

AGENDA
SULPHUR CITY COUNCIL MEETING
MONDAY, MAY 11, 2020 AT 5:30 P.M.

THERE WILL BE A REGULAR MEETING OF THE SULPHUR CITY COUNCIL
MONDAY, MAY 11, 2020 AT 5:30 P.M., IN THE COUNCIL CHAMBERS LOCATED
AT 500 NORTH HUNTINGTON STREET, SULPHUR, LOUISIANA, TO DISCUSS
AND ADOPT THE FOLLOWING:

CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE
ROLL CALL
APPROVAL OF MINUTES OF PREVIOUS MEETING
APPROVAL OF AGENDA

1. RESOLUTION electing a Chairman and Vice-Chairman for City Council.
RES25-20 (Melinda Hardy)
2. PUBLIC HEARING on ordinance granting the subdividing of property into 2 conforming lots to William Daigle, 202 Vine Street. ORD24-20 (Mandy Thomas)
3. PUBLIC HEARING on ordinance accepting Act of Donation from Maplewood Park Place Management, LLC, for the acceptance of Arvel Loop into city's maintenance system and changing name from Arvel Loop to W.M. Perkins Road.
ORD25-20 (Mayor Danahay)
4. PUBLIC HEARING on ordinance adopting the annual budget of revenues and expenditures for the fiscal year July 1, 2020 to June 30, 2021 for the City of Sulphur, Louisiana. ORD26-20 (Mayor Danahay)
5. PUBLIC HEARING on ordinance amending Ordinance No. 1623, M-C Series which set forth garbage/trash collection fees charged by the City. ORD27-20 (Mayor Danahay)
6. PUBLIC HEARING on ordinance amending Ordinance No. 1625, M-C Series, which set forth septage hauler rates. ORD28-20 (Mayor Danahay)
7. PUBLIC HEARING on ordinance authorizing Mayor Mike Danahay to enter into a Cooperative Endeavor Agreement with Calcasieu Parish Sheriff's Office for Evidence Crime Scene Camera System. ORD29-20 (Mayor Danahay)
8. PUBLIC HEARING on ordinance declaring certain surplus movable property of the City of Sulphur and providing for the disposal thereof (equipment).
ORD30-90 (Mayor Danahay)

9. INTRODUCTION OF ORDINANCE authorizing Mayor Danahay to sign agreement with Kent Drive Crew for the maintenance of triangular shaped median on Kent Drive. ORD31-20 (Mayor Danahay)
10. RESOLUTION accepting the Municipal Water Pollution Prevention Environmental Audit Report. RES26-20 (Mayor Danahay)
11. RESOLUTION concerning the re-scheduling of City of Sulphur Sales Tax Renewal Election. RES27-20 (Mayor Danahay)
12. Public Comment. 3 MINUTES PER SPEAKER - ONLY SPEAK 1 TIME PER ITEM

This ends the public comment section of the meeting.

ADJOURNMENT

The next regular City Council meeting will be held on Monday, June 8, 2020 at 5:30 p.m. in the Council Chambers located at 500 North Huntington Street, Sulphur, LA.

In accordance with the Americans with Disabilities Act, if you need special assistance to attend this meeting, please contact Arlene Blanchard at 527-4571, describing the assistance that is necessary.

RESOLUTION NO. _____, M-C SERIES

Resolution electing a Chairman and Vice-Chairman for City Council.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby elect _____ as Chairman and _____ as Vice-Chairman for City Council.

APPROVED AND ADOPTED by
the City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2020.

, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk

ORDINANCE GRANTING THE SUBDIVIDING OF LOTS TO WILLIAM
DAIGLE FOR PROPERTY LOCATED AT 202 VINE STREET.

WHEREAS, in accordance with Chapter 18, Section 2 (c) and Appendix B, Article III, Part I, Section 1, (6) (c) and (e) of the Code of Ordinances of the City of Sulphur, application has been received from William Daigle, 202 Vine Street for property described as follows:

SHOWING SURVEY OF A PORTION OF LOT 1 OF BLOCK 5 OF HOLLYWOOD SUBDIVISION PLAT NO. 2, A SUBDIVISION IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER AND THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 6, TOWNSHIP 10 SOUTH, RANGE 9 WEST, AS PER RECORDED IN PLAT BOOK 4, PAGE 149, OF THE RECORDS OF CALCASIEU PARISH, LOUISIANA, BEING MORE PARTICULARLY DESCRIBED AS:

TRACT 1:

COMMENCING AT THE NORTHEAST CORNER OF LOT 1 OF BLOCK 5 OF HOLLYWOOD SUBDIVISION; THENCE SOUTH 00°16'22" WEST, A DISTANCE OF 88.00 FEET; THENCE NORTH 89°43'38" WEST, A DISTANCE OF 70.00 FEET; THENCE NORTH 00°16'22" EAST, A DISTANCE OF 88.00 FEET; THENCE SOUTH 89°43'38" EAST, A DISTANCE OF 70.00 FEET TO THE POINT OF COMMENCEMENT, CONTAINING 6160.00 SQUARE FEET, OR 0.14 ACRES.

TRACT 2:

COMMENCING 70.00 FEET WEST OF THE NORTHEAST CORNER OF LOT 1 OF BLOCK 5 OF HOLLYWOOD SUBDIVISION; THENCE SOUTH 00°16'22" WEST, A DISTANCE OF 88.00 FEET; THENCE NORTH 89°43'38" WEST, A DISTANCE OF 142.67 FEET; THENCE NORTH 00°43'38" WEST, A DISTANCE OF 142.67 FEET; THENCE NORTH 00°43'38" WEST, A DISTANCE OF 88.00 FEET; THENCE SOUTH 89°43'38" EAST, A DISTANCE OF 142.67 FEET TO THE POINT OF COMMENCEMENT, CONTAINING 12554.96 SQUARE FEET, OR 0.28 ACRES.

WHEREAS, this subdividing of lots is accepted by the City of Sulphur and may be withdrawn by the City of Sulphur should said plat interfere with the rights and privileges owned by the City of Sulphur pursuant to a pre-existing right of way, servitude or easement. If withdrawn, any improvements constructed thereon shall be removed at the expenses of owner thereof; and

WHEREAS, Grantee hereby agrees and contracts to hold Grantor harmless from any damages created and/or caused by the acceptance of this plat, including, but not limited to, litigation defense, litigation costs, violation of subdivision restrictive covenants, building code violations or any other damages, property and/or monetary or otherwise, relating thereto; and

WHEREAS, if City Council does hereby accept this plat and the owner of such shall be responsible for the recordation thereof, with the Clerk of Court, Calcasieu Parish, Louisiana, and shall provide the City of Sulphur a receipt evidencing recordation within 10 days of the effective date of this subdivision; and

WHEREAS, no work shall commence until all applicable permits are obtained. In the event work is commenced prior to obtaining all applicable permits, this acceptance of plat shall be withdrawn and considered null and void.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, that they do hereby grant the subdividing of lots to William Daigle for property located at 202 Vine Street.

APPROVED AND ADOPTED by
City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2020.

, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
_____ day of _____,
2020, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2020, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk



Memo

To: Land Use Board

From: Stacy Dowden
Director of Public Works

cc: Arlene Blanchard, Mayor Mike Danahay, Billy Loftin

Date: April 9, 2020

Re:

1. Resolution granting the subdividing of property into 2 conforming lots to William Daigle, 202 Vine Street.

Application:

The applicant, Mr. William Daigle, is requesting the subdividing of 202 Vine Street into 2 conforming lots.

Lot 1 is will be where the existing house is located. This lot will be ~12,554 square feet.

Lot 2 will be ~6,160 square feet.

The lots conform to the City of Sulphur Ordinances.





CITY OF SULPHUR
APPLICATION FOR
DEVELOPMENT APPROVAL

Date Received

3-9-20

\$50.00 Fee (Non-Refundable)

pd.

IT IS APPLICANT'S RESPONSIBILITY TO KEEP SIGN POSTED ON PROPERTY. IF SIGN ISN'T PLACED ON PROPERTY 10 DAYS PRIOR TO MEETING DATE PLEASE NOTIFY CITY. IF SIGN IS REMOVED IT COULD DELAY ACTION ANOTHER MONTH. ONCE COUNCIL APPROVES/DISAPPROVES, APPLICANT MUST REMOVE SIGN FROM PROPERTY.

PRINT NAME WILLIAM DAIGLE DATE 3-9-20

PROPERTY OWNER INFORMATION

Name of Property Owner WILLIAM DAIGLE

(Owner must provide proof of ownership such as property tax record or recorded deed)

Mailing Address: 307 VINE ST 70663 Email: WED68@SUDDENLINK.NET

Phone Number (H) _____ (W) _____ (C) 337 661 4215

PROPERTY INFORMATION

Location Address: 202 VINE ST

Present Zoned Classification: RESIDENTIAL

LEGAL DESCRIPTION FROM ABSTRACT OR TAX RECORD (PRINT NEATLY OR TYPE)

SEE ATTACHED

DO YOU CURRENTLY HAVE ANY PENDING VIOLATION WITH ANY ORDINANCE OF THE CITY OF SULPHUR
YOU, OR A REPRESENTATIVE, MUST ATTEND BOTH LAND USE AND CITY COUNCIL MEETING

YES

☒ NO

INITIAL WD

REQUEST INFORMATION

☐ REZONE ☐ EXCEPTION ☒ SUBDIVISION ☐ BILLBOARD ☐ PRE. PLAT ☐ FINAL PLAT
☐ DOES REZONE REQUIRE FENCING

NAME OF SUBDIVISION _____

Zoning Change: From _____ To _____

Purpose of Request: _____

I do hereby understand that no petition for a change in the classification of property shall be filed unless such petition is duly signed and acknowledged by the owners of authorized agents of not less than fifty (50) percent of the area of land for which a change of classification is requested; provided however, that where any lot located in the aforesaid area is owned in division, all co-owners must sign the petition for that lot to be included in the fifty (50) percent area provision, as stated in the City of Sulphur Land Use Ordinance, Number 541, M-C Series.

Further, I do certify that the property for which the above request is being made does not hold any restrictions or covenants that would be in conflict with said request.

Furthermore, I, the applicant agree to dispose of the Land Use sign(s) placed on my property after the public hearing.

Applicant Signature: William Daigle

Date:

3/9/2020

	Yes	No	N/A
1. Is site located within the City Limits?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed use be a nuisance to the surrounding area because of odors, vibrations, unsightly areas or other unwarranted elements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is the capacity of the road and off-street parking facilities adequate for use by the proposed development?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the location be served by a fire protection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Can the proposed development be expected to adversely affect the character/aesthetics of the area involved?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is property within a designated flood hazard area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Flood zone classification _____ bfe _____ ft.			

FAIRVIEW AVENUE

P.O.C. TRACT 2

S 89°43'38" E

142.67

S 89°43'38" E

70.00'

P.O.C. TRACT 1
NE COR. LOT 1
BLOCK 5 OF HOLLYWOOD SUB.
SEC. 6-T10S-R9W

N 0°16'22" E
88.00

FND. 5/8" IR

FND. 5/8" IR

TRACT 2
12554.96 SQ.FT.
0.28 ACRES

LOT 1

N 0°16'22" E
88.00
S 0°16'22" W
88.00

SET 1/2" IR

SET 1/2" IR

TRACT 1
6160.00 SQ.FT.
0.14 ACRES

S 0°16'22" W
88.00

FND. 5/8" IR

FND. 5/8" IR

N 89°43'38" W
142.67

LOT 2

N 89°43'38" W
70.00'

VINE STREET







ORDINANCE NO. _____, M-C SERIES

ORDINANCE ACCEPTING ACT OF DONATION FROM MAPLEWOOD PARK PLACE MANAGEMENT, LLC, FOR THE ACCEPTANCE OF ARVEL LOOP INTO CITY'S MAINTENANCE SYSTEM AND CHANGING NAME FROM ARVEL LOOP TO W.M. PERKINS ROAD.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby accept Arvel Loop, for a distance of 1989 feet, for ownership and maintenance and change the name from Arvel Loop to W.M. Perkins Road.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor's signature.

APPROVED AND ADOPTED by
the City Council of the City of
Sulphur, Louisiana, on this 8th
day of _____, 2020.

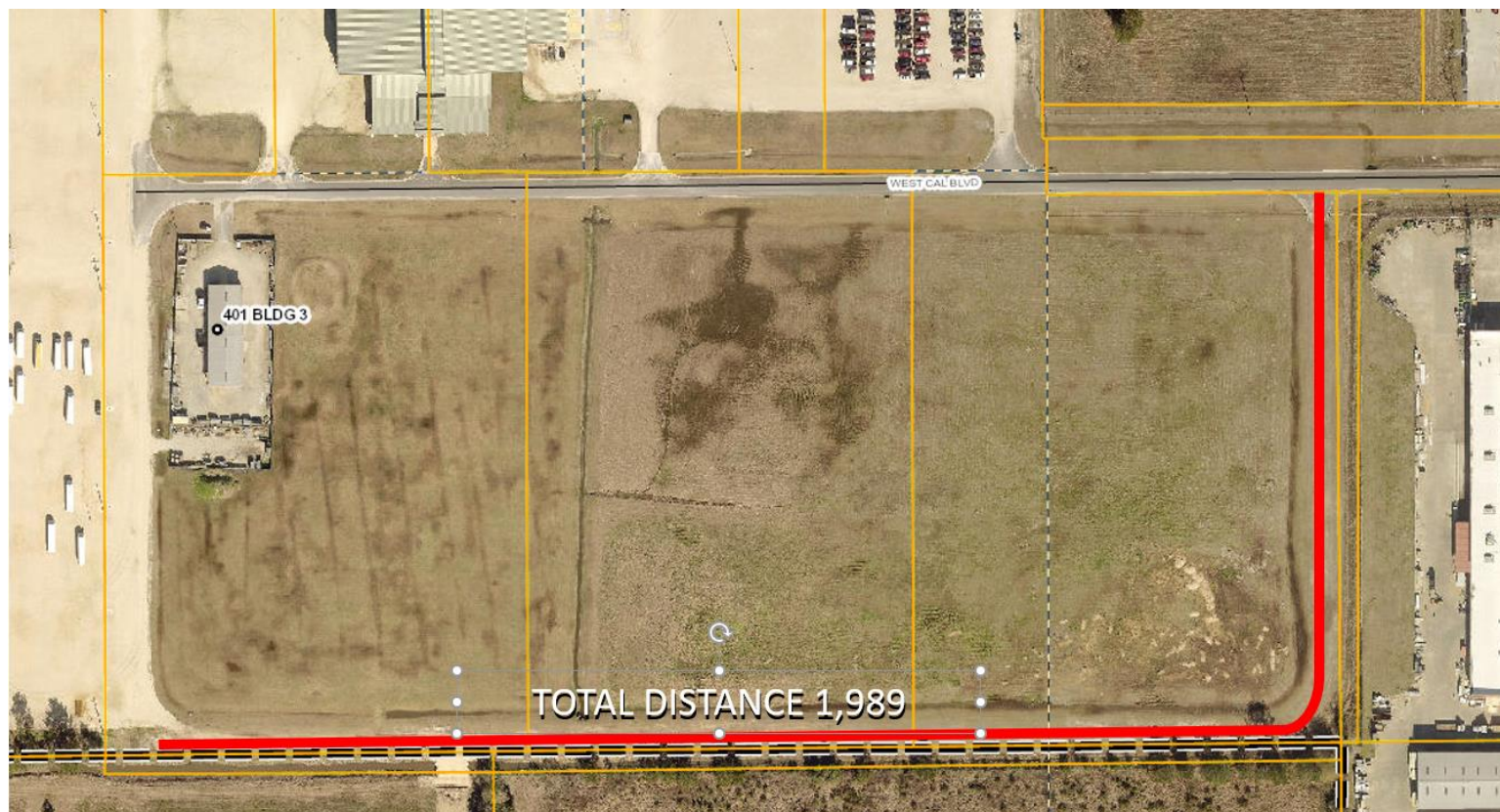
, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
____ day of _____,
2020, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2020, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk



STATE OF LOUISIANA

ACT OF DONATION

PARISH OF CALCASIEU

BE IT KNOWN that on the below stated dates and places before and in the presence of the undersigned Notaries Public and two competent witnesses came and appeared:

Maplewood Park Place Management, LLC, a Louisiana limited liability company whose address for the purposes hereof is: _____, appearing herein through its duly authorized undersigned representatives; and **Maplewood Park Place, LLC**, a Louisiana limited liability company whose address for the purposes hereof is: _____, appearing herein through its duly authorized undersigned representatives (hereinafter referred to together as “MPP”); and

THE CITY OF SULPHUR, a municipal corporation and political subdivision of the State of Louisiana (hereinafter referred to as the “City”), herein represented by its duly authorized Mayor, Michael Danahay;

who being duly sworn did declare that:

1. MPP and the City previously entered into a Road Development Agreement related to improvements to Arvel Loop, in the area specified on the attached exhibit thereto, with the aforesaid agreement recorded in Calcasieu Conveyance Book 4287 commencing at Page 101 (the “RDA” and with the road improvements hereinafter referred to as “Arvel Loop”).
2. MPP does hereby irrevocably and permanently donate and deliver unto the City the ownership of the improvements made by MPP to Arvel Loop, and MPP does hereby confirm the City’s perpetual servitude over Arvel Loop for all public purposes, including streets, roads, sidewalks, and utility purposes.
3. City does hereby accept Arvel Loop for City maintenance, provided that the warranty of MPP and/or its contractor pursuant to the RDA shall remain in effect for two years, as specified in the RDA, and the City is additionally assigned any rights of MPP against its contractor for enforcement of the warranty.

Sworn and subscribed before me on this ____ day of _____, 2020.

MAPLEWOOD PARK PLACE, LLC

BY: _____

Printed Name: _____

Its: _____

MAPLEWOOD PARK PLACE
MANAGEMENT, LLC

BY: _____

Printed Name: _____

Its: _____

Witness Signature

Witness Signature

Witness Printed Name

Witness Printed Name

Witness #2 Signature

Witness #2 Signature

Witness #2 Printed Name

Witness #2 Printed Name

Notary Public, Id. No. _____

Notary Public, Id. No. _____

Notary Printed Name:

Notary Printed Name:

Sworn and subscribed before me on this ____ day of _____, 2020.

WITNESSES:

CITY OF SULPHUR

Printed Name:

By: _____
Michael E. Danahay, Mayor

Printed Name:

NOTARY PUBLIC, ID. NO. _____
Notary Printed Name: _____

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LA. CIVIL CODE ARTICLE 1523 DONATION

Be it known, that on the dates shown below before the undersigned notaries public, duly commissioned and qualified, and in the presence of the two competent witnesses hereinafter named appeared the undersigned parties who after being duly sworn declared as follows:

We, William "Buddy" Perkins, and Gloria Marie Rupp, donate to the West Calcasieu Parish Community Center Authority all of our respective rights, title, and interest in and to the property described as follows:

That certain tract or strip of land lying in the Northwest Quarter (NW/4) of Section 10, Township 10 South, Range 10 West Calcasieu Parish, Louisiana, said being twenty-five feet (25.0') in width and being more particularly described as follows to-wit.

Commencing at an existing concrete monument marking the Northwest corner of Section 10, Township 10 South, Range 10 West, Calcasieu Parish, Louisiana.

Thence South 00° 49' 21" West, along the West line of the Northwest Quarter (NW/4) of said Section 10, for a distance of 1329.85 feet;

Thence South 89° 35' 04" East for a distance of 196.80 feet to the Southwest corner of a twenty-five foot (25.0') Servitude previously granted to the West Calcasieu Parish Community Center Authority by the Perkins Estate, the Point of Beginning and Northwest corner of herein described strip;

Thence South 89° 35' 04" East, along the South line of said previous servitude and continuing along the South line of the West Calcasieu Parish Community Center Authority property, for a distance of 483.19 feet, more or less to the Northwest corner of Mrs. Aimie Ruth Thomas. Born Perkins Property, the Northeast corner of herein described tract,

Thence South 00° 50' 15" West, along the West line of said Thomas property, for a distance of 25.0 feet, the Southeast corner of herein described tract;

Thence North 89° 35' 15" West, parallel with the South property line of said West Calcasieu Parish Community Center Authority property and an extension thereof, for a distance of 483.18 feet, the Southwest corner of herein described tract.

Thence North 00° 49' 43" East for a distance of 25.0 feet to the Point of Beginning.

Herein described tract containing 0.277 acres more or less.

This donation is made upon the following special conditions. The Donee will relocate the existing fence 25 feet south of its present location, at the cost of Donee. The Donee will provide a culverted entrance at a point in line with the north south road on the west side of Community Center Property. The property will revert back to Donor ceases using the property.

In consideration of the fact that all property now belonging to the WCPCCA at this location was once part of the Perkins estate, should donee build a road on this property, the road shall be named THE W. M. PERKINS ROAD.

2478227

1999 NOV - 8 AM 9:42
OFFICE OF CLERK OF COURT
CALCASIEU PARISH, LA

I, Chuck Kinney, accept the donation of the property described above on behalf of the
West Calcasieu Parish Community Center Authority.

This act of donation is executed in duplicate originals and in counterparts.

Dee Kinney
WITNESS

William "Buddy" Perkins
William "Buddy" Perkins

Holly Jaggar
WITNESS

Sworn to and subscribed before me on this 24th day of AUGUST, 1999.

Lacie A. Buckner
Notary Public

[Signature]
WITNESS
Bobby Perkins
WITNESS

Chuck Kinney
Chuck Kinney

Sworn to and subscribed before me on this 27th day of September, 1999.

[Signature]
Notary Public

STATE OF LOUISIANA
~~TEXAS~~
PARISH
COUNTY OF CALCASIEU

Dee Kinney
WITNESS
Holly Jaggar
WITNESS

Gloria Marie Rupp
Gloria Marie Rupp

Sworn to and subscribed before me on this 24th day of AUGUST, 1999.

Lacie A. Buckner
Notary Public

My commission expires: AT DEATH

S:\CG2\WESTCAL.COM\Perkins Donation\perkinsdonation.wpd

CONVEYANCE
BOOK PAGE
2783 257

AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF REVENUES
AND EXPENDITURES FOR THE FISCAL YEAR JULY 1, 2020 TO
JUNE 30, 2021, FOR THE CITY OF SULPHUR, LOUISIANA.

BE IT HEREBY ORDAINED by the City Council, City of Sulphur, Louisiana,
in general session convened, that:

SECTION I. The attached estimate of revenues as reflected in the summary and such other fiscal exhibits and information as required by Section 1308(D), Louisiana Local Government Act, be and the same, is hereby adopted to serve as the Budget of Revenues for the City of Sulphur for fiscal year July 1, 2020, to June 30, 2021.

SECTION II. The attached statement of anticipated expenditures as reflected in the summary and such other fiscal exhibits and information as required by Section 1308(D), Louisiana Local Government Act, be and the same is hereby adopted to serve as the Budget of Expenditures for the City of Sulphur for the fiscal year July 1, 2020, to June 30, 2021.

SECTION III. The adoption of the Budget of Expenditures as reflected in the line-item budget filed with the Clerk of the Council containing object of expenditure classifications shall be declared to be the appropriation of the amount set therein as established in each budget classification by object of expenditure.

SECTION IV. The adoption of the Capital Improvement Budget as submitted for a period of five years with the first year being for the budget year 2020-2021 shall be for the expenditures as appropriated therein.

SECTION V. The amounts appropriated for all accounts shall not exceed the amounts fixed therefor in the Budget of Expenditures unless all terms and conditions of the Sulphur Home Rule Charter are complied with. In accordance with Section 5-04 (E) of the Sulphur Home Rule Charter (Transfer of Appropriations): At any time during the fiscal year the Mayor may transfer part or all of any unencumbered appropriation within programs or functions. Nothing contained in this section shall be construed to prohibit the governing authority from amending or making an appropriation to and for a contingent fund to be used in cases of emergency.

BE IT FURTHER ORDAINED that this Ordinance shall become effective July 1, 2020.

APPROVED AND ADOPTED by the City Council of the City of Sulphur, Louisiana, on this ____ day of _____, 2020.

_____, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this ____ day of _____, 2020, at ____ o'clock ____ .m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at ____ o'clock ____ .m. on this ____ day of _____, 2020, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

ORDINANCE NO. _____, M-C SERIES

AN ORDINANCE AMENDING ORDINANCE NO. 1623, M-C SERIES
TO SET FORTH GARBAGE/TRASH COLLECTION FEES CHARGED
BY THE CITY.

BE IT ORDAINED by the City Council of the City of Sulphur,
Louisiana, the governing authority thereof, that garbage-trash collection fees for normal
services rendered by the City of Sulphur, Louisiana, shall be as follows:

GARBAGE-TRASH (SOLID WASTE)

~~\$18.40~~ \$19.00 Per Unit Per Month (A unit residential or service as defined in
existing Contract)

BE IT FURTHER ORDAINED that this Ordinance shall become effective
October 1, 2020.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2020.

, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
____ day of _____,
2020, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2020, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

ORDINANCE NO. M-C SERIES

ORDINANCE AMENDING ORDINANCE NO. 1625, M-C SERIES, ADOPTED
MAY 13, 2019, WHICH SET FORTH SEPTAGE HAULER RATES.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby amend Ordinance No. 1625, M-C Series and authorize the following rates to be charged to septage haulers in accordance with Section 3.3.3 and Section 3.4.4 of the User Charge and Sewer Use Ordinance as follows:

Section 1. Rates to be charged to septage haulers:

BOD5 (treatment and disposal)	\$0.9468 \$1.0807 per pound of BOD5 (8,000 mg/l, minimum)
TSS (treatment and disposal)	\$0.7563 \$0.6320 per pound of TSS (30,000 mg/l, minimum)
BOD5 (treatment and disposal)	\$63.17 \$72.11 per 1,000 gallons at 8,000 mg/l
TSS (treatment and disposal)	\$189.2334 \$158.1201 per 1,000 gallons at 30,000 mg/l
<u>Total Charges</u>	\$252.40 \$230.23 per 1,000 gallons at minimum concentration levels
Residential Sewer Rate	\$26.00 \$25.85 per month
Annualization Factor	12
<u>Resulting Annual Permit Fee</u>	\$312.00 \$310.20 (rounded)

BE IT ALSO ORDAINED that this Ordinance shall become effective July 1, 2020.

APPROVED AND ADOPTED by
the City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2020.

MELINDA HARDY, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
_____ day of _____,
2020, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2020, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

ORDINANCE NO. _____, M-C SERIES

ORDINANCE AUTHORIZING MAYOR MIKE DANAHAAY TO SIGN COOPERATIVE ENDEAVOR AGREEMENT WITH THE CALCASIEU PARISH SHERIFF’S OFFICE FOR EVIDENCE CRIME SCENE CAMERA SYSTEM.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Mike Danahay to sign Cooperative Endeavor Agreement with the Calcasieu Parish Sheriff’s Office for Evidence Crime Scene Camera System.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2020.

, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this _____ day of _____, 2020, at _____ o’clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at _____ o’clock _____.m. on this _____ day of _____, 2020, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

**COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN
CALCASIEU PARISH SHERIFF'S OFFICE,
CITY OF SULPHUR and SULPHUR POLICE DEPARTMENT**

STATE OF LOUISIANA
PARISH OF CALCASIEU

This Cooperative Endeavor Agreement is entered into on this ____ day of March, 2020 by and between the CALCASIEU PARISH SHERIFF'S OFFICE, appearing herein through its duly elected Sheriff, Tony Mancuso (hereinafter referred to as "CPSO"), the CITY OF SULPHUR, appearing herein through its duly elected Mayor, Mike Danahay (hereinafter referred to as "CITY") and the SULPHUR POLICE DEPARTMENT, appearing herein through its duly appointed Chief, Lewis Coats (hereinafter referred to as "POLICE").

I.

WHEREAS, the CPSO, CITY and POLICE are entering into this agreement for the specific purpose of the CPSO assigning movable property to the CITY and POLICE to be owned, used and maintained by the CITY and POLICE for the purposes consistent with the law enforcement and public safety needs of the whole community.

II.

WHEREAS, the CPSO, CITY and POLICE wish to avail themselves of the provisions of *LSA-R.S. 33:1321, et seq.*, authorizing each entity to act jointly in order to enhance the services they provide and to improve the lives of their citizenry. It should be noted herein that the parties to this agreement, as part of their day to day duties, provide for and attempt to ensure the safety of the public.

III.

WHEREAS, in a cooperative effort between the CPSO, CITY and POLICE, the CPSO agrees to permanently assign ownership of movable property, to be described with particularity herein, to the CITY and POLICE to utilize in its law enforcement capacity and/or to further the purpose of law enforcement as it deems fit. The following property is to be transferred through this Cooperative Endeavor Agreement:

- Faro 360 Scanner bearing Serial Number LLS071507069 with tripod, laptop and marking spheres

IV.

It is the intent of the parties that all rights of the CPSO in the movable property described hereinabove be transferred to the CITY and POLICE for their full use as owner. Notwithstanding the foregoing, the parties may amend the agreement to provide additional conditions or services that are mutually advantageous to both parties without terminating the agreement. It is further agreed by and between the parties herein that the above described property is being assigned by the CPSO to the CITY and POLICE with no warranty being attached; the equipment is being assigned in an "AS IS" condition. The CITY and POLICE agree to utilize said equipment for the purposes consistent with the law enforcement and public safety needs of the whole community in and around the area of its jurisdiction.

By this agreement the CITY and POLICE hereby agree to indemnify, defend and hold harmless the CPSO for any liability or costs which arise out of the use of or possession of, by the CITY and/or POLICE, of the above described property. This hold harmless agreement is effective upon signing by the parties. Additionally, the CITY and POLICE agree to defend, indemnify and protect the CPSO and its' employees against any and all claims which have been or might in the future be made in connection with the use of or the assignment of the above described equipment.

THUS DONE AND SIGNED at Lake Charles, Calcasieu Parish, Louisiana, before the undersigned competent witnesses and Notary Public, on the _____ day of March, 2020.

WITNESSES:

Tessa R Nordan
Print Name: Tessa R Nordan

Alexis
Print Name: Alexis pousson

~~CALCASIEU~~ PARISH SHERIFF'S OFFICE

BY: TONY MANCUSO, Sheriff

Holly Fontenot
NOTARY PUBLIC
Print Name: Holly Fontenot
Notary Identification No. 035025
My Commission Expires at Death

THUS DONE AND SIGNED at Sulphur, Calcasieu Parish, Louisiana, before the undersigned competent witnesses and Notary Public, on the _____ day of March, 2020.

WITNESSES:

CITY OF SULPHUR

Print Name: _____

BY: MIKE DANAHAAY, Mayor

Print Name: _____

NOTARY PUBLIC
Print Name: _____
Notary Identification No. _____
My Commission Expires at Death

THUS DONE AND SIGNED at Sulphur, Calcasieu Parish, Louisiana, before the undersigned competent witnesses and Notary Public, on the _____ day of March, 2020.

WITNESSES:

SULPHUR POLICE DEPARTMENT

Print Name: _____

BY: LEWIS COATS, Chief

Print Name: _____

NOTARY PUBLIC
Print Name: _____
Notary Identification No. _____
My Commission Expires at Death

AN ORDINANCE DECLARING CERTAIN SURPLUS MOVABLE PROPERTY OF THE CITY OF SULPHUR AND PROVIDING FOR THE DISPOSAL THEREOF (EQUIPMENT).

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, and in accordance with LA. R.S. 33:4712, that the following described surplus movable property of the City of Sulphur, not needed for public purposes, after having been duly advertised be declared surplus:

SURPLUS

Information Systems

ALL ITEMS ARE AT END OF LIFE AND HAVE NO VALUE

Desktops (19)

TYPE	QTY	DESCRIPTION	MODEL#	SERIAL#
PC-DESKTOP	1	LENOVO-1S10A90048USMG00EP5A	10A90048US	MG00EP5A
PC-DESKTOP	1	LENOVO-1S10AM000AUSMJ016W5M	10AM000AUS	MJ016W5M
PC-DESKTOP	1	LENOVO-1S2988D9UMJZPEFL	2988D9U	MJZPEFL
PC-DESKTOP	1	LENOVO-1S2988E1UMJ19WK0	2988E1U	MJ19WK0
PC-DESKTOP	1	LENOVO-1S2988E1UMJXVCLD	2988E1U	MJXVCLD
PC-DESKTOP	1	LENOVO-1S4480A5UMJZXZW7	4480A5U	MJZXZW7
PC-DESKTOP	1	LENOVO-1S4480B1UMJAWWHG	4480B1U	MJAWWHG
PC-DESKTOP	1	LENOVO-1S4480B1UMJZBEP2	4480B1U	MJZBEP2
PC-DESKTOP	1	LENOVO-1S4480B5UMJNPMXF	4480B5U	MJNPMXF
PC-DESKTOP	1	LENOVO-1S4480B5UMJPHCNR	4480B5U	MJPHCNR
PC-DESKTOP	1	LENOVO-1S2988D9UMJZPELZ	2988D9U	MJZPELZ
PC-DESKTOP	1	LENOVO-1S2988E1UMJXVCTE	2988E1U	MJXVCTE
PC-DESKTOP	1	LENOVO-1S4480B1UMJBCVCB	4480B1U	MJBCVCB
PC-DESKTOP	1	LENOVO-1S2988E1UMJ19WH7	2988E1U	MJ19WH7
PC-DESKTOP	1	LENOVO-1S10A90048USMG00EP4Z	10A90048U	MG00EP4Z
PC-DESKTOP	1	LENOVO-1S2988E1UMJXVDKG	2988E1U	MJXVDKG
PC-DESKTOP	1	LENOVO-1S10A9000SUSMG002L7F	10A9000SUS	MG002L7F
PC-DESKTOP	1	LENOVO-1S2988E1UMJ29HZ4	2988E1U	MJ29HZ4
PC-DESKTOP	1	LENOVO-1S2988E1UMJXVCTN	2988E1U	MJXVCTN

PERIPHERALS (20)

TYPE	QTY	DESCRIPTION	MODEL#	SERIAL#
MOBILE-MIFI	1	VERIZON JETPACK MIFI 7730L (SIM REMOVED)	MIFI7730L	IMEI-990006389182998
MOBILE-MIFI	1	VERIZON JETPACK MIFI 7730L (SIM REMOVED)	MIFI7730L	IMEI-990006389603654
MOBILE-MIFI	1	VERIZON JETPACK MIFI 7730L (SIM REMOVED)	MIFI7730L	IMEI-990006382274453
MOBILE-MIFI	1	VERIZON JETPACK MIFI 7730L (SIM REMOVED)	MIFI7730L	IMEI-990006389674010
MOBILE-MIFI	1	VERIZON JETPACK MIFI 7730L (SIM REMOVED)	MIFI7730L	IMEI-990006389672261
MOBILE-MIFI	1	VERIZON JETPACK MIFI 7730L (SIM REMOVED)	MIFI7730L	IMEI-990006382279411
MOBILE-MIFI	1	VERIZON JETPACK MIFI 7730L (SIM REMOVED)	MIFI7730L	IMEI-990006389669192
MOBILE-MIFI	1	VERIZON JETPACK MIFI 7730L (SIM REMOVED)	MIFI7730L	IMEI-990006382277951
OFFICE-COPIER	1	TOSHIBA	e-STUDIO 5540C	SN-SBA290067
OFFICE-FAX	1	CANON IMAGECLASS	MF8350CDN	EWU21944
OFFICE-FAX	1	CANON - FAX (WWP)	JX510P	****
OFFICE-SCANNER	1	FUJITSU FI-5750C (INSPECTION SCANNER)	PA03338-B035	105679-35KG
PC-MONITOR	1	PLANAR 22 INCH MONITOR	PLL2210W	PL506LT500915
PC-MONITOR	1	SONY BRAVIA 46 INCH TV	KDL46S4100	SN-1221394
PC-PRINTER	1	HP OFFICEJET PRO 8610	A7F64A	CN51HE338Q
PC-PRINTER	1	HP OFFICEJET 6500A	CN557A	CN1C534536
PC-PRINTER	1	HP DESKJET 460	C8150A	MY8185Z11H
PC-UPS	1	APC BACKUPS XS 1500	BX1500	JB0536039241
PC-UPS	1	APC BACKUPS LS 500	BP500UC	5B0908T08270
PC-UPS	1	APC BACKUPS	BE650BB	QB050923837

Fire Department

	<u>Value</u>
3 liftmaster garage door motors	\$20.00

BE IT FURTHER ORDAINED that Mayor Mike Danahay is authorized to dispose of the afore-mentioned surplus movable property and to sign all paperwork in connection therewith.

BE IT ALSO FURTHER ORDAINED that this ordinance shall become effective immediately upon the Mayor’s signature.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this ____ day of _____, 2020.

MELINDA HARDY, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this ____ day of _____, 2020, at ____ o’clock ____m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at ____ o’clock ____m.
on this ____ day of _____,
2020, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

ORDINANCE NO. _____, M-C SERIES

ORDINANCE AUTHORIZING MAYOR DANAHAHAY TO SIGN
AGREEMENT WITH KENT DRIVE CREW FOR THE
MAINTENANCE OF TRIANGULAR SHAPED MEDIAN ON KENT
DRIVE.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Danahay to sign Agreement with Kent Drive Crew for the maintenance of the triangular shaped median on Kent Drive.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2020.

, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
_____ day of _____,
2020, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2020, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

STATE OF LOUISIANA

PARISH OF CALCASIEU

AGREEMENT BETWEEN

THE KENT DRIVE CREW

&

THE CITY OF SULPHUR

BE IT KNOWN that on the dates subscribed and personally came and appeared:

THE KENT DRIVE CREW, by its president, Jana T. Gremillion, hereinafter referred to as "KDC"; and

THE CITY OF SULPHUR, by its Mayor, MIKE DANAHAAY, hereinafter referred to as "THE CITY", each of whom after being duly sworn did depose and declare:

That they enter into this Agreement for the maintenance and beautification of the triangular-shaped city owned median on Kent Drive, (hereinafter referred to as "THE LANDSCAPED AREA"), as follows:

KDC & THE CITY agree as follows:

1. KDC and THE CITY acknowledge that the beautification of THE LANDSCAPE will be mutually beneficial.
2. KDC agrees to install and maintain landscaping where necessary in THE LANDSCAPE AREA (PER ATTACHED MAP). THE KDC shall be responsible for all cost associated with said installation and maintenance.
3. KDC shall comply with all requirements by THE CITY regarding line of sight for vehicular traffic or other safety issues.
4. KDC shall comply with THE CITY ordinances in obtaining all necessary permits.
5. KDC agrees that should it fail, at any time, to properly maintain THE LANDSCAPE AREA, THE CITY shall have the right to terminate this agreement. KDC agrees that should it be unable to maintain THE LANDSCAPE AREA a written letter of revocation will be submitted.
6. KDC shall comply with all requirements of THE CITY'S water conservation policy.


KENT DRIVE CREW
BY: JANA T. GREMILLION, PRESIDENT

DATE: 4-21-2020

THE CITY OF SULPHUR
BY: MIKE DANAHAAY, MAYOR

DATE: _____





RESOLUTION NO. _____, M-C SERIES

Resolution accepting the Municipal Water Pollution Prevention Environmental Audit Report dated April 27, 2020.

BE IT RESOLVED that the City of Sulphur informs the Louisiana Department of Environmental Quality that the following actions were taken by the City Council, the governing authority of the City of Sulphur, Louisiana:

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit number LA0067083.

Actions that will be taken to address the problems identified in the audit report:

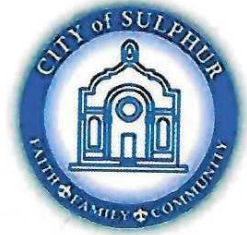
- a. Training for current staff
- b. Upgrades & repairs to current facilities
- c. Finding and stopping external sources that cause total suspended solids to exceed our permit limits.

APPROVED AND ADOPTED by the City Council of the City of Sulphur, Louisiana, on this _____ day of May, 2020.

, Chairman


ATTEST:

ARLENE BLANCHARD, Clerk



Memo

To: Mayor Mike Danahay

From: Stacy Dowden 
Director of Public Works

cc: City Council, Arlene Blanchard, Chad Bynum

Date: May 5, 2020

Re: Annual Municipal Water Pollution Prevention (MWPP) Audit

Attached is the Environmental Audit, dated April 27, 2020. This item will be on the next council agenda for action. Please take a moment to review the attached report and let me know if you have any questions.

Please make note of the following:

- **The total score this year is 185 out of 560.**
 - The lower the score the better
 - Last year the audit produced a score of 242.5 points.
- **Part 1: Influent Flow/Loadings**
 - The Wastewater Treatment Facility (WWTF) BOD exceeding 90% of the design loading during 3 months. Score 5 points
 - Total Score for Part 1: 5 Points
- **Part 2: Effluent Quality/Plant Performance**
 - The WWTF effluent TSS exceeding 90% of permit limits: Score 40 points
 - The WWTF effluent TSS exceeding permit limits: Score 10 points
 - Total Score for Part 2: 50 Points
- **Part 3: Age of the WWTF**
 - Total Score for Part 3: 30 Points

- **Part 4: Overflows and Bypasses**
 - Number of Overflows: Score 20 points
 - *Total Score for Part 4: 20 Points*
- **Part 5: Sludge Storage and Disposal Sites**
 - Months of Sludge Storage Capacity: Score 50 points
 - *Total Score for Part 4: 50 points*
- **Part 6: New Development**
 - Increased development and potential flows: Score 30 points
 - *Total Score for Part 6: 30 points*
- **Part 7: Operator Certification and Education**
 - Operator is Charge Chad Bynum: Score 0
 - *Total Score for Part 7: 0 points*

LOUISIANA
MUNICIPAL WATER
POLLUTION PREVENTION
MWPP



Facility Name:

SULPHUR REGIONAL
WASTEWATER PLANT

LPDES Permit Number:

LA0067083

Agency Interest (AI) Number:

19201

Address:

P.O. BOX 1309
SULPHUR LA.
70664-1309

3400 BAYOU D'INDE RD.
WESTLAKE LA. 70669

Parish:

CALCASIEU

(Person Completing Form) Name:

CHAD BYNUM

Title:

WASTEWATER PLANT SUPERVISOR

Date Completed:

04/27/2020

INSTRUCTIONS

1. Complete only the sections of the Environmental Audit which apply to your wastewater treatment system. Leave sections that do not apply blank and enter a "0" for the point value.
2. Parts 1 through 7 contain questions for which points may be generated. These points are intended to communicate to the department and the governing body or owner what actions will be necessary to prevent effluent violations. Place the point totals from parts 1 through 7 on the Point Calculation page.
3. Add up the point totals.
4. Submit the Environmental Audit to the governing body or owner for review and approval.
5. The governing body must pass a resolution which contains the following items:
 - a. The resolution or letter must acknowledge the governing body or owner has reviewed the Environmental Audit.
 - b. This resolution must indicate specific actions, if any, will be taken to maintain compliance and prevent effluent violations. Proposed actions should address the parts where maximum or close to maximum points were generated in the Environmental Audit.
 - c. The resolution should provide any other information the governing body deems appropriate.

Permit #: **LA0067083**

PART 1: INFLUENT FLOW/LOADINGS (all plants)

A. List the average monthly volumetric flows and BOD loadings received at our facility during the last reporting year.

Column 1 Average Monthly Flow (million gallons Per day, MGD)	Column 2 Average Monthly BOD5 Concentration (mg/l)	Column 3 Average Monthly BOD5 Loading (pounds per day, lb/day)
4/19---6.66	x 112	x 8.34 = 5316
5/19---5.50	x 133	x 8.34 = 5310
6/19---5.47	x 127	x 8.34 = 6416
7/19---5.55	x 85.0	x 8.34 = 4176
8/19---5.89	x 88.0	x 8.34 = 4011
9/19---4.84	x 79.9	x 8.34 = 3325
10/19---5.27	x 90.7	x 8.34 = 4051
11/19---4.52	x 97.8	x 8.34 = 3583
12/19---4.30	x 163	x 8.34 = 5694
01/20---5.46	x 98.6	x 8.34 = 4259
02/20---5.31	x 163	x 8.34 = 7301
03/20---4.59	x 137	x 8.34 = 5554

BOD loading = Average Monthly Flow (in MGD) x Average Monthly BOD concentration (in mg/l) x 8.34

B. List the design flow and design BOD loading for your facility in the blanks below. If you are not aware of these design quantities, refer to your Operation and Maintenance (O&M) Manual or contact your consulting engineer.

Design Flow, MGD:

9.0 x 0.90 = **8.10**

Design BOD, lbs/day:

11,259 x 0.90 = **10,133**

Permit #:

LA0067083

C. How many months did the monthly flow (Column 1) to the wastewater treatment facility (WWTF) exceed 90% of the design flow? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	0	0	0	5	5	5	5	5	5	5	5

0

Write 0 or 5 in the C point total box

C Point Total

D. How many months did the monthly flow (Column 1) to the WWTF exceed the design flow? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	5	5	10	10	15	15	15	15	15	15	15	15

0

Write 0, 5, 10, or 15 in the D point total box

D Point Total

E. How many months did the monthly BOD loading (Column 3) to the WWTF exceed 90% of the design loading? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	5	5	5	10	10	10	10	10	10	10	10

5

Write 0, 5 or 10 in the E point total box

E Point Total

F. How many months did the monthly BOD loading (Column 3) to the WWTF exceed the design loading? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	10	20	30	40	50	50	50	50	50	50	50	50

0

Write 0, 5, 10, 20, 30, or 40 in the F point total box

F Point Total

G. Add together each point total for C through F and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 1:

(max =80)

5

Also enter this value or 80, whichever is less, on the point calculation table on page 16.

Permit #: **LA0067083**

PART 2: EFFLUENT QUALITY/PLANT PERFORMANCE

A. List the average effluent BOD and TSS concentrations produced by your facility during the last reporting year.

Month	Column 1 Average Monthly BOD (mg/l)	Column 2 Average Monthly TSS (mg/l)
4-19	19.4	38.3
5-19	13.8	27.7
6-19	17.9	27.1
7-19	10.7	31.5
8-19	10.1	23.1
9-19	17.1	36.7
10-19	15.8	43.2
11-19	4.61	25.3
12-19	15.0	45.9
1-20	11.2	25.4
2-20	9.24	79.8
3-20	12.5	165

B. List the monthly average permit limits for your facility in the blanks below.

BOD, mg/l: Permit Limit **30.0** x 0.90 = 90% of Permit Limit **27.0**

TSS, mg/l: **30.0** x 0.90 = **27.0**

Permit #:

LA0067083

C. Continuous Discharge to the Surface Water.

i. How many months did the effluent BOD (Column 1) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	10	20	30	40	40	40	40	40	40	40	40

0

Write 0, 10, 20, 30 or 40 in the i point total box

i Point Total

ii. How many months did the effluent BOD (Column 1) exceed permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	5	5	10	10	10	10	10	10	10	10	10	10

0

Write 0, 5, or 10 in the ii point total box

ii Point Total

iii. How many months did the effluent TSS (Column 2) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	10	20	30	40	40	40	40	40	40	40	40

40

Write 0, 10, 20, 30 or 40 in the iii point total box

iii Point Total

iv. How many months did the effluent TSS (Column 2) exceed the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	5	5	10	10	10	10	10	10	10	10	10	10

10

Write 0, 5, or 10 in the iv point total box

iv Point Total

v. Add together each point total for i through iv and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 2:

(max =100)

50

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

Permit #:

LA0067083

D. Other Monitoring and Limitations

i. At any time in the past year was there an exceedance of a permit limit for other pollutants such as: ammonia-nitrogen, phosphorus, pH, total residual chlorine or fecal coliform?

Check one box. Yes-xx No

If Yes, Please describe:

Four fecal coliform exceedances for the year caused by extreme rain events and equipment malfunctions.

ii. At any time in the past year was there a failure of a Biomonitoring (Whole Effluent Toxicity) test of the effluent?

Check one box. Yes No-xx

If Yes, Please describe:

iii. At any time in the past year was there an exceedance of a permit limit for a toxic substance?

Check one box. Yes No-xx

If Yes, Please describe:

Permit #: **LA0067083**

PART 3: AGE OF THE WASTEWATER TREATMENT FACILITY

A. What year was the wastewater treatment facility constructed or last major expansion/improvements completed?

2008

Current Year	-	Answer to A	=	Age in years
<u>2020</u>		<u>2008</u>		<u>12</u>

Enter Age in Part C below:

B. Check the type of treatment facility that is employed.

☒ Mechanical Treatment Plant
(trickling filter, activated sludge, etc...)

Specify Type: SBR

☐ Aerated Lagoon

☐ Stabilization Pond

☐ Other

Specify Type: _____

FACTOR:

2.5

2.0

1.5

1.0

C. Multiply the factor listed next to the type of facility your community employs by the age of your facility to determine the total point value for Part 3.

TOTAL POINT VALUE FOR PART 3 =

2.5 X 12 =

Factor Age

(max = 50)
30.0

Also enter this value or 50, whichever is less, on the point calculation table on page 16.

D. Please attach a schematic of the treatment plant.

Permit #:

LA0067083

PART 4: OVERFLOWS AND BYPASSES

A.

i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to heavy rain:

2 Check one. 0 = 0 points 3 = 15 points
 1 = 5 points 4 = 30 points
XX 2 = 10 points 5 or more = 50 points

ii. List the number of bypasses, overflows or unpermitted discharges shown in A (i) that were within the collection system and the number at the treatment plant.

Collection System: 2 Treatment Plant: 0

B.

i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to equipment failure, either at the treatment plant or due to pumping problems in the collection system:

2 Check one. 0 = 0 points 3 = 15 points
 1 = 5 points 4 = 30 points
XX 2 = 10 points 5 or more = 50 points

ii. List the number of bypasses, overflows or unpermitted discharges shown in B (i) that were within the collection system and the number at the treatment plant.

Collection System: 2 Treatment Plant: 0

C. Specify whether the bypasses came from the city/village/town sewer system or from contract or tributary communities/sanitary districts, etc...

City Sewer System

D. Add the point values checked for A and B and place the total in the box below.

TOTAL POINT VALUE FOR PART 4: 20 (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

E. List the person responsible (name and title) for reporting overflows, bypasses or unpermitted discharges to State and Federal authorities:

Chad Bynum-Supervisor of WW Operations

Describe the procedure for gathering, compiling and reporting:

From non-compliance reports and laboratory results for the April 2019 to March 2020 time period

Permit #:

LA0067083

PART 5: SLUDGE STORAGE AND DISPOSAL SITES

A. Sludge Storage

How many months of sludge storage capacity does your facility have available, either on-site or off-site?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	<2	2	3	4-5	>6
points	50	30	20	10	0

50

Write 0, 10, 20, 30 or 40 in the A point total box

A Point Total

B. For how many months does your facility have access to (and approval for) sufficient land disposal sites to provide proper land disposal?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	<2	6-11	12-23	24-35	>36
points	50	30	20	10	0

0

Write 0, 10, 20, 30 or 50 in the B point total box

B Point Total

C. Add together A and B point values and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 5:

(max =100)

50

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

Permit #:

LA0067083

PART 6: NEW DEVELOPMENT

A. Please provide the following information for the total of all sewer line extensions which were installed during the last year.

Design Population: 35,000

Design Flow: 9.0 MGD

Design BOD: 11,259 mg/l

B. Has an industry (or other development) moved into the community or expanded production in the past year, such that either flow or pollutant loadings to the sewerage system were significantly increased (5% or greater)?

Check one. ☒ Yes = 15 points ☐ No = 0 points

If Yes, Please describe:

The number of septage trucks discharging at the plant have greatly increased. These discharges have extremely high COD loading and are more difficult to treat.

List any new pollutants:

C. Is there any development (industrial, commercial or residential) anticipated in the next 2-3 years, such that either flow or pollutant loadings to the sewerage system could significantly increase?

Check one. ☒ Yes = 15 points ☐ No = 0 points

If Yes, Please describe:

Numerous apartment complexes, subdivisions, town homes, and businesses being built to support the new construction of major improvement at local industries to house plant construction workers and permanent employers working for the plant. Annexation and/or governing of more areas north and south of existing city limits.

List any new pollutants you anticipate:

Increase of flow only; no pollutants expected-domestic sewage only

D. Add together the point value checked in B and C and place the sum in the box below.

TOTAL POINT VALUE FOR PART 6:

(max =100)

30

Also enter this value or 30, whichever is less, on the point calculation table on page 16.

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PART 7: OPERATOR CERTIFICATINO AND EDUCATION

A. What was the name of the operator-in-charge for the reporting year?

Name: Chad Bynum

B. what is his or her certification number:

Cert #: 01-974

C. What level of certification is the operator-in-charge required to have to operate the wastewater treatment facility?

Level Required: IV

D. What is the level of certification of the operator-in-charge?

Level Certified: IV

E. Was the operator-in-charge of the report year certified at least at the grade level required in order to operate this plant?

Check one. ☒ Yes = 0 points ☐ No = 50 points

Write 0 or 50 in the E point total box

0

E Point Total

F. Has the operator-in-charge maintained recertification requirements during the reporting year?

Check one. ☒ Yes ☐ No

G. How many hours of continuing education has the operator-in-charge completed over the last two calendar years?

Check one. ☒ >12 hours = 0 points ☐ No <12 hours = 50 points

Write 0 or 50 in the G point total box

0

G Point Total

H. Is there a written policy regarding continuing education and training for wastewater treatment plant employees?

Check one. ☒ Yes ☐ No

Explain: LA DEQ Policy-so many hours of education to maintain certification

I. What percentage of the continuing education expenses of the operator-in-charge were paid for:

By the permittee? 100% By the operator? 0%

J. Add together the E and G point values and place the sum in the box below at the right.

TOTAL POINT VALUE FOR PART 7:

(max =100)

0

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

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PART 8: FINANCIAL STATUS

A. Are User-Charge Revenues sufficient to cover operation and maintenance expenses?

Check one box. ☐ Yes ☐ No

If No, How are O&M costs financed?

User charge revenue and sales tax

Raises fee's as needed

B. What financial resources do you have available to pay for your wastewater improvements and reconstruction needs?

Public Utility Reserve Fund

Sales Tax Proceeds

Federal Matching Grants

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PART 9: SUBJECTIVE EVALUATION

A. Collection System Maintenance

i. Describe what sewer system maintenance work has been done in the last year.

Routine maintenance on equipment within the system.
Collection line repair.
Repair of pumps, motors, etc as needed.
Cleanout of lines.
Repair and assessment of collapsed lines.

ii. Describe what lift station work has been done in the last year.

Repair/Replace inoperable pumps, motors, float systems, level controllers.
Clean out of wet wells as needed.
New Hwy. 108 lift station is under construction now.
New Arizona lift station is now operating.
New Sonic lift station is now operating.

iii. What collection system improvements does the community have under construction for the next 5 years?

Several new lift stations are set to be constructed and or upgraded in the next 5 years.
Smoke testing and line repair continuing.
I/I Program being designed and implemented.
Construction of new Hwy. 108 liftstation started in 2018 and is set to be completed in 2019.

B. If you have ponds please answer the following questions:

Check one.

- | | |
|--|--|
| i. Do you have duckweed buildup in the ponds? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| ii. Do you mow the dikes regularly (or at least monthly), to the waters edge? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| iii. Do you have bushes or trees growing on the dikes or in the ponds? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| iv. Do you have excess sludge buildup (>1foot) on the bottom of any of your ponds? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| v. Do you exercise all of your valves? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| vi. Are your control manholes in good structural shape? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| vii. Do you maintain at least 3 feet of freeboard in all of your ponds? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| viii. Do you visit your pond system at least weekly? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

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C. Treatment Plants

i. Have the influent and effluent flow meters been calibrated in the last year?
☒ Yes ☐ No (check one.)

4/08/20 4/08/20
Influent flow meter calibration date (s) Effluent flow meter calibration date (s)

ii. What problems, if any, have been experienced over the last year that have threatened treatment?

Heavy rainfall adversely affects the collection system and plant.
Electrical problems
Equipment malfunction/failures
Old line collapse/replacements
Increase in volume of septage trucks discharging at plant.

iii. Is your community presently involved in formal planning for treatment facility upgrade?
Check one. ☒ Yes ☐ No If Yes, Please describe:

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D. Preventive Maintenance

- i. Does your plant have a written plan for preventive maintenance on major equipment items?

Check one box. ☒ Yes ☐ No

If Yes, Please describe:

Operation and Maintenance Manual
EPA Project #106199A 42390
1985 and 2005

- ii. Does this preventive maintenance program depict frequency of intervals, types of lubrication and other preventive maintenance tasks necessary for each piece of equipment?

☒ Yes ☐ No

- iii. Are these preventive maintenance tasks, as well as equipment problems, being recorded and filed so future maintenance problems can be assured properly?

☒ Yes ☐ No

E. Sewer Use Ordinance

- i. Does your community have a sewer use ordinance that limits or prohibits the discharge of excessive conventional pollutants (BOD, TSS, or pH) or toxic substances to the sewer system from industries, commercial users and residences?

Check one. ☒ Yes ☐ No

If Yes, Please describe:

Sewer Use Ordinance #007-MC
City of Sulphur Code of Ordinance 22
EPA Project #C106199A 42390

- ii. Has it been necessary to enforce?

Check one. ☒ Yes ☐ No

If Yes, Please describe:

A tanker truck wash located within the city limits of Sulphur was discharging petroleum hydrocarbons into sanitary sewer system. The problem seems to be rectified, we are randomly pulling samples to ensure compliance with city ordinances.

- iii. Any additional comments about your treatment plant or collection system? (Attach additional sheets if necessary.)

A grease trap inspection program needs to be implemented and enforced.

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POINT CALCULATION TABLE

	Actual Values	Maximum
Part 1: Influent Flow/Loadings	<u>5</u>	80 points
Part 2: Effluent Quality/ Plant Performance	<u>50</u>	100 points
Part 3: Age of WWTF	<u>30</u>	50 points
Part 4: Overflows and Bypasses	<u>20</u>	100 points
Part 5: Ultimate Disposition of Sludge	<u>50</u>	100 points
Part 6: New Development	<u>30</u>	30 points
Part 7: Operator Certification Training	<u>0</u>	100 points

TOTAL POINTS:

185

RESOLUTION NO. _____, M-C SERIES

Resolution concerning the re-scheduling of City of Sulphur Sales Tax
Renewal Election

WHEREAS on February 10, 2020 the City Council of the City of Sulphur adopted Resolution No. 3291, M-C Series, calling a SALES TAX RENEWAL PROPOSITION for the election to be held on May 9, 2020.

WHEREAS, on March 13, 2020 the Governor of Louisiana issued Proclamation 28 JBE 2020 postponing the May 9, 2020 election and rescheduling for **August 15, 2020**.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof that:

- 1) The Sales Tax Renewal Proposition called by the City of Sulphur shall therefore be called for the election scheduled to be held on August 15, 2020 between the hours of seven (7:00) o'clock a.m. and eight (8:00) o'clock p.m., in compliance with the provisions of Title 18, including Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended;
- 2) The City Council of Sulphur, as governing authority thereof, shall now meet on the 14th day of September, 2020 at 5:30 o'clock p.m., in open and public session at the regular meeting place 500 N Huntington St, Sulphur, LA 70663, Sulphur Louisiana, and will, then and there, examine and canvass the returns and declare the result of said election; and
- 3) The City Council Clerk be authorized and directed to publish a new Notice of Election reflecting these changes, referencing all voting precincts of the City of Sulphur, and otherwise in the form referenced in the Exhibit to Resolution 3291; and that this Notice shall be published in the official journal of the City of Sulphur, once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date fixed for the election

APPROVED AND ADOPTED by the
City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2020.

, Chairman

ATTEST:

ARLENE BLANCHARD, CLERK

**NOTICE TO VOTERS OF
SPECIAL SALES TAX ELECTION**

To the qualified electors of the City of Sulphur, Louisiana:

YOU ARE HEREBY NOTIFIED that on the 10th day of February, 2020, the City Council of Sulphur, Louisiana, acting as the governing authority of the City of Sulphur, Louisiana (the “City”), ordered that a special election be held in the City on Saturday, on the 9th day of May, 2020.

On March 13, 2020, the Governor of Louisiana issued Proclamation 28 JBE 2020 postponing the May 9, 2020 election to be held on **August 15, 2020** for the purpose of submitting to all qualified electors of the City the following proposition:

SALES TAX RENEWAL PROPOSITION

Shall the City of Sulphur be authorized to renew its one-half percent (1/2%) sales and use tax for streets, sewerage disposal, water and waste water systems, and therefore be authorized pursuant to Article 6, Section 29 of the Louisiana Constitution to continue to levy and collect for 10 years beginning April 1, 2021, the existing tax of one-half percent (1/2%) upon the sale at retail, use, lease, or rental, consumption and storage for use or consumption of tangible personal property and on the sales of taxable services, with the collections from the levy estimated to be \$4,100,000 for one entire year, and the avails of the tax after payment for all costs of levy and collection, to be dedicated and used for improving streets, sewerage disposal, water and waste water systems within the City, title to which shall be in the public; and, to issue bonds not to exceed 10 years from the initial levy of the tax, which bonds shall be retired with, paid from, and secured by an irrevocable pledge and dedication of the tax?

Said election will be held at all polling places which are situated within the boundaries of the City of Sulphur, Louisiana. All City resident registered voters in each of the following precincts shall be eligible to vote on the proposition:

**ONLY THOSE REGISTERED VOTERS IN THE FOLLOWING
PRECINCTS WHO RESIDE WITHIN THE BOUNDARIES OF THE CITY
OF SULPHUR, LOUISIANA, SHALL BE ELIGIBLE TO VOTE ON THE
PROPOSITION:**

PRECINCT

POLLING PLACE

401

Calcasieu Parish Health Unit, 201 Edgar Street, Sulphur

402	Frasch Park Recreation Center, 400 Picard Road, Sulphur
403	Frasch Elementary School, 540 S. Huntington Street, Sulphur
407	R.W. Vincent Elementary School, 1634 Beglis Parkway, Sulphur
408	T.D. McMurry Park Gymnasium, 300 South Hazel Street, Maplewood
400 (Part)	D.S. Perkins Elementary School, 565 North Crocker Street, Sulphur
404 (Part)	R.W. Vincent Elementary School, 1634 Beglis Parkway, Sulphur
405 (Part)	Center Circle Recreation Building, 80 Center Circle, Maplewood
406 (Part)	W.T. Henning Elementary School, 774 Henning Drive, Sulphur
461 (Part)	Mossville Recreation Center, 3825 Old Spanish Trail, Mossville
466E (Part)	Cypress Cove Elementary School, 6043 Carly Drive, Carlyss
467 (Part)	Cypress Cove Elementary School, 6043 Carlyss Drive, Carlyss

The polls will be open at seven (7:00) o'clock a.m. and shall remain open until not later than eight (8:00) o'clock p.m. The said special election will be held substantially in accordance with the general election laws of the State of Louisiana, except that the election is called and shall be conducted, canvassed, and promulgated, and notice thereof given in accordance with the procedures set forth in Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended. The officials appointed to hold the election or such substitutes therefor as may be selected, designated and sworn in compliance with Sections 1286 through 1289 of Title 18 of the Louisiana Revised Statutes of 1950, as amended, will make due returns thereof to the City Council of Sulphur, Louisiana, governing authority of the City. Voting machines will be used in the conduct of the election. The cost of this special election is estimated to be nineteen thousand dollars. All qualified electors of the City of Sulphur, Louisiana will be entitled to vote. No voter shall be required to sign a ballot or vote assessed valuation of property.

Notice is hereby given that on Monday, the **14th day of September, 2020 at 5:30 o'clock p.m.**, the City Council of the City of Sulphur, governing authority of the City of Sulphur, Louisiana, will meet in open and public session at the regular meeting place 500 N Huntington St, Sulphur, LA 70663, Sulphur Louisiana, and will, then and there, examine and canvass the returns and declare the result of said election.

THUS DONE AND SIGNED in Sulphur, Louisiana, by authority of a Resolution adopted by the City Council of the City of Sulphur, acting as the governing authority of the City of Sulphur, Louisiana, on the 11th day of May, 2020.

Arlene Blanchard
City Council Clerk