



Mike Danahay, Mayor

P.O. Box 1309
Sulphur, LA 70664-1309
(337) 527-4500
Fax: (337) 527-4529
Email: mayorsoffice@sulphur.org
Website: www.sulphur.org

Agenda Posted: July 6, 2021 at 9:00 a.m.

NOTICE OF PUBLIC MEETING

**Sulphur City Council will meet for a public meeting at
500 North Huntington Street
Sulphur, LA 70663
July 12, 2021
5:30 p.m.**

Agenda

****see full meeting agenda attached****

Call to Order
Invocation
Pledge of Allegiance
Roll Call
Approval of Minutes from the June 14, 2021, Regular meeting
Approval of agenda
Open Floor for Public Comment

New Business:

1. Adopt the millage rates for tax year 2021. ORD53-21 (Mayor Danahay)

ADJOURN Public Meeting

Arlene Blanchard, Council Clerk

City of Sulphur
500 North Huntington Street
Sulphur, LA 70663
(337) 527-4500

In accordance with the Americans Disabilities Act, if you need special assistance to attend this meeting, please contact Arlene Blanchard at 337-527-4571, describing the assistance that is necessary.



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New Business:

1. Adopt the millage rates for tax year 2021. ORD53-21 (Mayor Danahay)
2. PRESENTATION to Eagle Scouts. I08-21 (Melinda Hardy)
3. RULE TO SHOW CAUSE for the condition of the following address:
 - a. To condemn building or structure located at 613 East Elizabeth Street, in accordance with Article IX, Section 5-286 through 5-296. (Melinda Hardy)
4. RESOLUTION awarding low bid received for Water Well No. 3R (Verdine Water Treatment Plant). RES42-21 (Mayor Danahay)

5. RESOLUTION awarding low bid received for Verdine Water Treatment Improvement Program Phase 2B – Installation of New City Furnished Eight (8) Foot Diameter Manganese Greensand Pressure Filters (removal and replacement of filters). RES43-21 (Mayor Danahay)
6. INTRODUCTION OF ORDINANCE granting a variance to Frances Simon, 405 Emile Street, to allow for a mobile home to be 560 sq. ft. rather than the required 600 sq. ft. ORD54-21 (Dru Ellender)
7. INTRODUCTION OF ORDINANCE authorizing Mayor Danahay to sign a Cooperative Endeavor Agreement with Calcasieu Parish Police Jury for funding assistance for the City for debris removal activities created by Hurricanes Laura and Delta. ORD55-21 (Mayor Danahay)
8. INTRODUCTION OF ORDINANCE accepting North Frontage Road for ownership and maintenance. ORD56-21-21 (Mayor Danahay)
9. PUBLIC HEARING on ordinance authorizing Mayor Danahay to sign Emergency Shelter and Staging Agreement with Beauregard Parish School Board for temporary shelter and emergency equipment staging area at Singer High School for Hurricane 2021 Season for the City of Sulphur. ORD57-21 (Mayor Danahay)
10. PUBLIC HEARING on ordinance authorizing Mayor Danahay to enter into a Cooperative Endeavor Agreement with the Sulphur Armed Forces Commission for funding for commission activities. ORD58-21 (Mayor Danahay)
11. PUBLIC HEARING on ordinance amending Ordinance No. 1353, M-C Series, adopted November 9, 2015 to set forth fee for borrow pits and ponds. ORD59-21 (Mayor Danahay)
12. PUBLIC HEARING on ordinance amending Ordinance No. 1697, M-C Series, adopted November 9, 2020, to amend agreement with GEC Inc. for Program/Project Management and Disaster Recovery/Grants Management Professional Services to include Classifications/Positions to the rate sheet. ORD60-21 (Mayor Danahay)
13. PUBLIC HEARING on ordinance authorizing Mayor Danahay to enter into a lease agreement with Wilscot, Williams Scotsman, Inc. for the temporary lease of a 60x12 mobile home office for private property debris removal (PPDR) intake located at 1551 East Napoleon Street. ORD61-21 (Mayor Danahay)
14. RESOLUTION approving the Calcasieu Parish Multi-Hazard Mitigation Plan as revised. RES44-21 (Mayor Danahay)

ADJOURN Public Meeting

Arlene Blanchard, Council Clerk
City of Sulphur
500 North Huntington Street
Sulphur, LA 70663
(337) 527-4500

In accordance with the Americans Disabilities Act, if you need special assistance to attend this meeting, please contact Arlene Blanchard at 337-527-4571, describing the assistance that is necessary.

ORDINANCE NO. M-C SERIES

ORDINANCE WHICH SETS FORTH THE GENERAL ALIMONY, STREET MAINTENANCE, AND FIRE MAINTENANCE AUTHORIZED MILLAGE RATES IN THE CITY OF SULPHUR FOR THE 2021 TAX YEAR.

SECTION 1: BE IT ORDAINED by the Mayor and City Council of the City of Sulphur, Louisiana, in regular and legal session convened, that the City of Sulphur of the Parish of Calcasieu, Louisiana, in a public meeting held on July 12, 2021, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article XII, Section 3 of the Louisiana Constitution and R.S. 42:11 – 28 [R.S. 42:11, et seq.] that the following millage rate(s) be and they are hereby levied upon the dollar of each assessed valuation of all property which is subject to ad valorem taxation within said City for the year 2021 for the purpose of raising revenue:

<u>Tax Description:</u>	<u>Millage Rate(s):</u>
General Alimony (5096 001):	5.850 mills
Street Maintenance (5096 002):	5.300 mills
Fire Maintenance (5096 003):	5.300 mills

SECTION 2. BE IT FURTHER ORDAINED that the proper administrative officials of the Parish of Calcasieu, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2021, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

APPROVED AND ADOPTED by
the City Council of the City of
Sulphur, Louisiana, on this _____
day of _____.

JOY ABSHIRE, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this _____ day of _____, 2021, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at _____ o'clock _____.m. on this _____ day of _____, 2021, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

The foregoing ordinance was read in full; the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

YEAS:
NAYS:
ABSTAINED:
ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the duly called meeting of the Mayor and Board of Aldermen of the City of Sulphur, Louisiana, which was held on July 12, 2021, at which meeting a quorum was present and voting.

Sulphur, Louisiana, this 12th day of July 2021.

Mike Danahay; Mayor
City of Sulphur, State of Louisiana

Council meets - 2nd monday @ 5:30
introduce ordinance - June 14, 2021
adopt the millage rates for 2021 - July 12, 2021

City of Sulphur
Calcasieu Parish

2020 Certified Value: 171,901,440
2021 Projected Value: 182,361,745

General Alimony (5096 001):

2020 Levied Rate:	5.850	Revenue collected for 2020 @ 95% collection rate:	\$955,342.25
2021 Levied Rate:	5.850	Projected Revenue for 2021 @ 95% collection rate:	\$1,013,475.40
		Difference in Revenue:	\$58,133.15

Street Maintenance (5096 002): Expires 2024

2020 Levied Rate:	5.300	Revenue collected for 2020 @ 95% collection rate:	\$865,523.75
2021 Levied Rate:	5.300	Projected Revenue for 2021 @ 95% collection rate:	\$918,191.39
		Difference in Revenue:	\$52,667.64

Fire Maintenance (5096 003): Expires 2024

2020 Levied Rate:	5.300	Revenue collected for 2020 @ 95% collection rate:	\$865,523.75
2021 Levied Rate:	5.300	Projected Revenue for 2021 @ 95% collection rate:	\$918,191.39
		Difference in Revenue:	\$52,667.64

ORDINANCE NO. _____, M-C SERIES

ORDINANCE GRANTING A VARIANCE TO FRANCES SIMON, 405 EMILE STREET, TO ALLOW FOR A MOBILE HOME TO BE 560 SQUARE FEET RATHER THAN THE REQUIRED 600 SQUARE FEET.

WHEREAS, in accordance with Chapter 14, Section 5 of the Code of Ordinances of the City of Sulphur, each mobile/manufactured home shall be a minimum size of six hundred (600) square feet; and

WHEREAS, applicant is requesting a variance to allow for the mobile/manufactured home to be 560 square feet rather than the required 600 square feet; and

WHEREAS, the following described property located in the City of Sulphur, State of Louisiana, is owned by Frances Simon, 405 Emile Street, Sulphur, Louisiana 70663, to-wit:

LOT 8 COURTNEY PLACE SUB, LESS NORTH 5 FEET

WHEREAS, improvements on the property will include a mobile/manufactured home to be 560 square feet rather than the required 600 square feet.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SULPHUR, LOUISIANA, IN REGULAR SESSION CONVENED THAT:

The Code of Ordinances of the City of Sulphur is hereby amended to grant a variance to Frances Simon, 405 Emile Street, Sulphur, Louisiana, for the following described property to-wit:

LOT 8 COURTNEY PLACE SUB, LESS NORTH 5 FEET

This variance is granted by the City of Sulphur and may be withdrawn by the City of Sulphur should said variance interfere with the rights and privileges owned by the City of Sulphur pursuant to a pre-existing right of way, servitude or easement. If withdrawn, any improvements constructed thereon shall be removed at the expenses of owner thereof.

Grantee hereby agrees and contracts to hold Grantor harmless from any damages created and/or caused by the granting of this variance, including, but not limited to, litigation defense, litigation costs, violation of subdivision restrictive covenants, building code violations or any other damages, property and/or monetary or otherwise, relating thereto.

That the owner of this variance shall be responsible for the recordation thereof, with the Clerk of Court, Calcasieu Parish, Louisiana, and shall provide the City of Sulphur a receipt evidencing recordation within 10 days of the effective date of this variance.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon Mayor's signature.

APPROVED AND ADOPTED by the
City Council of the City of Sulphur on this
_____ day of _____, 2021.

JOY ABSHIRE, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
____ day of _____,
2021, at _____ o'clock ____m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock ____m.
on this _____ day of _____,
2021, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk



CITY OF SULPHUR
APPLICATION FOR
DEVELOPMENT APPROVAL - VARIANCE

Date Received 6-21-21

\$50.00 Fee (Non-Refundable)

(Exact cash or check only)

IT IS APPLICANT'S RESPONSIBILITY TO KEEP SIGN POSTED ON PROPERTY. IF SIGN ISN'T PLACED ON PROPERTY 10 DAYS PRIOR TO MEETING DATE PLEASE NOTIFY CITY. IF SIGN IS REMOVED IT COULD DELAY ACTION ANOTHER MONTH. ONCE BZA APPROVES/DISAPPROVES, APPLICANT MUST REMOVE SIGN FROM PROPERTY
Print Name FRANCIS A SIMON Date 6-14-21

PROPERTY OWNER INFORMATION

Name of Property Owner FRANCIS A SIMON

(Owner must provide proof of ownership such as property tax record or recorded deed)

Mailing Address: 405 EMILE ST - SULPHUR LA

lvincents863@gmail.com

Phone Number (H) _____ (W) _____

Email: LVINCENT863@gmail.com

(C) 337-513-8457

PROPERTY INFORMATION

Location Address: 405 EMILE ST - SULPHUR LA 70663

Present Zoned Classification: _____

PARCEL # 00988790
405 EMILE @ 330910-0367-006802 0000

LEGAL DESCRIPTION FROM ABSTRACT OR TAX RECORD (PRINT NEATLY OR TYPE) 405 EMILE LOT 5 COURTNEY MALL SUB, LESS 5 FT TRAILER OF REF

DALAN REIL ESTATE INC 6122 P 262-52 REF JAN 2011

MARK EDWARD B 2522 P 447-95 REF 3 AN L 16 T AG MS

DO YOU CURRENTLY HAVE ANY PENDING VIOLATION WITH ANY ORDINANCE OF THE CITY OF SULPHUR YES NO

YOU, OR A REPRESENTATIVE, MUST ATTEND THE BOARD OF ZONING ADJUSTMENT MEETING INITIAL LV

VARIANCE REQUEST INFORMATION Mobile home 560 sq. ft.

Purpose of Variance Request: TO ALLOW MY 80 YEAR OLD MOM TO HAVE A MAX 40 TRAILER ON HER LOT SHE IS HANDY CAP SO / BUILT IN HER RIGHT EYE AND SHE DOESNT WANT ANYTHING IN Bigger than that her place got destroyed IN hurricane LARRY

I do hereby understand that no petition for a change in the classification of property shall be filed unless such petition is duly signed and acknowledged by the owners of authorized agents of not less than fifty (50) percent of the area of land for which a change of classification is requested; provided however, that where any lot located in the aforesaid area is owned in division, all co-owners must sign the petition for that lot to be included in the fifty (50) percent area provision, as stated in the City of Sulphur Land Use Ordinance, Number 541, M-C Series.

Further, I do certify that the property for which the above request is being made does not hold any restrictions or covenants that would be in conflict with said request.

Furthermore, I, the applicant agree to dispose of the Board of Zoning Adjustment sign(s) placed on my property after the hearing.

Applicant Signature Francis A Simon Date: 6-14-21

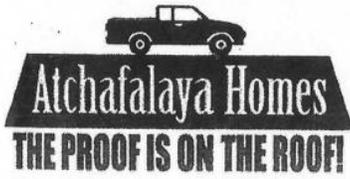
Yes No N/A

1. Is site located within the City Limits?

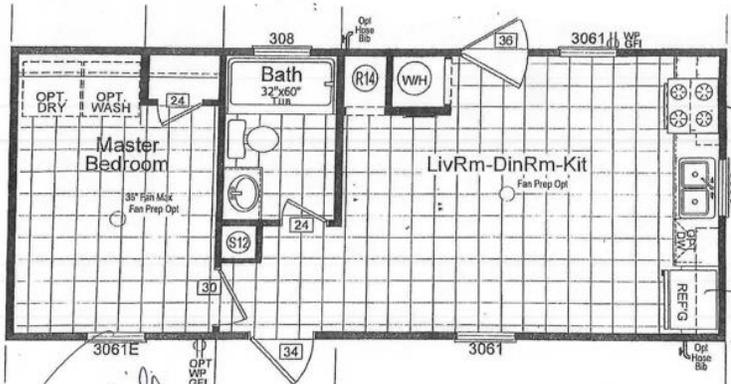
32606P264 -46



VARIANCE - 405 EMILE STREET



#9 The Maverick



Residential Themed Windows

1 Bed 1 Bath

14x36

4478 NE Evangeline Throughway, Carencro, LA 70520





ORDINANCE NO. _____, M-C SERIES

ORDINANCE AUTHORIZING MAYOR DANAHAY TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH CALCASIEU PARISH POLICE JURY FOR FUNDING ASSISTANCE FOR THE CITY FOR DEBRIS REMOVAL ACTIVITIES CREATED BY HURRICANES LAURA AND DELTA.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Danahay to enter into a Cooperative Endeavor Agreement with Calcasieu Parish Police Jury for funding assistance for the City for debris removal activities created by Hurricanes Laura and Delta.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2021.

JOY ABSHIRE, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
____ day of _____,
2021, at _____ o'clock ____ .m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock ____ .m.
on this _____ day of _____,
2021, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE
CALCASIEU PARISH POLICE JURY
AND
THE CITY OF SULPHUR**

STATE OF LOUISIANA
PARISH OF CALCASIEU

THIS AGREEMENT is hereby made and entered into this _____ day of _____ 2021, by and between the CALCASIEU PARISH POLICE JURY, hereinafter referred to as "PARISH," a political subdivision of the State of Louisiana, represented herein by its duly authorized Administrator, Bryan Beam, and the CITY OF SULPHUR, hereinafter referred to as "CITY," a political subdivision of the State of Louisiana, and represented herein by its duly elected Mayor, Mike Danahay.

WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that "for a public purpose, the State and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;"

WHEREAS, the PARISH has the authority under Louisiana Revised Statute 33:1236(2)(c) to assist the CITY with "the repair, maintenance and care of roads, streets, alleys, bridges and culverts and other drainage facilities situated within and under the jurisdiction of such incorporated municipalities, and may expend for such purposes any funds made available to them for road purposes" for the benefit of the citizens of Calcasieu Parish;

WHEREAS, the CITY has a legal obligation of maintaining the roads, streets, alleys, bridges and culverts and other drainage facilities in the incorporated area of the CITY for the benefit of the citizens of the CITY;

WHEREAS, Hurricane Laura (Major Disaster Declaration DR-4559-LA) created widespread and catastrophic damage to Calcasieu Parish with unprecedented volumes of hurricane debris;

WHEREAS, Hurricane Delta (Disaster Declaration DR-4570-LA) exacerbated much of the damage Hurricane Laura caused, creating a significant overlap in recovery work from both disasters, with the Federal Emergency Management Agency (FEMA) approving the reporting of debris removal efforts for both disasters as one (1) project;

WHEREAS, FEMA and the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) established a one hundred percent (100%) disaster grant funding period for debris removal activities that was not necessarily as beneficial to all applicants in Calcasieu Parish with the legal responsibility of removing debris;

WHEREAS, the PARISH also has the authority under Louisiana Revised Statute 29:727(F)(2) to “utilize all available resources of the local government as reasonably necessary to cope with the local disaster or emergency;” and

WHEREAS, the PARISH and the CITY consider the public benefit of removing debris from roads, streets, alleys, bridges and culverts and other drainage facilities to be proportionate to the costs associated with this activity.

NOW THEREFORE, the PARISH and the CITY do mutually agree to the following terms and conditions of this agreement:

1. Scope of Agreement

In an effort to assist the CITY, which has more limited funding opportunities, with the unprecedented debris removal activities created by Hurricanes Laura and Delta and in order keep roads, streets, alleys, bridges and culverts and other drainage facilities free of hurricane related debris that may create road safety issues or further damage to improved property, the PARISH has agreed to provide one (1) time funding for these extraordinary debris removal activities.

2. Term of Agreement

The initial term of this agreement shall commence upon execution of this agreement and shall continue until the completion of the project listed in the Scope of Work and all payments have been made.

3. Payment Terms

Under this agreement, the PARISH agrees to pay the CITY one hundred forty thousand dollars (\$140,000) to be used specifically to offset the CITY’S unreimbursed hurricane debris removal expenditures. The CITY agrees to ensure that this funding will not be duplicated by any other federal, state or local grant funding source and, if a duplication of benefits occurs, then the CITY will reimburse the PARISH the duplicated funding.

4. Amendments and Assignments

If there is a need to review and/or revise this agreement, the requesting party shall submit a written amendment to the other party, with the understanding that no amendment to this agreement shall be valid unless it is agreed and signed by both parties. This agreement shall not be assignable by either party without written consent of the other, except for assignment resulting from merger, consolidation, or reorganization of the assigning party.

5. Records and Audits

For audit purposes, all records will be made available by both parties to any authorized representative of either party and said records will be retained for three (3) years from the final contractual payment under this agreement. It is also agreed that all records shall be made available to either party at no additional charge for such information. If any confidential information is obtained during the course of this agreement, both parties agree not to release that information without the approval of the other party unless instructed otherwise by court order, grantor, auditor, public information request or as required by law.

6. Liability and Indemnity

This agreement is intended for the benefit of the PARISH and the CITY and does not confer any rights upon any other third parties. All rights by and between the PARISH and the CITY are limited to the actions outlined in the applicable local, state and federal laws, regulations and policies.

The CITY will indemnify, defend, and hold harmless the PARISH, including the PARISH'S employees and agents, from and against any and all claims or liabilities arising from the fault of the CITY, its employees or agents in carrying out the CITY'S duties and obligations under the terms of this agreement. This section will survive the termination of this agreement. In the event that either party takes any action to enforce this mutual indemnity provision, the prevailing party shall be entitled to recover reasonable attorney's fees and costs arising as a result thereof.

7. Termination of Agreement and Dispute Resolution

While both parties agree to negotiate all contractual disputes in good faith, the PARISH and the CITY both reserve the right to terminate this agreement at any time upon written notice of termination. If the parties are unable to independently and satisfactorily resolve any disagreement then both parties agree that any contractual disagreement will be resolved under the jurisdiction of the 14th Judicial District Court for Calcasieu Parish, Louisiana. In the event that court action is necessary then the parties agree that whoever prevails in the litigation is entitled to reasonable attorney's fees and costs as fixed by the Court.

8. Severability, Entire Agreement and Captions

This agreement shall be governed by and construed in accordance with the laws of the State of Louisiana. If any provision of this agreement is held invalid, void or unenforceable under any law or regulation or by a court of competent jurisdiction, such provision will be deemed amended in a manner which renders it valid, or if it cannot be so amended, it will be deemed to be deleted. Such amendment or deletion will not affect the validity of any other provision of this agreement. This agreement, any attached documents, and any referenced documents represent the entire agreement between the PARISH and the CITY and supersede all prior negotiations, representations or agreements, either written or oral. In the event of a conflict between this agreement and other documents, the terms of this agreement shall control.

Each paragraph of this agreement has been supplied with a caption to serve only as a guide to the contents. The caption does not control the meaning of any paragraph or in any way determine its interpretation.

9. No Authorship Presumptions

The PARISH and the CITY have had an opportunity to negotiate the language of this agreement in consultation with legal counsel prior to its execution. No presumption shall arise or adverse inference be drawn by virtue of authorship. The PARISH and the CITY hereby waive the benefit of any rule of law that might otherwise be applicable in connection with the interpretation of this agreement, including but not limited to, any rule of law to the effect that any provision of this agreement shall be interpreted or construed against the party who (or whose counsel) drafted that provision. The rule of no authorship presumption set forth in this paragraph is equally applicable to any person that becomes a party by reason of assignment and/or assumption of this agreement and any successor to a signatory party.

10. Address of Notices and Communications

All notices between the PARISH and the CITY provided for pursuant to this agreement shall be in writing. The name and address of the PARISH'S representative is:

Mr. Bryan C. Beam, Administrator
Calcasieu Parish Police Jury
P.O. Box 1583
Lake Charles, Louisiana 70602

The name and address of the CITY'S representative is:

Honorable, Mike Danahay, Mayor
City of Sulphur
101 North Huntington Street
Sulphur, Louisiana 70663

In the event that the mailing address of the PARISH or the CITY changes during the terms of this agreement, or that there is a change in the designated points of contact, the party with the address change or change of contact shall immediately notify the other party of the change.

THUS DONE AND SIGNED on the ____ day of _____ 2021, in Lake Charles, Louisiana, and in the presence of the undersigned witnesses and Notary Public, after a due reading of the whole.

WITNESSES:

CALCASIEU PARISH POLICE JURY:

Witness Signature

BY: _____
BRYAN C. BEAM, ADMINISTRATOR

Printed Witness Name

Witness Signature

Printed Witness Name



NOTARY PUBLIC

Notary Printed/Stamped Name
and Identification Number

THUS DONE AND SIGNED on the ____ day of _____ 2021, in Sulphur, Louisiana, and in the presence of the undersigned witnesses and Notary Public, after a due reading of the whole.

WITNESSES:

CITY OF SULPHUR:

Witness Signature

BY: _____
MIKE DANAHAY, MAYOR

Printed Witness Name

Witness Signature

Printed Witness Name

NOTARY PUBLIC

Notary Printed/Stamped Name
and Identification Number

PARISH OF  CALCASIEU
State of Louisiana
RESOLUTION

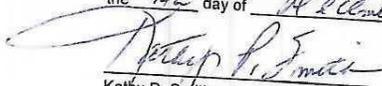
BE IT RESOLVED BY THE POLICE JURY OF CALCASIEU PARISH, LOUISIANA, convened in Regular Session on the 3rd day of December, 2020, that it does hereby authorize the Parish Administrator, or his designee, to execute any contracts and/or cooperative endeavor agreements for (i) procurement under \$100,000, (ii) services, or (iii) other day-to-day operating activities between the Police Jury, or the following entities for which the Police Jury serves as the governing board – Waterworks District No. Two of Ward Four, Waterworks District No. Five of Wards Three and Eight, Waterworks District No. Twelve of Ward Three, Sewer District No. Eleven of Wards Three and Eight, Sewer District No. Eight of Ward Four, and Ward Three Fire Protection District No. Two – and the various special service districts, non-profit organizations, or other governmental entities on a project specific basis, for the calendar year 2021.

THUS DONE AND PASSED on the date above inscribed.

STATE OF LOUISIANA
PARISH OF CALCASIEU

I HEREBY CERTIFY that the foregoing is a true and correct copy of the original resolution as adopted by the Calcasieu Parish Police Jury in Regular Session convened on the 3rd day of December, 2020.

IN TESTIMONY WHEREOF, witness my official signature and the seal of the Parish of Calcasieu, Louisiana, on this the 4th day of December, 2020.


Kathy P. Smith, Parish Secretary

ORDINANCE NO. _____, M-C SERIES

ORDINANCE AUTHORIZING MAYOR DANAHAY TO SIGN EMERGENCY SHELTER AND STAGING AGREEMENT WITH BEAUREGARD PARISH SCHOOL BOARD FOR TEMPORARY SHELTER AND EMERGENCY EQUIPMENT STAGING AREA AT SINGER HIGH SCHOOL FOR HURRICANE 2021 SEASON FOR THE CITY OF SULPHUR.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Danahay to sign Emergency Shelter and Staging Agreement with Beauregard Parish School Board for temporary shelter and emergency equipment staging area at Singer High School for Hurricane 2021 Season for the City of Sulphur.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2021.

JOY ABSHIRE, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this _____ day of _____, 2021, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at _____ o'clock _____.m. on this _____ day of _____, 2021, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

EMERGENCY SHELTER AND STAGING AGREEMENT

The Beauregard Parish School Board will provide temporary shelter and emergency equipment staging area at Singer High School with DeRidder High School as emergency back-up for Hurricane 2021 Season (June 1, 2021 – November 30, 2021), for the City of Sulphur, Louisiana.

Terms and Conditions:

1. The Beauregard Parish School Board will provide a building or buildings for temporary sheltering of emergency response personnel from the City of Sulphur and an area large enough for emergency equipment to be staged prior to the return to the storm area.
2. The City of Sulphur will provide its own resources to the storm area.
3. The City of Sulphur will be required to maintain detailed records on the condition of the temporary shelter and staging area upon arrival and departure and provide a copy of these records to the Beauregard Parish School Board.
4. The City of Sulphur will be required to reimburse the Beauregard Parish School Board for any damages or other costs such as utilities or similar services for the use of the facilities.

Contact Information:

Beauregard Parish School Board

Contact Person: _____
Title: _____
Address: _____
Phone Number: _____
Fax Number: _____
Email Address: _____
Cell Number: _____

Singer High School

Contact Person: _____
Title: _____
Address: _____
Phone Number: _____
Fax Number: _____
Email Address: _____
Cell Number: _____

City of Sulphur

Contact Person:	Larry Guillotte	Rickie Littleton
Title:	Asst. Chief of Police	Major
Address:	500B North Huntington	Same
Phone Number:	337-527-4589	337-527-4564
Fax Number:	337-527-4550	Same
Email Address:	lguillotte@sulphur.org	rlittleton@sulphur.org
Cell Number:	337-244-3641	337-499-9523

THIS AGREEMENT ENTERED INTO THIS _____ DAY OF _____, 2021, BETWEEN THE BEAUREGARD PARISH SCHOOL BOARD AND THE CITY OF SULPHUR, LA.

Beauregard Parish School Board By:

Print Name: _____
Title: _____

City of Sulphur, LA By:

Print Name: _____
Title: _____

ORDINANCE NO. _____, M-C SERIES

ORDINANCE AUTHORIZING MAYOR MIKE DANAHAY ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE SULPHUR ARMED FORCES COMMISSION FOR FUNDING FOR COMMISSION ACTIVITIES.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Danahay to enter into a Cooperative Endeavor Agreement with the Sulphur Armed Forces Commission for funding for commission activities.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2021.

JOY ABSHIRE, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this _____ day of _____, 2021, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at _____ o'clock _____.m. on this _____ day of _____, 2021, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

State of Louisiana

COOPERATIVE ENDEAVOR AGREEMENT

Parish of Calcasieu

This Cooperative Endeavor Agreement is entered into between Sulphur Armed Forces Commission (“SAFC”) and the CITY OF SULHPUR (hereinafter refereed to as “CITY”), appearing herein through their undersigned duly authorized representatives.

WHEREAS, the parties are authorized to enter into such Cooperative Endeavor Agreement (“CEA”) pursuant to Art. VI, Sec. 14(c) of the Louisiana Constitution;

WHEREAS, SAFC is a charitable organization designed to further activities for and provide recognition to veterans in the City, and to promote the community’s relationship with the armed forces of the United States.

NOW, THEREFORE, IT IS HEREBY AGREED that:

1. Subject to the consents set forth hereinafter, to the extent that funds and personnel are available, assistance to the SAFC by the City may be provided to an annual Veterans’ Day Celebration, Veteran’s Recognition Ceremonies, public educational activities, or to any cooperative activities in conjunction with the U.S. Armed Forces.
2. No materials, supplies, assistance, equipment, or services pursuant to this Agreement shall be provided without the consent of the Mayor of the City, and any funds expended shall be limited to the amount available for such purposes in the City’s budget, as adopted by the Sulphur City Council.

THUS DONE AND SIGNED on the dates shown below in the presence of the undersigned witnesses and notaries public, after due reading of the whole.

SULPHUR ARMED FORCES COMMISSION

CITY OF SULPHUR

By:_____

By:_____

Witness Signature

Witness Signature

Witness Printed Name

Witness Printed Name

Witness #2 Signature

Witness #2 Signature

Witness #2 Printed Name

Witness #2 Printed Name

Sworn and subscribed before me on this _____ day of _____, 2021.

Notary Public, Id. No._____

Notary Public, Id. No._____

Notary Printed Name

Notary Printed Name

ORDINANCE AMENDING ORDINANCE NO. 1353, M-C SERIES, ADOPTED NOVEMBER 9, 2015 TO SET FORTH FEE FOR BORROW PITS AND PONDS.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby amend Ordinance No. 1353, M-C Series, adopted November 9, 2015 to set forth fee for borrow pits and ponds as set forth in the table below:

Cost Schedule

0 - 300	\$0
301 – 1000	\$15.00
1001 – 2000	\$20.00
2001 – 3000	\$25.00
3001 – 5000	\$30.00
5001 – 10,000	\$35.00
10,001 – 25,000	\$50.00
25,001 – 26,000	\$100.00
26,001 – 150,000	\$101.25 – \$255.00
150,001 – 500,000	\$327.50 - \$1200.00
500,001 – UP	\$1201.50 - Up

In addition to permit fees, inspection fees for each craft on new or renovated commercial establishments will be as follows:

26,001 – 150,000	\$100.00
150,001 – 500,000	\$200.00
500,001 – UP	\$300.00

The following projects are “cost of job” permits (see cost schedule) - Signs, paved parking, swimming pools, re-roofs, fences, gasoline tanks, remodeling, repairs and/or alterations

Demolition Permit

\$30.00	Demo-Commercial
\$15.00	Demo-Residential

Electrical Permit

\$15.00	Electrical Permit
\$15.00	Electrical-Pole Service
\$4.00	Electrical-Breaker Double Pole
\$8.00	Electrical-Breaker Quad Pole
\$2.00	Electrical-Breaker Single Pole
\$6.00	Electrical-Breaker Triple Pole
\$4.00	Electrical-Breaker Main
\$6.00	Electrical-Breaker Main 3 Phase

Fire Permit

\$80.00	Fire-Construction
\$80.00	Fire-Operation

Gas Permit

\$15.00	Gas Permit
\$1.00	Gas-Outlet
\$15.00	Gas-Pressure Test

House Moving Permit

\$100.00	House Moving
\$50.00	Site visit to determine approval of structure up to 30 mile radius

Mechanical Permit

\$15.00	Mechanical Inspect
\$15.00	Mechanical Permit-1 st Ton
\$2.00	Mechanical-Per Add'l ton

Mobile Home Permit

\$80.00	Mobile Home-DBL Wide Permit
\$40.00	Mobile Home-SGL Wide Permit
\$50.00	Site visit to determine approval of structure up to 30 mile radius

Plumbing Permit

\$15.00	Plumbing-Change sewer line
\$15.00	Plumbing Permit
\$5.00	Plumbing-A/C
\$5.00	Plumbing-Bathtub
\$5.00	Plumbing-Dishwasher
\$5.00	Plumbing-Disposal
\$5.00	Plumbing-Drink Fountain
\$5.00	Plumbing-Grease Trap
\$5.00	Plumbing-Hose Bib
\$15.00	Plumbing-Inspection Fee
\$5.00	Plumbing-Lavatories
\$5.00	Plumbing-Refrigeration
\$5.00	Plumbing-Sewer
\$5.00	Plumbing-Shower/Floor Drain
\$5.00	Plumbing-Sink
\$5.00	Plumbing-Urinal
\$5.00	Plumbing-Washing Machine
\$5.00	Plumbing-Water Closet
\$5.00	Plumbing-Water Heater
\$5.00	Plumbing-Water Line
\$30.00	Plumbing- Commercial Back-Flow
\$60.00	Plumbing-Outside City Sewer Connection
\$30.00	Plumbing-Outside City Sewer Inspection

Portable Building Permit

\$40.00	Portable Bldg-over 12' Wide
\$15.00	Portable Bldg-under 12' Wide

Grading

\$50.00	Grading Permit
\$15.00	Portable Bldg-under 12'Wide

Demolition Bond (Cashier's Check or Money Order)

\$1000.00	Demolition Bond-Commercial
.10	Demolition Bond-Commercial Sq Ft
\$ 500.00	Demolition Bond-Residential

Borrow Pit and Pond

\$50.00-\$500.00	Depending on complexity of review
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Other Fees

\$25.00	Re-inspection fee
\$50.00	Plan Review fee-Residential
\$60.00	Plan Review fee-Commercial
Double permit fee	"No Permit"
\$45.00	Generator Installation
Cost of Job + pre-construction inspection fee + final inspection fee (plan review fee if required)	Solar Panel
\$50.00	Change Contractor
\$50.00	Culvert Inspection Fee
\$50.00 (30 mile radius)	Any site visit required outside of city limits

APPROVED AND ADOPTED by
the City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2021.

JOY ABSHIRE, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
_____ day of _____,
2021, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2021, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

AMENDMENT TO INCLUDE THE POSITIONS THAT ARE HIGHLIGHTED

ORDINANCE NO. _____, M-C SERIES

AN ORDINANCE AMENDING ORDINANCE NO. 1697, M-C SERIES, ADOPTED NOVEMBER 9, 2020, TO AMEND AGREEMENT WITH GEC INC. FOR PROGRAM/PROJECT MANAGEMENT AND DISASTER RECOVERY/GRANTS MANAGEMENT PROFESSIONAL SERVICES TO INCLUDE CLASSIFICATIONS/POSITIONS TO THE RATE SHEET.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby amend Ordinance No. 1697, M-C Series adopted November 9, 2020 to amend the Agreement with GEC Inc. for Program/Project Management and Disaster Recovery/Grants Management Professional Services to include Classifications/Positions to the rate sheet to read as follows:

Other Costs:

- Professional Service Rates* (a single hourly rate is required here):
*As Amended

Project/Program Management		Grants Management & Administration	
Position	Hourly Rate	Position	Hourly Rate
Principal	\$200.00	Principal	\$195.00
Project Manager	\$210.00	Senior Consultant	\$185.00 *
Asst. Project Manager	\$185.00	Consultant	\$165.00 *
Project Coordinator	\$135.00	Associate Consultant	\$145.00 *
Project Adm Asst.	\$85.00	Senior PA Funding Specialist	\$175.00
Program Director	\$0.00	PA Funding Specialist	\$150.00
Design Specialist/Architect	\$210.00	Sr. Technical Specialist	\$190.00 *
Program Director	\$0.00	Technical Specialist	\$165.00 *
Engineer	\$210.00	Associate Technical Specialist	\$150.00 *
		Project Adm Asst.	\$90.00
Total hourly rate	\$1,235.00	Total hourly rate	\$1610.00

The rates for any positions that are identified as necessary after this contract has been executed will be negotiated and the original contract amended. A total not to exceed cost for project management and grants administration will be negotiated with the successful proposer(s) prior to execution of the contract. Any amounts expended for grants administration and project management (for this disaster) prior to execution of this contract will be backed out of the total cost. This is to prevent the City for paying for the same service twice. For information purposes, the Proposer should provide an estimated percentage of the effort that will be completed by a sub Consultant

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by the
City Council of the City of Sulphur,
Louisiana, on this ____ day of
_____, 2021.

JOY ABSHIRE, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
____ day of _____,
2021, at _____ o'clock ____ .m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock ____ .m.
on this ____ day of _____, 2021,
the foregoing ordinance which has been
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

ORDINANCE NO. _____, M-C SERIES

ORDINANCE AUTHORIZING MAYOR DANAHAY TO ENTER INTO A LEASE AGREEMENT WITH WILSCOT, WILLIAMS SCOTSMAN, INC. FOR THE TEMPORARY LEASE OF A 60X12 MOBILE OFFICE FOR PRIVATE PROPERTY DEBRIS REMOVAL (PPDR) INTAKE LOCATED AT 1551 EAST NAPOLEON STREET.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Danahay to enter into a Lease Agreement with Wilscot, Williams Scotsman, Inc. for the temporary lease of a 60x12 mobile office for Private Property Debris Removal (PPDR) intake located at 1551 East Napoleon Street.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2021.

JOY ABSHIRE, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
____ day of _____,
2021, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2021, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk



Williams Scotsman, Inc.
 232 Highway 93
 Scott LA 70583

Your WillScot Representative
 Darby Tully, Sales Representative
Phone: (410)931-6000
Email: darby.tully@willscot.com
Toll Free: 800-782-1500

Contract Number: 1481980
Revision: 2
Date: May 28, 2021

Lease Agreement

Lessee: 0010471345
 City of Sulphur
 PO BOX 192
 PORT NECHES, Texas 77651

Contact:
 Cliff Thompson
 8282 Goodwood Blvd
 Baton Rouge, LA 70809
 Phone: 13182900081
 Email: cthompson@rostan.com

Ship To Address:
 1551 E Napoleon
 SULPHUR, LA 70663 US
Delivery Date (on or about): 06/09/2021

Rental Pricing Per Billing Cycle

	Quantity	Price	Extended
60x12 Mobile Office (56x12 Box)	1		\$805.00
Property Damage Waiver (11/12)	1	\$108.00	\$108.00
ADA/IBC Ramp -w/ switchback	1	\$475.00	\$475.00
ADA/IBC Step w/ Canopy	1	\$100.00	\$100.00
Window/Door Security Bundle - 40+	1	\$50.00	\$50.00
General Liability - Allen Insurance	1	\$22.00	\$22.00
Bas. 2-Office/Conf Package T2	1	\$140.00	\$140.00
Total Recurring Building Charges:			\$805.00
Subtotal of Other Recurring Charges:			\$895.00
Total Recurring Charges Per Billing Cycle:			\$1,700.00

Minimum Lease Billing Period: 7

Billing Cycle: 28 Days

Delivery & Installation

Ramp - Delivery & Installation	1	\$840.00	\$840.00
Delivery Freight	1	\$775.00	\$775.00
Block and Level	1	\$580.71	\$580.71
Tiedowns into dirt	8	\$49.64	\$397.12
Total Delivery & Installation Charges:			\$2,592.83

Final Return Charges*

Tiedown-Dirt Removal	8	\$30.00	\$240.00
Ramp - Knockdown & Return	1	\$840.00	\$840.00
Teardown	1	\$225.71	\$225.71
Return Freight	1	\$775.00	\$775.00

Due On Final Invoice*: \$2,080.71

Total Including Recurring Billing Charges, Delivery, Installation & Return:** \$16,573.54

Summary of Charges

Model: MO6012	Quantity: 1	Total Charges for(1) Building(s): \$16,573.54
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Additional Services: For your convenience, we also recommend the following items (not included in this Agreement)

BY INITIALING BELOW, BUYER/LESSEE/CUSTOMER HEREBY ACKNOWLEDGES AND CONFIRMS THAT IT HAS SELECTED THE INITIALED RECOMMENDED ITEMS TO BE ADDED TO THIS CONTRACT AND AGREES TO PAY THE ADDITIONAL SPECIFIED AMOUNT(S) IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THIS CONTRACT.

Initial	Recommended Items	Billing Frequency	Qty	Price	Extended
_____	Prof. 2-Office/Conf Package T2	Recurring	1	\$336.07	\$336.07



Williams Scotsman, Inc.
232 Highway 93
Scott LA 70583

Your WillScot Representative
Darby Tully, Sales Representative
Phone: (410)931-6000
Email: darby.tully@willscot.com
Toll Free: 800-782-1500

Contract Number: 1481980
Revision: 2
Date: May 28, 2021

Insurance Requirements Addendum

QTY	PRODUCT	EQUIPMENT VALUE/BUILDING	DEDUCTIBLE PER UNIT
1	MO6012	\$31262.00	\$3000.00

Lessee: City of Sulphur

Pursuant to the Williams Scotsman Lease Agreement and its Terms and Conditions ("Agreement"), a Lessee is obligated to provide insurance to Williams Scotsman, Inc. ("Lessor") with the following insurance coverage:

- 1. Commercial General Liability Insurance:** policy of combined bodily injury and property damage insurance insuring Lessee and Lessor against any liability arising out of the use, maintenance, or possession of the Equipment. Such insurance shall be in an amount not less than \$1,000,000 per occurrence, naming the Lessor as Additional Insured and Loss Payee.
- 2. Commercial Property Insurance:** covering all losses or damage, in an amount equal to 100% of the Equipment Value set forth in the Lease providing protection against perils included within the classification and special extended perils (all "risk" insurance), naming the Lessor as Additional Insured and Loss Payee.

By signing below, the Lessee agrees to the terms and conditions stated herein. All other general Terms and Conditions of the Agreement shall remain the same and in full force and effect. Each party is hereby authorized to accept and rely upon a facsimile or electronic signature of the other party on this Addendum. Any such signature shall be treated as an original signature for all purposes.

Commercial General Liability Insurance

Lessee elects to participate in the Commercial General Liability Insurance Program, whereby Lessee will receive insurance coverage through American Southern Insurance Company ("Insurer") and administered by Allen Insurance Group ("Agent"). The Lessee acknowledges and agrees that the policy issued by the Insurer is a third party liability policy that covers those amounts that Lessee is legally obligated to pay due to bodily injury and property damage arising from the proper use and occupancy of Equipment leased from Williams Scotsman up to the policy limits. Coverage is subject to underwriting and specific terms and conditions set forth in the policy. An outline of cover is available upon request. By signing below, Lessee understands and agrees that the Lessor is not providing the insurance coverage and serves only as a billing agent for the Insurer and its Agent; and, accordingly, it assumes no liability therefore.

Signature of Lessee: _____ Print Name: _____ Date: _____

Damage Waiver Program

Lessee elects to participate in the Lessor's Damage Waiver Program. Lessee understands and agrees that under this program, the Lessor waives, for a fee, Lessee's obligation to carry Commercial Property Insurance and Lessee's liability to Lessor for repair or replacement of the modular units leased from Williams Scotsman resulting from loss or damage as specified in the Lease Agreement. Lessee remains liable to Williams Scotsman for the amount of the damage deductible per unit of equipment noted above. Please refer to the Agreement for specific details on coverage, exclusions and restrictions on coverage. The Property Damage Waiver is not and shall not constitute a contract for insurance.

Signature of Lessee: _____ Print Name: _____ Date: _____

Please return this signed document with the signed lease agreement.



Williams Scotsman, Inc.
 232 Highway 93
 Scott LA 70583

Your WillScot Representative
 Darby Tully, Sales Representative
Phone: (410)931-6000
Email: darby.tully@willscot.com
Toll Free: 800-782-1500

Contract Number: 1481980
Revision: 2
Date: May 28, 2021

Clarifications

***Final Return Charges are estimated and will be charged at Lessor's prevailing rate at time of return for any Lease Term greater than twelve (12) months. **All prices exclude applicable taxes. All Lessees and Leases are subject to credit review.** In addition to the stated prices, customer shall pay any local, state or provincial, federal and/or personal property tax or fees related to the equipment identified above ("Equipment"), its value or its use. Lessee acknowledges that upon delivery of the Equipment, this Agreement may be updated with the actual serial number(s), delivery date(s), lock serial number(s), etc, if necessary and Lessee will be supplied a copy of the updated information. Prices exclude taxes, licenses, permit fees, utility connection charges, site preparation and permitting which is the sole responsibility of Lessee, unless otherwise expressly agreed by Lessor in writing. Lessee is responsible for locating and marking underground utilities prior to delivery and compliance with all applicable code requirements unless otherwise expressly agreed by the Lessor in writing. Price assumes a level site with clear access. Lessee must notify Lessor prior to delivery or return of any potentially hazardous conditions or other site conditions that may otherwise affect delivery, installation, dismantling or return of any Equipment. Failure to notify Lessor of such conditions will result in additional charges, as applicable. Physical Damage & Commercial Liability insurance coverage is required beginning on the date of delivery. Lessor is not responsible for changes required by code or building inspectors. **Pricing is valid for thirty (30) days.**

Please note the following important billing terms:

- In addition to the first billing period rental and initial charges, last billing period rent for building and other recurring rentals/services (excluding General Liability Insurance and Property Damage Waivers), will be billed on the initial invoice. Any amounts prepaid to Williams Scotsman will be credited on the final invoice.
- Invoices are due on receipt, with a twenty (20) day grace period. Interest will be applied to all past due amounts.
- Invoices are due on receipt, with a twenty (20) day grace period. Late fees will be applied to all past due amounts.
- Williams Scotsman preferred method of payment is ACH. Payments made by check are subject to a Paper Check Fee, charged on the next invoice following payment by check. ***LESSEE EXEMPT**
- Williams Scotsman preferred method of invoicing is via electronic transmission. Customers are encouraged to provide an email address or use BillTrust. Invoices sent standard mail are subject to a paper invoice fee, charged on the following invoice. ***LESSEE EXEMPT**

Lessor hereby agrees to lease to Lessee and Lessee hereby agrees to lease from Lessor Modular Equipment and Value Added Products (as such items are defined in Lessor's General Terms & Conditions) selected by Lessee as set forth in this Agreement. All such items leased by the Lessee for purposes of this Lease shall be referred to collectively as the "Equipment". By its signature below, Lessee hereby acknowledges that it has read and agrees to be bound by the Lessor's General Terms & Conditions (5-4-21) located on Lessor's internet site (<https://www.willscot.com/About/terms-conditions>) in their entirety, which are incorporated herein by reference and agrees to lease the Equipment from Lessor subject to the terms therein. Although Lessor will provide Lessee with a copy of the General Terms & Conditions upon written request, Lessee should print copies of this Agreement and General Terms & Conditions for recordkeeping purposes. Each party is authorized to accept and rely upon a facsimile signature, digital, or electronic signatures of the other party on this Agreement. Any such signature will be treated as an original signature for all purposes and shall be fully binding. The undersigned represent that they have the express authority of the respective party they represent to enter into and execute this Agreement and bind the respective party thereby.

Invoicing Options (select one)

<input type="checkbox"/> Paperless Invoicing Option Williams Scotsman prefers electronic invoicing, an efficient, convenient and environmentally friendly process. To avoid fees, provide us with the proper email address for your invoices Corrected Email Address: _____	<input type="checkbox"/> Standard Mail Option Customer prefers to receive paper invoice via mail. Fees may apply. Invoices will be mailed to: PO BOX 192 PORT NECHES, Texas 77651 Enter a new billing address: _____
--	---

Signatures

Lessee: City of Sulphur	Lessee: Williams Scotsman, Inc.
Signature: _____	Signature: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____
PO#: _____	

PLEASE RETURN SIGNED AGREEMENT TO: LAFLeases@willscot.com

WILLSCOT
TM

60' x 12' OFFICE TRAILER



In addition to your office solution, we can provide additional products and services that complete your space- creating a more productive, comfortable, and safe work environment.



CUSTOMIZATION

- Steps & Ramps
- Furniture & Appliances
- Technology
- Site Services
- Loss Protection

Dimensions

60' Long (including hitch)
56' Box size
12' Wide
8' Ceiling height

Exterior Finish

Aluminum or wood siding
I-Beam Frame
Standard drip rail gutters

Interior Finish

Paneled walls
Carpet or vinyl tile floor
Gypsum or T-grid suspended ceiling

Electric

Fluorescent ceiling lights
Breaker panel

Heating/Cooling

Central HVAC or thru-wall AC

Windows/Doors

Horizontal slider windows
(2) Vision panel doors with standard locks or (2) steel doors with dead bolt lock

Other

Private office(s)
Optional restroom

** Photos are representational; actual products vary. Additional floor plans and specifications may vary from those shown and are subject to in-stock availability*

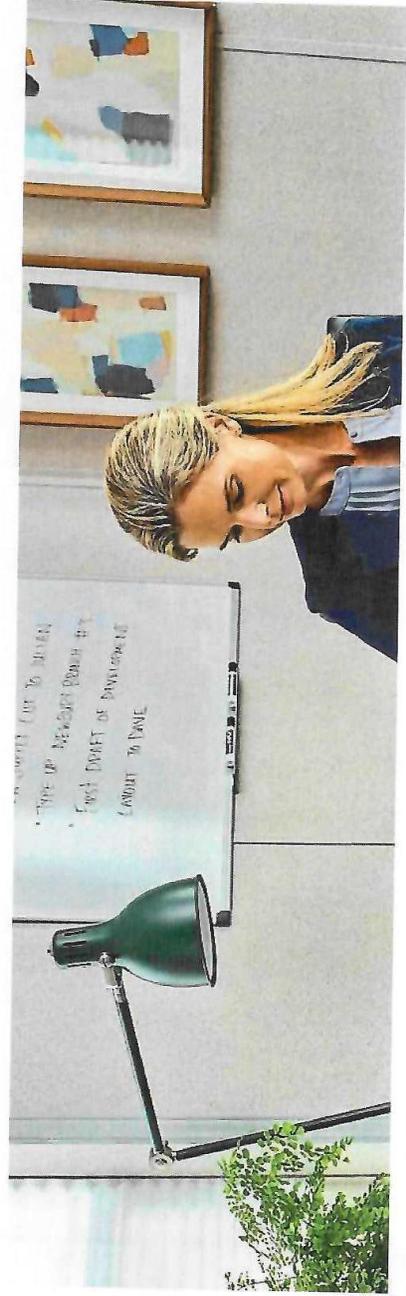
800.782.1500 | WILLSCOT.COM

PACKAGE LEVELS

	BASIC	PROFESSIONAL	PREMIUM
Standard Desk	1x	1x	
Manager's Chair	1x		
Small White Board	1x	1x	1x
Floor Chair Mat	1x	1x	1x
Small Office Trash Can	1x	1x	1x
Over Door Coat Hook	1x	1x	1x
Luxhide Executive Chair		1x	1x
Stackable Side Chair		2x	2x
3 Drawer Pedestal File Cabinet		1x	2x
Office Supply Starter Kit		1x	1x
Premium "L" Desk			1x



Premium Office



PACKAGE LEVELS

	BASIC	PROFESSIONAL	PREMIUM
Folding Table	2x		
Folding Chair	4x		
Mini Refrigerator	1x		
Coffee Pot	1x	1x	1x
Microwave	1x	1x	1x
Large White Board	1x	1x	1x
Large Trash Can	1x	1x	1x
Convenience Starter Kit	1x	1x	1x
Standard Desk / Table		2x	
Conference Table			2x
Café Table		1x	1x
Manager's Chair		8x	12x
Full Size Refrigerator		1x	1x
Keurig			1x



RESOLUTION NO. _____, M-C SERIES

Resolution approving the Calcasieu Parish Multi-Hazard Mitigation Plan as revised.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby approve the Calcasieu Parish Multi-Hazard Mitigation Plan as revised.

APPROVED AND ADOPTED by the
City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2021.

JOY ABSHIRE, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk