

MINUTES
SULPHUR MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD
REGULAR BOARD MEETING
DECEMBER 14, 2022, 5:30 P.M.

CITY OF SULPHUR COUNCIL CHAMBERS, 1551 EAST NAPOLEON STREET (Temporary), SULPHUR, LA 70663

The Sulphur Municipal Fire and Police Civil Service Board convened its regular meeting at 5:36 p.m. on Wednesday, December 14, 2022, with a quorum present. Followed by the Invocation and the Pledge of Allegiance.

ROLL CALL

Members Present: Chairman Thomas Bourgeois
Vice Chairman Mary Ceasar
Member Colby Ceasar
Fire Representative Mark Rozas
Police Representative Jeremy Cain
Also, Present: Board Secretary Lee Ann Hebert

1. REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

Chairman Bourgeois advised no items to be added.

2. APPROVAL OF AGENDA

MOTION to approve the agenda was made by Vice Chairman Mary Ceasar.

SECONDED BY: Police Representative Cain

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

3. APPROVAL OF MINUTES FROM SPECIAL MEETING ON NOVEMBER 28, 2022

MOTION to approve the minutes was made by Member Colby Ceasar.

SECONDED BY: Fire Representative Rozas

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

4. OLD BUSINESS

A. REVIEW FOR APPROVAL EXAM SCORES AND ADD NAMES TO THE ELIGIBILITY LIST FOR:

1. COMPETITIVE POLICE JAILER

MOTION to approve exam scores and add names to the eligibility list was made by Vice Chairman Mary Ceasar.

SECONDED BY: Member Colby Ceasar

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

2. COMPETITIVE POLICE RECORDS CLERK

MOTION to approve exam scores and add names to the eligibility list was made by Police Representative Cain.

SECONDED BY: Member Colby Ceasar

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

B. REVIEW FOR APPROVAL FIRE DEPARTMENT AND POLICE DEPARTMENT SENIORITY ROSTERS

MOTION to approve Seniority Rosters was made by Vice Chairman Mary Ceasar.

SECONDED BY: Police Representative Cain

VOTED IN FAVOR: ALL

ANY OPPOSED: NONE

5. NEW BUSINESS

A. REVIEW FOR APPROVAL FIRE PERSONNEL ACTION FORMS

MOTION to approve (9) Personnel Action Forms for Fire Department was made by Member Colby Ceasar.

SECONDED BY: Vice Chairman Mary Ceasar

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ANY OPPOSED: NONE

APPROVED PERSONNEL ACTION FORMS – FIRE DEPARTMENT

Roddy Dauzat	11/18/2022	Resume Working Test Period (from sick leave)
Aaron George	9/25/2022	Interruption of the Working Test Period (leave w/o pay)
Aaron George	10/26/2022	Interruption of the Working Test Period (sick leave)
Aaron George	11/24/2022	Resume Working Test Period (from sick leave)
Cody Richard	11/9/2022	Termination of Sick Leave
Aaron Savoie	10/24/2022	Sick Leave (Extended)
Kaleb Tallman	11/20/2019	Provisional Appointment *Corrected*
Michael Thomas	11/7/2022	Termination of Sick Leave
Michael Thomas	11/11/2022	Sick Leave (Duty Injury)

B. REVIEW FOR APPROVAL POLICE PERSONNEL ACTION FORMS

MOTION to approve (4) and reject (1) Personnel Action Forms for Police Department was made by Police Representative Cain.

SECONDED BY: Member Colby Ceasar
VOTED IN FAVOR: ALL
ANY OPPOSED: NONE

APPROVED PERSONNEL ACTION FORMS – POLICE DEPARTMENT

Abigale Barks	11/15/2022	Confirmation
Grayson Goltzman	11/18/2022	Police Officer Recruit
Marcus Hardy	11/10/2022	Sick Leave
Chase Mcconnell	11/9/2022	Police Officer Recruit

REJECTED PERSONNEL ACTION FORMS – POLICE DEPARTMENT

Rachel Martin	12/5/2022	Probational (From Class Status is incorrect)
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6. ADJOURNMENT

MOTION to ADJOURN was made by Chairman Bourgeois.

SECONDED BY: Vice Chairman Mary Ceasar
VOTED IN FAVOR: ALL

Meeting was adjourned at 6:01 pm.

Minutes submitted by

Lee Ann Hebert, Secretary

APPROVED BY THE BOARD





Sulphur Municipal Fire and Police Civil Service Board

PO Box 1309, Sulphur, LA 70664

Thomas Bourgeois, Chairman

AGENDA

"TEMPORARY LOCATION"

The Sulphur Municipal Fire and Police Civil Service Board will meet in **REGULAR MEETING** on **Wednesday, December 14, 2022**. The meeting will be held at **5:30 P.M.** in the CITY OF SULPHUR COUNCIL CHAMBERS, located at **1551 East Napoleon Street**, Sulphur, LA 70663.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

1. REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

If a matter is brought up at the meeting, a VOTE of the members is to be taken to determine if the item will be heard. It must be a UNANIMOUS decision to add an item to the agenda.

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES FROM SPECIAL MEETING HELD ON NOVEMBER 28, 2022

4. OLD BUSINESS

A. REVIEW FOR APPROVAL EXAM SCORES AND ADD NAMES TO THE ELIGIBILITY LIST FOR: (IF AVAILABLE)

1. COMPETITIVE POLICE JAILER
2. COMPETITIVE POLICE RECORDS CLERK

B. REVIEW FOR APPROVAL FIRE DEPARTMENT AND POLICE DEPARTMENT SENIORITY ROSTERS

5. NEW BUSINESS

A. REVIEW FOR APPROVAL FIRE PERSONNEL ACTION FORMS

B. REVIEW FOR APPROVAL POLICE PERSONNEL ACTION FORMS

6. ADJOURNMENT

DO NOT REMOVE BY ORDER OF THE SULPHUR MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD

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Sulphur Municipal Fire and Police Civil Service Board

PO Box 1309, Sulphur, LA 70664

Thomas Bourgeois, Chairman

POSTING NOTICE FOR SENIORITY ROSTERS

In accordance with **RS 33:2491(D)**, the provisions of the Municipal Fire and Police Civil Service Law. The Sulphur Municipal Fire and Police Civil Service Board will meet at the next regularly scheduled meeting to approve the Seniority Rosters for each department.

FIRE AND POLICE SENIORITY ROSTERS

SEE ATTACHED SENIORITY ROSTERS FOR:

SULPHUR FIRE DEPARTMENT

AND

SULPHUR POLICE DEPARTMENT

This public hearing will be held on **Wednesday, December 14, 2022**, at **5:30 pm** at the City of Sulphur Council Chambers located at 1551 East Napoleon Street, Sulphur, LA 70663.

POST ON ALL BULLETIN BOARDS OF EACH DEPARTMENT FOR ALL EMPLOYEES TO REVIEW.

IF YOU HAVE ANY QUESTIONS OR CONCERNS REGARDING THE SENIORITY ROSTERS. CONTACT THE BOARD OR BOARD SECRETARY FOR ASSISTANCE.

POSTED: NOVEMBER 10, 2022