

NOTICE.....The BZA meetings will temporarily be held at 501 Willow Avenue.

AGENDA
BOARD OF ZONING ADJUSTMENT
MONDAY, NOVEMBER 17, 2025, AT 5:30 P.M.

THERE WILL BE A REGULAR MEETING OF THE SULPHUR BOARD OF ZONING ADJUSTMENT AND LAND USE COMMISSION, **MONDAY, NOVEMBER 17, 2025, AT 5:30 P.M.** IN THE CITY COUNCIL CHAMBERS LOCATED AT 501 WILLOW AVENUE, SULPHUR, LOUISIANA TO ADOPT THE FOLLOWING:

CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE
ROLL CALL
APPROVAL OF MINUTES OF PREVIOUS MEETING (S)
APPROVAL OF AGENDA

1. Resolution adopting procedures on remote public participation in meetings to accommodate members of the public with a disability recognized by the Americans with Disabilities Act (ADA).

PUBLIC COMMENT - 3 MINUTES PER SPEAKER - ONLY SPEAK 1 TIME PER ITEM.

This ends the public comment section of the meeting.

ADJOURNMENT

If you are not satisfied with the outcome of the Board of Zoning Adjustment decision, you can appeal it to 14th Judicial District Court within thirty (30) days of the Board Zoning Adjustment decision.

***The next regular Board of Zoning Adjustment meeting will be held on Monday, December 15, 2025, at 5:30 p.m. in the Council Chambers located at 501 Willow Avenue, Sulphur, La.

In accordance with the Americans with Disabilities Act, if you need special assistance to attend this meeting, please contact Arlene Blanchard at 527-4500, describing the assistance that is necessary.

RESOLUTION

Resolution adopting policy and procedures on remote public participation in meetings to accommodate members of the public with a disability recognized by the Americans with Disabilities Act (ADA).

BE IT RESOLVED by the Board of Zoning Adjustment of the City of Sulphur, Louisiana, that they do hereby adopt policy and procedures on remote public participation in meetings to accommodate members of the public with a disability recognized by the Americans with Disabilities Act (ADA).

APPROVED AND ADOPTED by
the Board of Zoning Adjustment of the City of
Sulphur, Louisiana, on this _____
day of _____, 2025.

JONATHAN BRAZZELL, Chairman

ATTEST:

ARLENE BLANCHARD, Secretary



Policy and Procedures on Remote Public Participation in Meetings

In accordance with Louisiana Revised Statute (R.S.) 42:14 to require public bodies to accommodate members of the public with a disability recognized by the Americans with Disabilities Act (ADA) such that those members of the public can participate during the open meetings.

1. **Remote Participation:** Citizens with a disability recognized under the Americans with Disabilities Act can participate in public comment portions of Board of Zoning Adjustment and Land Use meetings via telephone for real-time engagement.
2. **Public Comment Submission:** Questions must be submitted online through the City of Sulphur's official website www.sulphur.org via "ADA Addresses Commission" online form submission or by phone at 337-527-4571 for City Clerk before 8:00 a.m. of the designated day of the public meeting.
3. **Acknowledgment:** Upon successful submission, the City Clerk's office will confirm receipt via email or phone call and call the number the audience member gave for remote participation.
4. **Participation:** The City Clerk will call the phone number the audience member provided during the time of the meeting.
5. **Time Limit:** Each citizen may present their comment for up to three (3) minutes, whether attending in person or remotely.
6. **Livestreaming:** All Board of Zoning Adjustment and Land Use meetings will be live streamed on YouTube, with links located on the City's website.
7. **Public Awareness:** The City will inform the public about this policy on the City website.

This policy aims to ensure that all citizens have an accessible avenue to comment on agenda items during a live public meeting.