



## Sulphur Municipal Fire and Police Civil Service Board

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### AGENDA

The Sulphur Municipal Fire and Police Civil Service Board will meet in **REGULAR MEETING** on **Wednesday, January 5, 2022**. The meeting will be held at **5:30 P.M.** in the CITY OF SULPHUR COUNCIL CHAMBERS, located at 500 N. Huntington Street, Sulphur, LA 70663.

#### CALL TO ORDER

#### INVOCATION

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

#### 1. REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

*If a matter is brought up at the meeting, a VOTE of the members is to be taken to determine if the item will be heard. It must be a UNANIMOUS decision to add an item to the agenda.*

#### 2. APPROVAL OF AGENDA

#### 3. APPROVAL OF MINUTES FROM REGULAR MEETING HELD ON NOVEMBER 10, 2021

#### 4. OLD BUSINESS

- A. DISCUSS AND VOTE ON BOARD RULE XII, SECTION 1, (N) - SPECIAL EMERGENCY LEAVE WITH PAY RELATED TO COVID-19 HEALTH PANDEMIC **(235-JBE-2021)**
- B. REVIEW FOR APPROVAL THE SENIORITY ROSTERS FOR FIRE DEPARTMENT AND POLICE DEPARTMENT
- C. REVIEW FOR APPROVAL APPLICATIONS FOR COMPETITIVE POLICE COMMUNICATIONS OFFICER EXAM
- D. REVIEW FOR APPROVAL APPLICATIONS FOR PROMOTIONAL POLICE CAPTAIN EXAM

#### 5. NEW BUSINESS

- A. REVIEW FOR APPROVAL FIRE PERSONNEL ACTION FORMS
- B. REVIEW FOR APPROVAL POLICE PERSONNEL ACTION FORMS
- C. REVIEW FOR APPROVAL MAKE-UP EXAMINATION REQUEST FOR PROMOTIONAL POLICE SERGEANT EXAM FROM POLICE OFFICER JUSTIN FOSTER DUE TO MILITARY LEAVE OF ABSENCE

#### 6. ADJOURNMENT

**DO NOT REMOVE BY ORDER OF  
THE SULPHUR MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD**

**SULPHUR MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD**

PO BOX 1309, SULPHUR, LA 70664

(337) 888-5352

**NOTICE OF PUBLIC HEARING**

(PROPOSED REVISIONS TO THE CIVIL SERVICE BOARD RULES)

Pursuant to the authority granted in L.R.S. 33:2478 and L.R.S. 33:2538, and by the provisions of Proclamation Number 235-JBE-2021, the board proposes the following rule adoption applicable to all Sulphur Municipal Fire and Police Civil Service employees who are exposed to COVID-19.

The Sulphur Municipal Fire and Police Civil Service Board will hold a public hearing to consider the adoption of the proposed rule of the civil service board rules.

**PROPOSED RULE:**

**RULE XII, SECTION 1, N.**

**N. SPECIAL EMERGENCY LEAVE WITH PAY RELATED TO COVID-19 HEALTH PANDEMIC**

An employee who suffers an injury or illness arising out of and in the course of employment, shall receive time off with pay and not be required to use sick leave, annual leave, or compensatory leave if the employee meets one of the following criteria:

- a) An employee is placed on quarantine or isolation at the direction of the employer due to confirmed or suspected COVID-19 exposure;
- b) An employee receives a COVID-19 diagnosis from a health care provider;
- c) An employee receives a presumptive positive COVID-19 test;
- d) An employee receives a laboratory-confirmed COVID-19 diagnosis.

**Duration of Rule:**

The provisions of this rule shall expire 45 days upon adoption by the board or at the expiration of the COVID-19 leave rule by the Governor's Proclamation.

Unless cause is shown at this time why these amendments should not be adopted, the board will proceed to approve the adoption of the amendments in their proposed or revised form.

**This hearing will be held at 5:30pm on Wednesday, January 5, 2022, in the City of Sulphur Council Chambers located at 500 North Huntington Street, Sulphur, LA 70663.**

**POST THIS NOTICE FROM 12/29/2021 THROUGH 1/5/2022**

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