed non-responsive due to failure to obtain bidding documents through official plan holder entities.



Mayor Mike Danahay
September 18, 2019
Page 2

A detailed breakdown of the bid tabulation is enclosed herewith for your review.

A review of the bid summary reveals that the lowest responsible bidder was Tanner Heavy Equipment Co., LLC with a Total Base Bid of \$806,841.00. It is our opinion that this amount provides a competitive and reasonable cost for performing the work called for in the plans and specifications.

AWARD RECOMMENDATION

Meyer recommends award of this construction contract to Tanner Heavy Equipment Co., LLC in the amount of \$806,841.00. Upon the City's concurrence with this award, the Notice of Award and Construction Contracts will be forthcoming under separate cover.

We trust our recommendation meets with your approval; and should you have any questions concerning same, please advise.

Sincerely,

Patrick J Landry, P.E., P.L.S.
Attachments

cc: Mrs. Stacy Dowden w/ atts
Mrs. Gina Quibodeaux w/ atts
Mrs. Arlene Blanchard w/ atts
Mrs. Tina Trahan w/ atts

OPINION OF PROBABLE
PROGRAM/PROJECT BUDGET/COST
MAPLEWOOD DRIVE REHABILITATION (PHASE I)
POST BID 9/17/19

PROJECT COST LINE ITEMS		PROJECT BUDGET/COST		
DESCRIPTION		AGENCY REVIEW BUDGET	POST BID BUDGET	-
A	ADMINISTRATIVE SERVICES	\$3,000.00	\$3,000.00	\$0.00
B	PRELIMINARY SERVICES	\$67,106.93	\$67,106.93	\$0.00
C	LAND, STRUCTURE, & RIGHT OF WAY	\$0.00	\$0.00	\$0.00
D	A/E BASIC FEE	\$82,430.40	\$83,000.00	\$0.00
E	OTHER ADDITIONAL ENGINEERING	\$0.00	\$0.00	\$0.00
F	PROJECT INSPECTION	\$40,000.00	\$40,000.00	\$0.00
G	LAND DEVELOPMENT	\$0.00	\$0.00	\$0.00
H	RELOCATION IMPACTS	\$0.00	\$0.00	\$0.00
J	STRUCTURE DEMOLITION & REMOVAL	\$0.00	\$0.00	\$0.00
K	CONSTRUCTION CONTRACT COSTS	\$800,000.00	\$806,841.00	\$0.00
L	EQUIPMENT & MATERIAL COST	\$0.00	\$0.00	\$0.00
M	MISCELLANEOUS COSTS	\$0.00	\$0.00	\$0.00
N	CONTINGENCY	\$82,462.67	\$80,052.07	\$0.00
TOTALS		\$1,075,000.00	\$1,080,000.00	\$0.00

OPINION OF PROBABLE
PROGRAM/PROJECT BUDGET/COST
MAPLEWOOD DRIVE REHABILITATION (PHASE I)
POST BID 9/17/19

DESCRIPTION	AGENCY REVIEW BUDGET	POST BID BUDGET	-
A01 LEGAL COSTS	\$0.00	\$0.00	\$0.00
A02 BOND COUNSEL COSTS	\$0.00	\$0.00	\$0.00
A022 ADMINISTRATIVE COSTS	\$0.00	\$0.00	\$0.00
A03 ADVERTISING COSTS	\$75.00	\$75.00	\$0.00
A04 RECORDING COSTS	\$500.00	\$500.00	\$0.00
A05 PRINTING & REPRODUCTIONS COSTS	\$2,425.00	\$2,425.00	\$0.00
A06 TRAVEL & SUBSISTENCE COSTS-OWNER	\$0.00	\$0.00	\$0.00
A07 TELECOMMUNICATIONS-OWNER	\$0.00	\$0.00	\$0.00
A08 COMPUTER SERVICES	\$0.00	\$0.00	\$0.00
A09 PROGRAM MANAGEMENT/ADMINISTRATIVE COSTS	\$0.00	\$0.00	\$0.00
A10 NON PARTICIPANT MISCELLANEOUS COSTS	\$0.00	\$0.00	\$0.00
A11 FACILITY PRE-OPENING SERVICES	\$0.00	\$0.00	\$0.00
A12 SPECIFY	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTALS	\$3,000.00	\$3,000.00	\$0.00

RESOLUTION NO. _____, M-C SERIES

Resolution rejecting bids for (1) Hydraulic Crane for Wastewater Department and authorizing the re-advertisement.

WHEREAS, a bid opening was scheduled to be held on Monday, October 7, 2019 at 10:00 a.m. however, due to bid not being posted on Bid Express and bid specifications were incorrect, the bid opening was cancelled.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby reject all bids for (1) Hydraulic Crane for Wastewater Department.

BE IT FURTHER RESOLVED that City Council does hereby authorize the re-advertisement of bids for (1) Hydraulic Crane for Wastewater Department, said bids to be in accordance with the quantities and specifications on file with City of Sulphur Purchasing Dept., 101 North Huntington Street, Sulphur, La. 70663 or online at BidXpress.

BE IT FURTHEREST RESOLVED that the advertisement of bids will be in "The Southwest Daily News, the official journal of the City of Sulphur, in three separate publications, giving notice as follows:

NOTICE TO BIDDERS

Separate and sealed bids for the advertisement of bids for (1) Hydraulic Crane for Wastewater Department, will be received by the Clerk of the Council until 10:00 a.m. on the 6th day of November, 2019, at which time bids will be opened and read aloud in an open and public bid opening session to be conducted by the Director of Public Works in the Conference Room at the City Hall, and the City Council shall at a regular meeting on the 12th day of November, 2019, at 5:30 p.m. proceed to award the bid to the lowest bidder, to waive irregularities, or to reject any and all bids, or otherwise proceed thereto as provided by law. Bids are also available electronically at www.bidexpress.com; free membership is required to access. Said bids to be in accordance with the quantities and specifications on file with the City of Sulphur Purchasing Department, 101 North Huntington Street, Sulphur, Louisiana 70663

APPROVED AND ADOPTED by the
City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2019.

MELINDA HARDY, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk

RESOLUTION NO. _____, M-C SERIES

Resolution accepting Substantial Completion and Notice of Owner Acceptance of Work for 2017 Water Line Upgrades.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby accept Substantial Completion and Notice of Owner Acceptance of Work for 2017 Water Line Upgrades.

APPROVED AND ADOPTED by the
City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2019.

MELINDA HARDY, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk

MEYER & ASSOCIATES, INC.

PUNCH LIST

PROJECT: 2017 Water Line Upgrades

DATE: September 10, 2019

PROJECT NO: A9-17023-DA

INSPECTION WAS CONDUCTED AT ABOVE PROJECT BY:

CONTRACTOR-OWNER

ENGINEER-ARCHITECT

Contractor: MPB Construction, LLC-
Mike Shay

Engineer: Wayne Harris, P.E.

Owner: City of Sulphur-
Steve Wilson

Inspector: Julius Gary
Terry Bailey

The following items are to be corrected or completed to comply with the Contract Documents:

Type of Inspection	Preliminary	Substantial X	Final	1 Yr. Guaranty
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NO.	ITEM	VALUE
PECAN STREET		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Clean Street	\$400.00
4	Remove all trash, debris and materials	\$100.00
5	Complete Hydro Seeding	Pay Item
TAMARACK STREET		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Clean Street	\$400.00
4	Remove all trash, debris and materials	\$100.00
5	Replace Concrete Drive at at Address 416	Pay Item
6	Replace Concrete Drive and Street at Address 406	Pay Item
7	Replace Sidewalk at the Grove	Pay Item

- Distribution:
1. Project Manager
 2. Contractor's Representative
 3. Resident Project Representative
 4. File

MEYER & ASSOCIATES, INC.

PUNCH LIST

PROJECT: 2017 Water Line Upgrades

DATE: September 10, 2019

PROJECT NO: A9-17023-DA

8	Clean Brick Sidewalk at the Grove	\$500.00
9	Complete Hydro Seeding	Pay Item
PAMELA STREET		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Complete Hydro Seeding	Pay Item
4	Clean Street	\$400.00
5	Remove all trash, debris and materials	\$100.00
CROCKER STREET		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Clean Street	\$400.00
4	Remove Additonal Stone Stockpile	\$100.00
5	Remove all trash, debris and materials	\$100.00
6	Complete Hydro Seeding	Pay Item
SOUTH IRWIN STREET		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Clean Street	\$400.00
4	Remove all trash, debris and materials	\$100.00
5	Complete final dressing at Corner of South Irwin and Foreman	\$250.00
6	Complete Connection of (2) Servicies at Address 916	Pay Item
7	Repair Service Leak at Address 917	\$250.00
8	Complete Hydro Seeding	Pay Item

Distribution:

1. Project Manager
2. Contractor's Representative
3. Resident Project Representative
4. File

MEYER & ASSOCIATES, INC.**PUNCH LIST**

PROJECT: 2017 Water Line Upgrades

DATE: September 10, 2019

PROJECT NO: A9-17023-DA

KIRBY STREET		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Clean Street	\$400.00
4	Remove all trash, debris and materials	\$100.00
5	Complete Hydro Seeding	Pay Item
6	Dress around back flow preventer and establish positive drainage	\$100.00
NORTH EAST STREET		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Remove all trash, debris and materials	\$100.00
4	Complete Hydro Seeding	Pay Item
CANAL STREET		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Clean Street	\$400.00
4	Remove all trash, debris and materials	\$100.00
5	Install plug at future line connection at corner of Canal Street and Lincoln	Pay Item
6	Complete Connection of Service at Address 309	Pay Item
7	Complete Hydro Seeding	Pay Item
O'QUAIN DRIVE		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Remove all trash, debris and materials	\$100.00

Distribution:
1. Project Manager
2. Contractor's Representative
3. Resident Project Representative
4. File

MEYER & ASSOCIATES, INC.

PUNCH LIST

PROJECT: 2017 Water Line Upgrades

DATE: September 10, 2019

PROJECT NO: A9-17023-DA

4	Complete Hydro Seeding	Pay Item
URBAN STREET		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Clean Street	\$400.00
4	Remove all trash, debris and materials	\$100.00
5	Add stone to driveway at end of street	Pay Item
6	Complete Hydro Seeding	Pay Item
LEWIS STREET		
1	Complete final dressing and backfill of entire trench line	\$750.00
2	Exercise water valves, adjust and install concrete pad	\$250.00
3	Relocate fresh water service as requested by City	Pay Item
	As Builts	\$2,600.00
	TOTAL	\$19,000.00

Distribution:

1. Project Manager
2. Contractor's Representative
3. Resident Project Representative
4. File

RESOLUTION NO. _____, M-C SERIES

Resolution accepting Project Acceptance for State Project No. H.011837.6, Hazel Street Overlay, Calcasieu Parish.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby accept Project Acceptance for State Project No. H.011837.6, Hazel Street Overlay, Calcasieu Parish.

APPROVED AND ADOPTED by the
City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2019.

MELINDA HARDY, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk



Meyer & Associates, Inc.
Consulting Engineers

Vernon F. Meyer, P.E.
President

Richard T. Meyer, P.E.
Vice President

October 3, 2019

Mayor Mike Danahay
Attn: Stacy Dowden
City of Sulphur
101 N. Huntington Street
Sulphur, LA 70663

RE: Hazel Street Weil to US 90
Sulphur Project No. 312-5010-T_HAZL
MA Project No. B6-16005-DA

Dear Mayor Danahay:

In regards to the Final Inspection held on September 12, 2019, please find the Resolution of Project Acceptance enclosed for your signature. Please return the form to our office after execution. Please contact our office should you have any questions.

Sincerely,

Tina Trahan
Contract Coordinator

tt
Enclosure

RESOLUTION - PROJECT ACCEPTANCE

STATE PROJECT NO. H.011837.6

PARISH OF CALCASIEU

RESOLUTION

WHEREAS, the City of Sulphur contracted with Prairie Contractors, LLC to complete State Project No. H.011837.6 in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211 et seq; and

WHEREAS, the contract between the City of Sulphur and Prairie Contractors, LLC has been successfully completed and is hereby accepted by the City of Sulphur effective _____, 2019.

NOW, THEREFORE, BE IT RESOLVED by the City of Sulphur, in regular session, assembled on this ____ day of _____, 2019.

SECRETARY

MAYOR

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at a regular meeting of the City of Sulphur held on the _____ day of _____, 2019 in which a quorum was present and voting and that the resolution adopted is still in full force and effect and has not been rescinded or revoked.

Signed at _____ on the ____ day of _____, 2019.

SECRETARY

RESOLUTION NO. _____, M-C SERIES

Resolution authorizing the advertisement of bids for four (4) ½ ton Extended Cab Short Wheelbase pickup trucks (Inspections, Municipal Services (2), and Public Works Administration).

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize advertisement of bids for four (4) ½ ton Extended Cab Short Wheelbase pickup trucks (Inspections, Municipal Services (2), and Public Works Administration., said bids to be in accordance with the quantities and specifications on file with the City of Sulphur Purchasing Department located at 101 North Huntington Street, Sulphur LA 70663 or online at BidXpress.

BE IT FURTHER RESOLVED that the advertisement of bids will be in “The Southwest Daily News, the official journal of the City of Sulphur, in three separate publications, giving notice as follows:

NOTICE TO BIDDERS

Separate and sealed bids for the advertisement of bids for four (4) ½ ton Extended Cab Short Wheelbase pickup trucks (Inspections, Municipal Services (2), and Public Works Administration will be received by the Clerk of the Council until 10:00 a.m. on the 8th day of November 2019, at which time bids will be opened and read aloud in an open and public bid opening session to be conducted by the Director of Public Works in the Conference Room at the City Hall, and the City Council shall at a regular meeting on the 12th day of November, 2019, at 5:30 p.m. proceed to award the bid to the lowest bidder, to waive irregularities, or to reject any and all bids, or otherwise proceed thereto as provided by law. Bids are also available electronically at www.bidexpress.com; free membership is required to access. Said bids to be in accordance with the quantities and specifications on file with the City of Sulphur Purchasing Department located at 101 North Huntington Street, Sulphur LA 70663 or online at BidXpress.

CITY OF SULPHUR, LOUISIANA

BY _____
MELINDA HARDY, Chairman

BE IT FURTHER RESOLVED that the City Council of the City of Sulphur, Louisiana will meet in open and public session at the regular place in the Council Chambers at City Hall on the 12th day of November, 2019, at 5:30 p.m. and shall then and there proceed to award the bids to the lowest bidder or to reject any and all bids, otherwise proceed thereto as provided by law.

APPROVED AND ADOPTED by the
City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2019.

MELINDA HARDY, Chairman