

MINUTES
SULPHUR MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD

REGULAR BOARD MEETING
SEPTEMBER 14, 2022, 5:30 P.M.

CITY OF SULPHUR COUNCIL CHAMBERS, 1551 EAST NAPOLEON STREET (Temporary), SULPHUR, LA 70663

The Sulphur Municipal Fire and Police Civil Service Board convened its regular meeting at 5:34 p.m. on Wednesday, September 14, 2022. Followed by the Invocation and the Pledge of Allegiance.

ROLL CALL

Members Present: Chairman Thomas Bourgeois
Vice Chairman John Wall
Member Mary Ceasar
Member Colby Ceasar
Fire Representative Mark Rozas

Also, Present: Board Secretary Lee Ann Hebert
Mayor Mike Danahay
Fire Chief Dan Selph
Police Officer Jason Robbins
Police Major Jason Gully
Police Officer Mike Molitor
Police Officer Richard Harrell Jr.
Stewart Moss

1. REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

Chairman Bourgeois advised no items to be added.

2. APPROVAL OF AGENDA

MOTION to approve the agenda was made by Vice Chairman Wall.

SECONDED BY: Fire Representative Rozas

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

3. APPROVAL OF MINUTES FROM REGULAR MEETING ON AUGUST 10, 2022

MOTION to approve the minutes was made by Member Colby Ceasar.

SECONDED BY: Fire Representative Rozas

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

4. OLD BUSINESS

A. REVIEW FOR APPROVAL EXAM SCORES AND ADD NAMES TO THE ELIGIBILITY LIST FOR COMPETITIVE POLICE CHIEF

MOTION to approve the exam scores administered on August 24, 2022 and add names to the eligibility list was made by Fire Representative Rozas.

SECONDED BY: Member Colby Ceasar

EXCEPTION: Vice Chairman Wall recused himself from voting.

Chairman Bourgeois, Member Mary Ceasar,

VOTED IN FAVOR: Member Colby Ceasar, Fire Representative Rozas

ANY OPPOSED: NONE

B. REVIEW FOR APPROVAL APPLICATIONS FOR PROMOTIONAL FIREFIGHTER FIRST CLASS EXAM

MOTION to approve (2) applications was made by Member Mary Ceasar.

SECONDED BY: Vice Chairman Wall

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

APPROVED APPLICATIONS – FIREFIGHTER FIRST CLASS

BICKHAM, DENNIS H. SMITH, CHRISTOPHER J.

MINUTES
SULPHUR MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD
REGULAR BOARD MEETING
SEPTEMBER 14, 2022, 5:30 P.M.

C. REVIEW FOR APPROVAL APPLICATIONS FOR COMPETITIVE FIRE PREVENTION OFFICER EXAM

MOTION to approve (2) applications and reject (2) applications was made by Fire Representative Rozas.

SECONDED BY: Vice Chairman Wall

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

APPROVED APPLICATIONS – FIRE PREVENTION OFFICER

MOODY, AARON P. GRAY, THOMAS A.

REJECTED APPLICATIONS – FIRE PREVENTION OFFICER

HELLMERS, JOHN L. – DOES NOT QUALIFY, AS OF 10/30/2017, PER LA RS 33:2507.

WHITE, DESIRE'E N. – DOES NOT MEET REQUIREMENTS (FOR LENGTH OF SERVICE)

D. REVIEW FOR APPROVAL APPLICATIONS FOR COMPETITIVE POLICE COMMUNICATIONS OFFICER EXAM

MOTION to approve (6) applications and reject (1) application was made by Vice Chairman Wall.

SECONDED BY: Member Colby Ceasar

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

APPROVED APPLICATIONS – POLICE COMMUNICATIONS OFFICER

GRUBB, KAREN D. POWERS, HEATHER M.

GUNN, LISA R. REILEY, GINGER F.

MARTIN, RACHEL R. SAVOIE, KALEY R.

REJECTED APPLICATIONS – POLICE COMMUNICATIONS OFFICER

GUERRERO, MADISON A. - DOES NOT MEET REQUIREMENTS (PROOF OF VALID DRIVER'S LICENSE)

5. NEW BUSINESS

A. REVIEW FOR APPROVAL FIRE PERSONNEL ACTION FORMS

MOTION to approve (8) Personnel Action Forms for Fire Department was made by Vice Chairman Wall.

SECONDED BY: Fire Representative Rozas

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

APPROVED PERSONNEL ACTION FORMS – FIRE DEPARTMENT

Daniel Burnett	7/21/2022	Sick Leave (Duty Injury)
Daniel Burnett	8/29/2022	Termination of Sick Leave
Robert Daniel	8/31/2022	Termination of Sick Leave
Evan Farque	8/12/2022	Firefighter Recruit
Joseph Mereo	9/6/2022	Suspension
Herbert Satchell Jr.	8/17/2022	Resignation
Aaron Savoie	8/19/2022	Termination of Sick Leave
Jonathan Scott	9/6/2022	Termination of Sick Leave

B. REVIEW FOR APPROVAL POLICE PERSONNEL ACTION FORMS

MOTION to approve (8) and reject (2) Personnel Action Forms for Police Department was made by Member Colby Ceasar.

SECONDED BY: Vice Chairman Wall

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

APPROVED PERSONNEL ACTION FORMS – POLICE DEPARTMENT

Alec Blatcher	9/1/2021	Probational *Corrected*
Alec Blatcher	9/1/2022	Confirmation
Alec Blatcher	9/18/2022	Suspension
Jace Dufresne	8/22/2022	Police Officer Recruit

MINUTES
SULPHUR MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD

REGULAR BOARD MEETING
SEPTEMBER 14, 2022, 5:30 P.M.

Jason Gully	9/13/2022	Confirmation
Wilton Harmon	8/30/2022	Confirmation
Janet Maturin	9/1/2022	Retirement
Georgia McNeil	8/29/2022	Probational

REJECTED PERSONNEL ACTION FORMS – POLICE DEPARTMENT

Lydia Fontenot	6/28/2022	Confirmation (Previously approved by board, Need Pay change PAF)
Kristen Welch	9/8/2022	Probational Police Officer (Effective date exceeds 6 months)

C. REQUEST TO REMOVE THE NAMES FROM THE ELIGIBILITY LIST FOR POLICE JAILER

MOTION to approve request was made by Vice Chairman Wall.

SECONDED BY: Member Colby Ceasar

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

D. REQUEST TO CALL FOR COMPETITIVE POLICE JAILER EXAM

MOTION to approve request was made by Member Mary Ceasar.

SECONDED BY: Fire Representative Rozas

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

6. ADJOURNMENT

MOTION to ADJOURN was made by Vice Chairman Bourgeois.

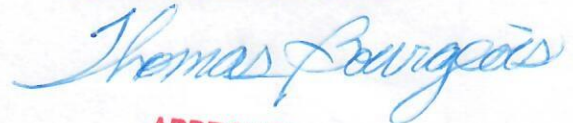
SECONDED BY: Fire Representative Rozas

VOTED IN FAVOR: ALL

Meeting was adjourned at 6:28 pm.

Minutes submitted by
Lee Ann Hebert, Secretary

APPROVED BY THE BOARD



APPROVED

OCT 12 2022



Sulphur Municipal Fire and Police Civil Service Board

PO Box 1309, Sulphur, LA 70664

Thomas Bourgeois, Chairman

AGENDA

"TEMPORARY LOCATION"

The Sulphur Municipal Fire and Police Civil Service Board will meet in **REGULAR MEETING** on **Wednesday, September 14, 2022**. The meeting will be held at **5:30 P.M.** in the CITY OF SULPHUR COUNCIL CHAMBERS, located at **1551 East Napoleon Street**, Sulphur, LA 70663.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

1. REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

If a matter is brought up at the meeting, a VOTE of the members is to be taken to determine if the item will be heard. It must be a UNANIMOUS decision to add an item to the agenda.

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES FROM REGULAR MEETING HELD ON AUGUST 10, 2022

4. OLD BUSINESS

- A. REVIEW FOR APPROVAL EXAM SCORES AND ADD NAMES TO THE ELIGIBILITY LIST FOR COMPETITIVE POLICE CHIEF (IF AVAILABLE)
- B. REVIEW FOR APPROVAL APPLICATIONS FOR PROMOTIONAL FIREFIGHTER FIRST CLASS EXAM
- C. REVIEW FOR APPROVAL APPLICATIONS FOR COMPETITIVE FIRE PREVENTION OFFICER EXAM
- D. REVIEW FOR APPROVAL APPLICATIONS FOR COMPETITIVE POLICE COMMUNICATIONS OFFICER EXAM

5. NEW BUSINESS

- A. REVIEW FOR APPROVAL FIRE PERSONNEL ACTION FORMS
- B. REVIEW FOR APPROVAL POLICE PERSONNEL ACTION FORMS
- C. REQUEST TO REMOVE THE NAMES FROM THE ELIGIBILITY LIST FOR POLICE JAILER
- D. REQUEST TO CALL FOR COMPETITIVE POLICE JAILER EXAM

6. ADJOURNMENT

DO NOT REMOVE BY ORDER OF THE SULPHUR MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD

M: 337.888.5352 ♦ F: 337.533.9318 ♦ Civilservicesecretary@sulphur.org ♦ www.sulphur.org