

AGENDA
SULPHUR CITY COUNCIL MEETING
MONDAY, APRIL 8, 2024, AT 5:30 P.M.

THERE WILL BE A REGULAR MEETING OF THE SULPHUR CITY COUNCIL
MONDAY, APRIL 8, 2024, AT 5:30 P.M., IN THE COUNCIL CHAMBERS LOCATED AT
1551 EAST NAPOLEON STREET, SULPHUR, LOUISIANA, TO DISCUSS AND ADOPT
THE FOLLOWING:

CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE
ROLL CALL
APPROVAL OF MINUTES OF PREVIOUS MEETING
APPROVAL OF AGENDA

1. PRESENTATION by the Tellurian Sulphur High School LEAD Council.
I04-24 (Mayor Danahay)
2. PRESENTATION by SWLA Safe Sleep Task Force and services they provide.
I05-24 (Nick Nezat)
3. PROCLAMATION to Tonya Moak for top sewing shop in Louisiana.
I06-24 (Mayor Danahay)
4. RULE TO SHOW CAUSE for the condition of the following addresses:
 - a. To condemn building or structure located at 501 North Crocker Street, in accordance with Article IX, Section 5-286 through 5-296 of the Code of Ordinances. (Dru Ellender)
 - b. To condemn building or structure located at 601 Cass Street, in accordance with Article IX, Section 5-286 through 5-296 of the Code of Ordinances. (Dru Ellender)
 - c. To condemn building or structure located at 319 Ash Street, in accordance with Article IX, Section 5-286 through 5-296 of the Code of Ordinances. (Melinda Hardy)
 - d. To condemn building or structure located at 1507 Weekly Road, in accordance with Article IX, Section 5-286 through 5-296 of the Code of Ordinances. (Nick Nezat)

5. PUBLIC HEARING on ordinance authorizing Mayor Mike Danahay to sign Cooperative Endeavor Agreement with Calcasieu Parish Police Jury to acquire full ownership interest of adjudicated property located at 627 Urban Street. ORD20-24 (Mayor Danahay)
6. PUBLIC HEARING on ordinance authorizing Mayor Mike Danahay to sign Cooperative Endeavor Agreement with Calcasieu Parish Police Jury to acquire full ownership interest of adjudicated property located in the 600 block of Urban Street - Assessment Number 00483125A. ORD21-24 (Mayor Danahay)
7. PUBLIC HEARING on ordinance authorizing Mayor Mike Danahay to sign Cooperative Endeavor Agreement with Calcasieu Parish Police Jury to acquire full ownership interest of adjudicated property located at 1213 West Crocker Street. ORD22-24 (Mayor Danahay)
8. INTRODUCTION OF ORDINANCE authorizing Mayor Danahay to sign buy/sell agreement with Anniska Dawn Celestine for property located at 511 Maple Street. ORD23-24 (Mayor Danahay)
9. INTRODUCTION OF ORDINANCE authorizing the acquisition of property from Anniska Dawn Celestine for property located at 511 Maple Street, appropriating funds for the purchase, and setting a public hearing date on said ordinance. ORD24-24 (Mayor Danahay)
10. RESOLUTION declaring the intent of the City of Sulphur to acquire full ownership interest of adjudicated property from Calcasieu Parish Police Jury for property located at 104 Railroad Avenue. RES18-24 (Mayor Danahay)
11. INTRODUCTION OF ORDINANCE authorizing Mayor Mike Danahay to sign Cooperative Endeavor Agreement with Calcasieu Parish Police Jury to acquire full ownership interest of adjudicated property located at 104 Railroad Avenue. ORD25-24 (Mayor Danahay)
12. INTRODUCTION OF ORDINANCE declaring certain movable property of the City of Sulphur and providing for the disposal thereof (vehicles and sound equipment). ORD26-24 (Mayor Danahay)
13. INTRODUCTION OF ORDINANCE authorizing Mayor Mike Danahay to sign Cooperative Endeavor Agreement with the Calcasieu Parish Police Jury for Summer Feeding Program. ORD27-24 (Mayor Danahay)
14. INTRODUCTION OF ORDINANCE setting forth water fees charged by the City of Sulphur. ORD28-24 (Mayor Danahay)
15. INTRODUCTION OF ORDINANCE setting forth sewer fees charged by the City of Sulphur. ORD29-24 (Mayor Danahay)

16. INTRODUCTION OF ORDINANCE setting forth garbage/trash collection fees charged by the City of Sulphur. ORD30-24 (Mayor Danahay)
17. INTRODUCTION OF ORDINANCE amending Ordinance No. 1852, M-C Series which established a program to assist low-income households in the payment of water, sewer, and garbage-trash collection fees charged by the City of Sulphur, Louisiana. ORD31-24 (Mayor Danahay)
18. INTRODUCTION OF ORDINANCE amending Ordinance No. 1853, M-C Series which set forth a Capital Recovery Fee charged by the City of Sulphur. ORD32-24 (Mayor Danahay)
19. INTRODUCTION OF ORDINANCE adopting the annual budget of revenues and expenditures for the fiscal year July 1, 2024, to June 30, 2025, for the City of Sulphur, Louisiana. ORD33-24 (Mayor Danahay)
20. RESOLUTION authorizing the extension of the contract with Waste Management for the collection and disposal of garbage and trash and amendments to same. RES19-24 (Mayor Danahay)
21. RESOLUTION authorizing Mayor Danahay to submit application to the Department of Health for funding through the State Drinking Water Revolving Loan Fund Program. RES20-24 (Mayor Danahay)
22. RESOLUTION authorizing Mayor Danahay to sign and resubmit the DEQ Notice of Intent and Storm Water Management Plan (SWMP) for the Louisiana Pollutant Discharge Elimination System (LPDES). RES21-24 (Mayor Danahay)
23. RESOLUTION accepting Substantial Completion for the Sulphur Housing Authority Lift Station Replacement. RES22-24 (Mayor Danahay)
24. RESOLUTION accepting Substantial Completion for the 2022 Overlay Project. RES23-24 (Mayor Danahay)
25. PUBLIC COMMENT - 3 MINUTES PER SPEAKER - ONLY SPEAK 1 TIME PER ITEM.

This ends the public comment section of the meeting.

ADJOURNMENT

The next regular City Council meeting will be held on Monday, May 13, 2024, at 5:30 p.m. in the Council Chambers located at 1551 East Napoleon Street, Sulphur, LA.

In accordance with the Americans with Disabilities Act, if you need special assistance to attend this meeting, please contact Arlene Blanchard at 337-527-4571, describing the assistance that is necessary.

Arlene Blanchard, Council Clerk
City of Sulphur
101 North Huntington Street, Sulphur, LA 70663
(337) 527-4500

ORDINANCE NO. _____ M-C SERIES

ORDINANCE AUTHORIZING MAYOR MIKE DANAHAAY TO SIGN COOPERATIVE ENDEAVOR AGREEMENT WITH CALASIEU PARISH POLICE JURY TO ACQUIRE FULL OWNERSHIP INTEREST OF ADJUDICATED PROPERTY LOCATED AT 627 URBAN STREET.

WHEREAS, under La. R.S. 47:2236 *et seq.* when property has been adjudicated to a political subdivision, the political subdivision may declare by ordinance that it intends to acquire full ownership interest in the property; and

WHEREAS, the City of Sulphur will acquire full ownership of the below-described property:

@340910-1955- 0006 0000
-627 URBAN STREET-
LOT 6 URBAN PINES ANNEX
IMPS/REB
REF1-LAWRENCE EDWARD NIX B 1810 P 503-84

MUNICIPAL ADDRESS OF PROPERTY:
627 URBAN STREET
SULPHUR, LA

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Mike Danahay to sign Cooperative Endeavor Agreement with Calcasieu Parish Police Jury to acquire full ownership interest of adjudicated property located at 627 Urban Street.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor’s approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this _____ day of _____, 2024, at _____ o’clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at _____ o’clock _____.m. on this _____ day of _____, 2024, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE CALCASIEU PARISH POLICE JURY AND
THE CITY OF SULPHUR**

STATE OF LOUISIANA
PARISH OF CALCASIEU

This Agreement is made and entered into this ____ day of _____, 2024, by and between the Calcasieu Parish Police Jury (hereinafter referred to as "PARISH"), herein represented by its President, Anthony L. Bartie, and the City of Sulphur, Louisiana (hereinafter referred to as "CITY"), herein represented by its Mayor, Mike Danahay; and

WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that "for a public purpose, the State and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual;" and

WHEREAS, the parties to this agreement are also parties to a "Cooperative Endeavor Agreement for Adjudicated Property" in which all signatories (i) are political entities within the Parish of Calcasieu that either levy ad valorem taxes or collect property taxes; (ii) have agreed to effect the orderly placement of abandoned properties back into the economic stream of commerce and back on tax rolls while providing payment at the time of the sale of such properties all charges listed on tax rolls, as well as penalties, interest and liens; and (iii) have authorized the PARISH to cancel all past due ad valorem taxes, penalties, interest, charges and liens on behalf of the signatories; and

WHEREAS, the CITY is in need of property adjacent to or in the vicinity of its public infrastructure projects; and

WHEREAS, the PARISH and the CITY desire to acquire certain properties pursuant to an adjudicated tax sale for the following:

Assessment No. 00662909 - 2011 municipal and parish ad valorem taxes due from Gregory James O'Quinn, et ux, Assessment No. 00662909, which tax deed was filed for record on May 30, 2012 at Clerk's File Number 3051444, Conveyance Book 3799, Page 35 of the records of Calcasieu Parish, Louisiana.

Lot Six (6) of Urban Pines Annex

Physical Address: 627 Urban Street
 Sulphur, Louisiana

WHEREAS, the following parishwide taxing entities; Calcasieu Parish Police Jury, Calcasieu Parish Law Enforcement District (Sheriff Tony Mancuso), Calcasieu Parish School System, and Calcasieu Parish Tax Assessor, have specifically agreed to withdrawal said property waiving any rights they may have to pro rata portions of sums that would otherwise be received from the sale of such adjudicated properties by the PARISH; and

WHEREAS, both parties to this agreement and all signatories of the "Cooperative Endeavor Agreement for Adjudicated Property" will benefit from the placement of the said subject property in the authority of the CITY; and

THEREFORE, it is agreed that the PARISH, as administrator of the adjudicated properties in Calcasieu Parish, may withdraw from the “Cooperative Endeavor Agreement for Adjudicated Property” certain properties already adjudicated to, and designated by, the CITY, any property currently used, or to be used, for the benefit of the public. Through this agreement, the PARISH does hereby withdraw the property described above from the purview of the “Cooperative Endeavor Agreement for Adjudicated Property,” thereby allowing the CITY to acquire, through its sole efforts, said property.

THUS DONE AND SIGNED on the ____ day of _____ 2024, in Lake Charles, Louisiana, and in the presence of the undersigned witnesses and Notary Public, after a due reading of the whole.

WITNESSES:

CALCASIEU PARISH POLICE JURY:

Witness Signature

BY: _____
ANTHONY L. BARTIE, PRESIDENT

Printed Witness Name

Witness Signature

Printed Witness Name

NOTARY PUBLIC

Notary Printed/Stamped

THUS DONE AND SIGNED on the ____ day of _____ 2024, in Lake Charles, Louisiana, and in the presence of the undersigned witnesses and Notary Public, after a due reading of the whole.

WITNESSES:

CITY OF SULPHUR:

Witness Signature

BY: _____
MIKE DANAHAY, MAYOR

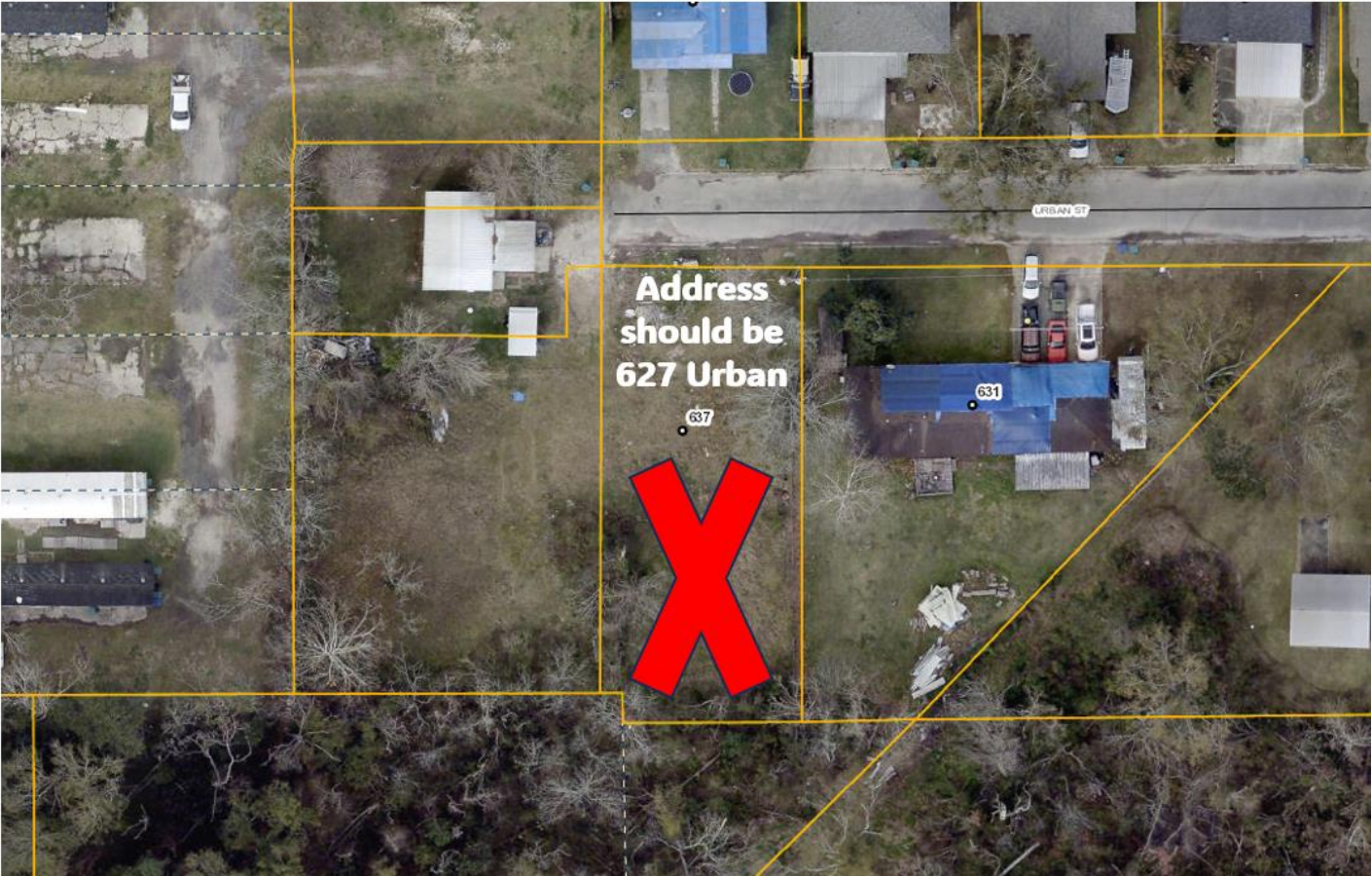
Printed Witness Name

Witness Signature

Printed Witness Name

NOTARY PUBLIC

Notary Printed/Stamped
Name
and Identification
Number



ORDINANCE NO. _____ M-C SERIES

ORDINANCE AUTHORIZING MAYOR MIKE DANAHAAY TO SIGN COOPERATIVE ENDEAVOR AGREEMENT WITH CALASIEU PARISH POLICE JURY TO ACQUIRE FULL OWNERSHIP INTEREST OF ADJUDICATED PROPERTY LOCATED IN THE 600 BLOCK OF URBAN STREET.

WHEREAS, under La. R.S. 47:2236 *et seq.* when property has been adjudicated to a political subdivision, the political subdivision may declare by ordinance that it intends to acquire full ownership interest in the property; and

WHEREAS, the City of Sulphur will acquire full ownership of the below-described property:

ASSESSMENT NUMBER: 00483125A
@340910-0000-140001204 0000 H
COM SE COR NW NE 34.9.10, TH N 180 FT M/L TO N R/W LINE
URBAN ST, W 106 FT ETC LESS COMM AT PT 140 FT N OF SE
COR OF NW NE SECT 34.9.10, TH N 20 FT TH W 106 FT TH S 40 FT
TH E 91 FT TH N 20 FT TH E 15 FT TO POC
REF1-REDEEMED FROM STATE IN NAME OF DAVID LOUIS
FONTENOT FOR 1985 TAXES B 2093 P 490, B 1961 P 318, B 2094 P
5, B 2091 P 320-88

MUNICIPAL ADDRESS OF PROPERTY:
600 BLOCK OF URBAN STREET
SULPHUR, LA

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Mike Danahay to sign Cooperative Endeavor Agreement with Calcasieu Parish Police Jury to acquire full ownership interest of adjudicated property located in the 600 block of Urban Street – Assessment Number 00483125A.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor’s approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this _____ day of _____, 2024, at _____ o’clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at _____ o’clock _____.m. on this _____ day of _____, 2024, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE CALCASIEU PARISH POLICE JURY AND
THE CITY OF SULPHUR**

STATE OF LOUISIANA
PARISH OF CALCASIEU

This Agreement is made and entered into this ____ day of _____, 2024, by and between the Calcasieu Parish Police Jury (hereinafter referred to as "PARISH"), herein represented by its President, Anthony L. Bartie, and the City of Sulphur, Louisiana (hereinafter referred to as "CITY"), herein represented by its Mayor, Mike Danahay; and

WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that "for a public purpose, the State and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual;" and

WHEREAS, the parties to this agreement are also parties to a "Cooperative Endeavor Agreement for Adjudicated Property" in which all signatories (i) are political entities within the Parish of Calcasieu that either levy ad valorem taxes or collect property taxes; (ii) have agreed to effect the orderly placement of abandoned properties back into the economic stream of commerce and back on tax rolls while providing payment at the time of the sale of such properties all charges listed on tax rolls, as well as penalties, interest and liens; and (iii) have authorized the PARISH to cancel all past due ad valorem taxes, penalties, interest, charges and liens on behalf of the signatories; and

WHEREAS, the CITY is in need of property adjacent to or in the vicinity of its public infrastructure projects; and

WHEREAS, the PARISH and the CITY desire to acquire certain properties pursuant to an adjudicated tax sale for the following:

Assessment No. 00483125A - 2009 municipal and parish ad valorem taxes due from Gregory James O'Quinn, et ux, Assessment No. 00483125A, which tax deed was filed for record on June 25, 2010 at Clerk's File Number 2967918, Conveyance Book 3659, Page 197 of the records of Calcasieu Parish, Louisiana.

Commencing at a Southeast Corner of Northwest Quarter of Northeast Quarter (NW/4 of NE/4) Section 34, Township 9 South, Range 10 West, thence North 180 feet more or less to the North right of way line of Urban Street; thence West 106 feet; thence South 180 feet more or less to a point 106 feet West of the point of commencement; thence East 106 feet to the point of commencement; less and except commence at a point 140 feet North of Southeast Corner of Northwest Quarter of Northeast Quarter (NW/4 of NE/4) Section 34, Township 9 South, Range 10 West, thence North 20 feet, thence West a distance of 106 feet, thence South 40 feet, thence East a distance of 91 feet, thence North a distance of 20 feet, thence East a distance of 15 feet to point of commencement.

Physical Address: 600 Block of Urban Street
 Sulphur, Louisiana

WHEREAS, the following parishwide taxing entities; Calcasieu Parish Police Jury, Calcasieu Parish Law Enforcement District (Sheriff Tony Mancuso), Calcasieu Parish School System, and Calcasieu Parish Tax Assessor, have specifically agreed to withdrawal said property waiving any rights they may have to pro rata portions of sums that would otherwise be received from the sale of such adjudicated properties by the PARISH; and

WHEREAS, both parties to this agreement and all signatories of the “Cooperative Endeavor Agreement for Adjudicated Property” will benefit from the placement of the said subject property in the authority of the CITY; and

THEREFORE, it is agreed that the PARISH, as administrator of the adjudicated properties in Calcasieu Parish, may withdraw from the “Cooperative Endeavor Agreement for Adjudicated Property” certain properties already adjudicated to, and designated by, the CITY, any property currently used, or to be used, for the benefit of the public. Through this agreement, the PARISH does hereby withdraw the property described above from the purview of the “Cooperative Endeavor Agreement for Adjudicated Property,” thereby allowing the CITY to acquire, through its sole efforts, said property.

THUS DONE AND SIGNED on the ____ day of _____ 2024, in Lake Charles, Louisiana, and in the presence of the undersigned witnesses and Notary Public, after a due reading of the whole.

WITNESSES: **CALCASIEU PARISH POLICE JURY:**

Witness Signature BY: _____
ANTHONY L. BARTIE, PRESIDENT

Printed Witness Name

Witness Signature

Printed Witness Name

NOTARY PUBLIC

Notary Printed/Stamped

THUS DONE AND SIGNED on the ____ day of _____ 2024, in Lake Charles, Louisiana, and in the presence of the undersigned witnesses and Notary Public, after a due reading of the whole.

WITNESSES:

CITY OF SULPHUR:

BY: _____

MIKE DANAHAY, MAYOR

Witness Signature

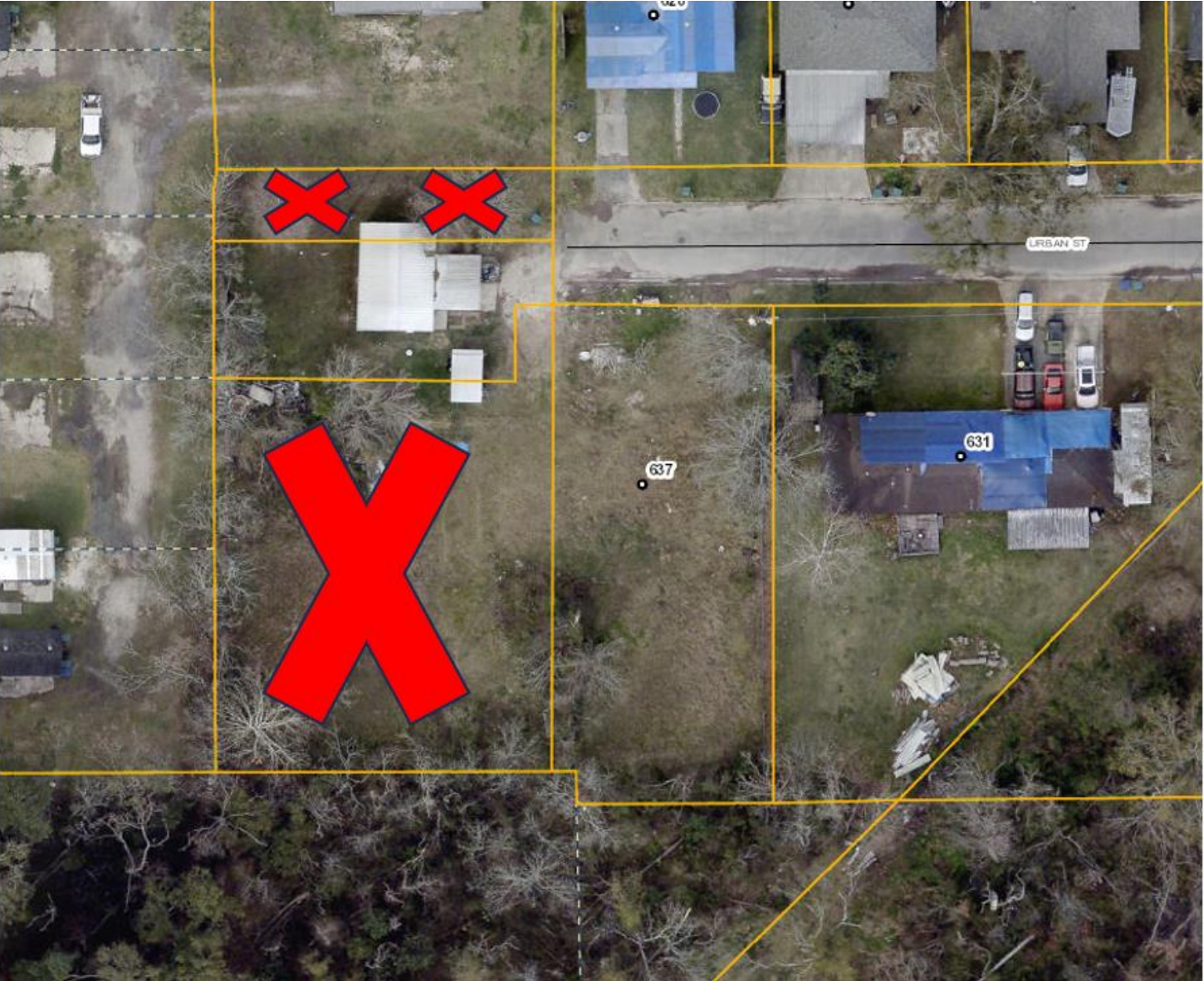
Printed Witness Name

Witness Signature

Printed Witness Name

NOTARY PUBLIC

Notary Printed/Stamped
Name
and Identification
Number



ORDINANCE NO. M-C SERIES

ORDINANCE AUTHORIZING MAYOR MIKE DANAHAAY TO SIGN COOPERATIVE ENDEAVOR AGREEMENT WITH CALASIEU PARISH POLICE JURY TO ACQUIRE FULL OWNERSHIP INTEREST OF ADJUDICATED PROPERTY LOCATED AT 1213 WEST CROCKER STREET.

WHEREAS, under La. R.S. 47:2236 *et seq.* when property has been adjudicated to a political subdivision, the political subdivision may declare by ordinance that it intends to acquire full ownership interest in the property; and

WHEREAS, the City of Sulphur will acquire full ownership of the below-described property:

ASSESSMENT NUMBER: 00657913
@340910-2066-6 000201 0000
@340910-2066-6 000301 0000
S 5 FT LOT 2, N 55 FT LOT 3 BLK 6 WESTFIELD ADD NO 1
REF1-GUIDRY, JIMMY DALE ET UX B 1858 P 627-85
REF2-HARDY, CURTIS CRAIG ET UX B 2602 P 289-96

MUNICIPAL ADDRESS:
1213 WEST CROCKER STREET
SULPHUR, LA

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Mike Danahay to sign Cooperative Endeavor Agreement with Calcasieu Parish Police Jury to acquire full ownership interest of adjudicated property located at 1213 West Crocker Street – Assessment Number 00657913.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor’s approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this _____ day of _____, 2024, at _____ o’clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at _____ o’clock _____.m. on this _____ day of _____, 2024, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE CALCASIEU PARISH POLICE JURY AND
THE CITY OF SULPHUR**

STATE OF LOUISIANA
PARISH OF CALCASIEU

This Agreement is made and entered into this ____ day of _____, 2024, by and between the Calcasieu Parish Police Jury (hereinafter referred to as "PARISH"), herein represented by its President, Anthony L. Bartie, and the City of Sulphur, Louisiana (hereinafter referred to as "CITY"), herein represented by its Mayor, Mike Danahay; and

WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that "for a public purpose, the State and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual;" and

WHEREAS, the parties to this agreement are also parties to a "Cooperative Endeavor Agreement for Adjudicated Property" in which all signatories (i) are political entities within the Parish of Calcasieu that either levy ad valorem taxes or collect property taxes; (ii) have agreed to effect the orderly placement of abandoned properties back into the economic stream of commerce and back on tax rolls while providing payment at the time of the sale of such properties all charges listed on tax rolls, as well as penalties, interest and liens; and (iii) have authorized the PARISH to cancel all past due ad valorem taxes, penalties, interest, charges and liens on behalf of the signatories; and

WHEREAS, the CITY is in need of property adjacent to or in the vicinity of its public infrastructure projects; and

WHEREAS, the PARISH and the CITY desire to acquire certain properties pursuant to an adjudicated tax sale for the following:

Assessment No. 00657913 - 2018 municipal and parish ad valorem taxes due from Curtis Craig Hardy, Assessment No. 00657913, which tax deed was filed for record on June 25, 2019 at Clerk's File Number 3357939, Conveyance Book 4331, Page 399 of the records of Calcasieu Parish, Louisiana.

The South 5 feet of Lot 2 and the North 55 feet of Lot 3 of Block 6 of Westfield Addition Plat #1 to the City of Sulphur, Louisiana, as per plat recorded in Plat Book 6, page 119, records of Calcasieu Parish, Louisiana.

Physical Address: 1213 West Crocker Street
 Sulphur, Louisiana

WHEREAS, the following parishwide taxing entities; Calcasieu Parish Police Jury, Calcasieu Parish Law Enforcement District (Sheriff Tony Mancuso), Calcasieu Parish School System, and Calcasieu Parish Tax Assessor, have specifically agreed to withdrawal said property waiving any rights they may have to pro rata portions of sums that would otherwise be received from the sale of such adjudicated properties by the PARISH; and

WHEREAS, both parties to this agreement and all signatories of the “Cooperative Endeavor Agreement for Adjudicated Property” will benefit from the placement of the said subject property in the authority of the CITY; and

THEREFORE, it is agreed that the PARISH, as administrator of the adjudicated properties in Calcasieu Parish, may withdraw from the “Cooperative Endeavor Agreement for Adjudicated Property” certain properties already adjudicated to, and designated by, the CITY, any property currently used, or to be used, for the benefit of the public. Through this agreement, the PARISH does hereby withdraw the property described above from the purview of the “Cooperative Endeavor Agreement for Adjudicated Property,” thereby allowing the CITY to acquire, through its sole efforts, said property.

THUS DONE AND SIGNED on the ____ day of _____ 2024, in Lake Charles, Louisiana, and in the presence of the undersigned witnesses and Notary Public, after a due reading of the whole.

WITNESSES:

CALCASIEU PARISH POLICE JURY:

Witness Signature

BY: _____
ANTHONY L. BARTIE, PRESIDENT

Printed Witness Name

Witness Signature

Printed Witness Name

NOTARY PUBLIC

Notary Printed/Stamped

THUS DONE AND SIGNED on the ____ day of _____ 2024, in Lake Charles, Louisiana, and in the presence of the undersigned witnesses and Notary Public, after a due reading of the whole.

WITNESSES:

CITY OF SULPHUR:

Witness Signature

BY: _____
MIKE DANAHAAY, MAYOR

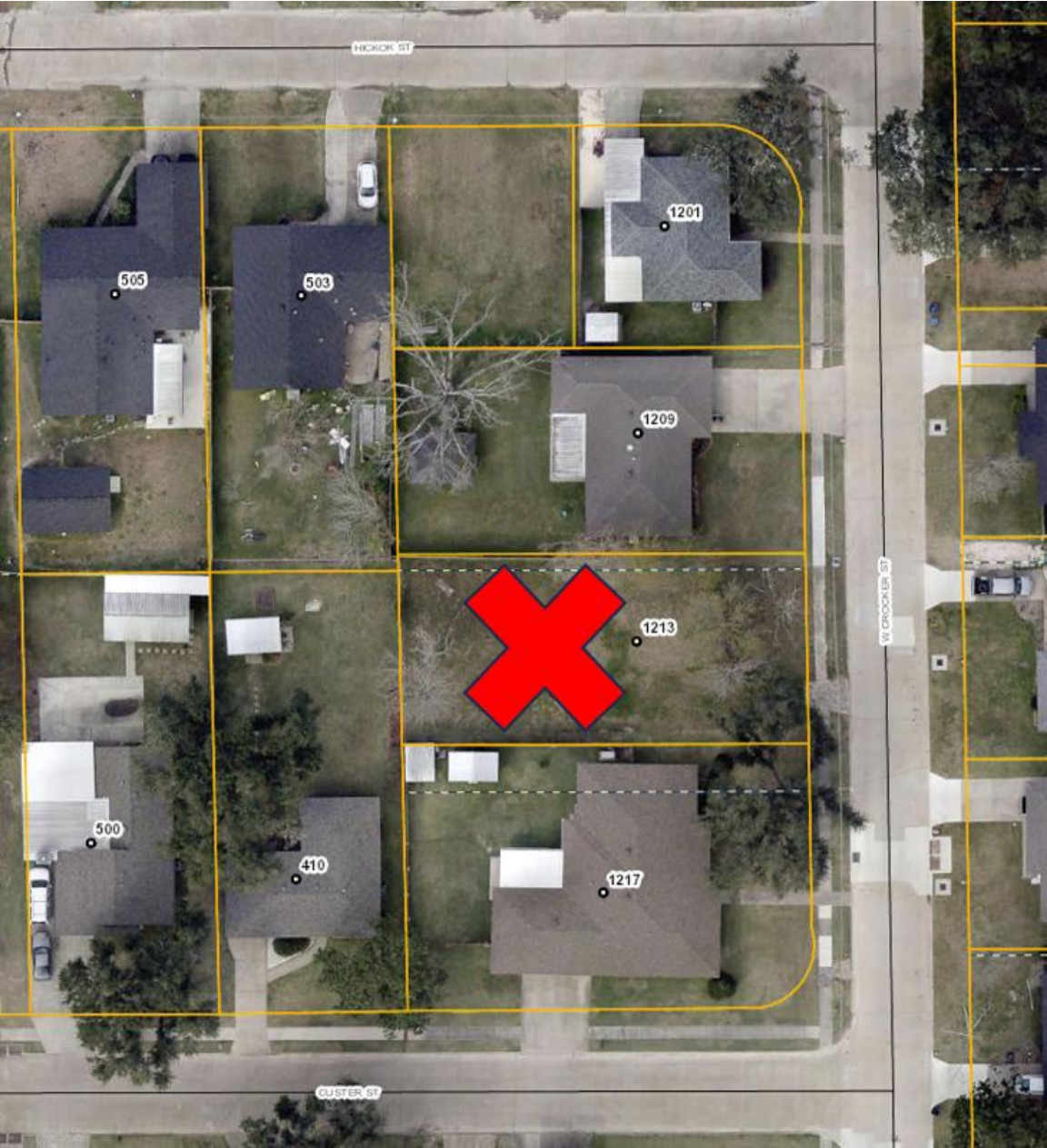
Printed Witness Name

Witness Signature

Printed Witness Name

NOTARY PUBLIC

Notary Printed/Stamped
Name
and Identification
Number



ORDINANCE NO. _____, M-C SERIES

ORDINANCE AUTHORIZING MAYOR DANAHAHAY TO SIGN BUY/SELL AGREEMENT WITH ANNISKA DAWN CELESTINE FOR PROPERTY LOCATED AT 511 MAPLE STREET.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Mike Danahay to enter into a buy/sell agreement with Anniska Dawn Celestine for property bearing municipal address of 511 Maple Street, Sulphur, Louisiana is more fully described as follows, to-wit:

COM SE COR LOT 22 BLK A GEORGE LOCK SUB OF N/2 SE AND S/2 NE 34.9.10, TH W 222.8 FT, N 46.7 FT, E 111.4 FT, S 34.7 FT, E 111.4 FT, S 12 FT TO COM

BE IT FURTHER ORDAINED that said property shall not exceed appraised value of thirteen thousand dollars (\$13,000.00)

BE IT FURTHEREST ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
the City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
____ day of _____,
2024, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2024, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

WAITING ON BUY/SELL AGREEMENT

APPRAISAL OF REAL PROPERTY



LOCATED AT

511 Maple St
Sulphur, LA 70663
See attached addenda.

FOR

City of Sulphur
101 N Huntington St
Sulphur, LA 70663

OPINION OF VALUE

13,000

AS OF

02/12/2024

BY

Linda L. Washam
Lake Area Appraisal Firm
3611 Kirkman Street
Lake Charles, LA 70607
337-274-0856m;337-602-6222o
lakeareaappraisalfirm@gmail.com
www.lakeareaappraisalfirm.com

Lake Area Appraisal Firm
3611 Kirkman Street
Lake Charles, LA 70607
337-274-0856m;337-602-6222o
www.lakeareaappraisalfirm.com

02/28/2024

Ashley Dickerson
City of Sulphur
101 N Huntington St
Sulphur, LA 70663

Re: Property: 511 Maple St
Sulphur, LA 70663
Borrower: N/A
File No.: 202402016AJ

Opinion of Value: \$ 13,000
Effective Date: 02/12/2024

In accordance with your request, we have appraised the above referenced property. The report of that appraisal is attached.

The purpose of the appraisal is to develop an opinion of market value for the property described in this appraisal report, as improved, in unencumbered fee simple title of ownership.

This report is based on a physical analysis of the site and improvements, a locational analysis of the neighborhood and city, and an economic analysis of the market for properties such as the subject. The appraisal was developed and the report was prepared in accordance with the Uniform Standards of Professional Appraisal Practice.

The opinion of value reported above is as of the stated effective date and is contingent upon the certification and limiting conditions attached.

It has been a pleasure to assist you. Please do not hesitate to contact me or any of my staff if we can be of additional service to you.

Sincerely, esign.alamode.com/verify Serial 7C28312F

Linda L. Washam

Linda L. Washam
Louisiana Certified Residential Real Estate Appraiser
License or Certification #: 2110
State: LA Expires: 12/31/2024
lakeareaappraisalfirm@gmail.com

Linda L. Washam
Serial# 7C28312F
esign.alamode.com/verify

Client	City of Sulphur			File No. 202402016AJ	
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				

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Client	City of Sulphur	File No.	202402016AJ
Property Address	511 Maple St		
City	Sulphur	County	Calcasieu
		State	LA
Lender/Client	City of Sulphur	Zip Code	70663

APPRAISAL AND REPORT IDENTIFICATION

This Report is one of the following types:

☐ Appraisal Report (A written report prepared under Standards Rule 2-2(a), pursuant to the Scope of Work, as disclosed elsewhere in this report.)

☒ Restricted Appraisal Report (A written report prepared under Standards Rule 2-2(b), pursuant to the Scope of Work, as disclosed elsewhere in this report, restricted to the stated intended use by the specified client or intended user.)

Comments on Standards Rule 2-3

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- Unless otherwise indicated, I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- Unless otherwise indicated, I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the property that is the subject of this report or the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice that were in effect at the time this report was prepared.
- Unless otherwise indicated, I have made a personal inspection of the property that is the subject of this report.
- Unless otherwise indicated, no one provided significant real property appraisal assistance to the person(s) signing this certification (if there are exceptions, the name of each individual providing significant real property appraisal assistance is stated elsewhere in this report).

Reasonable Exposure Time (USPAP defines Exposure Time as the estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal.)

My Opinion of Reasonable Exposure Time for the subject property at the market value stated in this report is: 3-6

Given prudent marketing efforts are made. The average DOM for the comparable sales utilized was rounded up to 54, and the average DOM for the Market Conditions Addendum is 92 with a Median DOM of 60. The subject is expected to fall within this range.


Comments on Appraisal and Report Identification

Note any USPAP-related issues requiring disclosure and any state mandated requirements:

The intended user of this appraisal report is City of Sulphur. The intended use is to evaluate the property that is the subject of this appraisal to determine the current market value, subject to the stated Scope of Work, purpose of the appraisal, reporting requirements of this appraisal form, and Definition of Market Value. No additional Intended Users are identified by the appraiser. Any other party receiving a copy of this report, for any reason, is not considered to be identified as an intended user by the appraiser. The appraiser-client relationship is not extended to parties not identified as intended users in this appraisal report.

This report is not intended for the use of securing a mortgage finance transaction.

I certify that, to the best of my knowledge and belief: I have NOT performed any prior services regarding the subject property, as an appraiser, or in any other capacity, within the 3 years prior immediately preceding acceptance of this appraisal assignment. The appraiser has no personal interest in the subject property or the outcome of this transaction.

 esign.alamode.com/verify

Serial 7C28312F

APPRAISER:	SUPERVISORY or CO-APPRAISER (if applicable):
Signature: 	Signature: _____
Name: Linda L. Washam	Name: _____
Louisiana Certified Residential Real Estate Appraiser	
State Certification #: 2110	State Certification #: _____
or State License #: _____	or State License #: _____
State: LA Expiration Date of Certification or License: 12/31/2024	State: _____ Expiration Date of Certification or License: _____
Date of Signature and Report: 02/28/2024	Date of Signature: _____
Effective Date of Appraisal: 02/12/2024	
Inspection of Subject: <input type="checkbox"/> None <input checked="" type="checkbox"/> Interior and Exterior <input type="checkbox"/> Exterior-Only	Inspection of Subject: <input type="checkbox"/> None <input type="checkbox"/> Inter <input type="checkbox"/> Exterior-Only
Date of Inspection (if applicable): 02/12/2024	Date of Inspection (if applicable): 

File No.: 202402016AJ

LAND APPRAISAL REPORT

File No.: 202402016AJ

TRANSFER HISTORY

My research ☐ did ☒ did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of this appraisal.

Data Source(s): Tax Assessor/SWLA Board of Realtors

1st Prior Subject Sale/Transfer

Analysis of sale/transfer history and/or any current agreement of sale/listing: No sales of the subject property were found within the last 3 years of the effective date of this appraisal report. There are no known sales of the provided comparable sales within the last 12 months prior to the effective date of this appraisal report.

Date:

Price:

Source(s):

2nd Prior Subject Sale/Transfer

Date:

Price:

Source(s):

SALES COMPARISON APPROACH

FEATURE	SUBJECT PROPERTY	COMPARABLE NO. 1	COMPARABLE NO. 2	COMPARABLE NO. 3
Address	511 Maple St Sulphur, LA 70663	2209 Carr Ln Sulphur, LA 70663	215 W Thomas St Sulphur, LA 70663	1125 N Huntington St Sulphur, LA 70663
Proximity to Subject		1.01 miles E	0.63 miles W	1.08 miles NW
Sale Price	\$	\$ 17,000	\$ 10,000	\$ 12,000
Price/ Sq.Ft.	\$	\$ 2.17	\$ 2.00	\$ 1.72
Data Source(s)	SWL23007198	SWL23002599;DOM 1	SWL23005193;DOM 154	SWL23000210;DOM 6
Verification Source(s)	MLS/Public Record	MLS/Public Record	MLS/Public Record	MLS/Public Record
VALUE ADJUSTMENT	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION
Sales or Financing		ArmLth	ArmLth	ArmLth
Concessions		Cash;0	Unreported;0	Cash;0
Date of Sale/Time		s05/23;c04/23	s01/24;c01/24	s09/23;c07/23
Rights Appraised	Fee Simple	Fee Simple	Fee Simple	Fee Simple
Location	N;Res;Mix	N;Res;Mix	N;Res;Bus	N;Res;Mix
Site Area (in Sq.Ft.)	6,539	7,841	0 5,000	0 6,970
Utilities	Yes	Yes	No	+0.1 Yes
GBA	1705 sf	None	0 None	0 None
Net Adjustment (Total, in \$)		<input type="checkbox"/> + <input type="checkbox"/> - \$	<input checked="" type="checkbox"/> + <input type="checkbox"/> - \$ 500	<input type="checkbox"/> + <input type="checkbox"/> - \$
Net Adjustment (Total, in \$ / Sq.Ft.)		Net %	Net 5.0 % (\$ 0.1 /Sq.Ft.)	Net %
Adjusted Sale Price (in \$ / Sq.Ft.)		Gross %\$ 2.17	Gross 5.0 %\$ 2.1	Gross %\$ 1.72

Summary of Sales Comparison Approach Three sales were located that offer similar size to the subject. No sales were noted that offer similar limited access offered by the subject site up to just over one mile distance. The subject site is accessible via a long narrow driveway only. Access is considered to be diminished due to the reported 12 foot width of the driveway.

A local contractor was contacted in regards to an estimate to raze the structure. Depending on structure construction material, the cost to demo and haul off is \$10-\$15 per sq ft under roof. The subject is approximately 1,705 sq ft under roof. Estimated cost is \$17,050 - \$34,100. NO sales were located within the city limits that offer sites with structures that required demolition. Per the contracted verbal quote, the cost to destroy and haul off the structure is greater than the final opinion of market value. The structure was given no consideration of value. Market sales indicated a price of \$1.72-\$2.17 per sq ft and were reconciled at a rate of \$2.00 per foot for the site. The final opinion of value is lower than the current listed asking price.

PUD

PROJECT INFORMATION FOR PUDs (if applicable) ☐ The Subject is part of a Planned Unit Development.

Legal Name of Project:

Describe common elements and recreational facilities:

RECONCILIATION

Indicated Value by: Sales Comparison Approach \$ 13,078 or \$ 2.00 per Sq.Ft.

Final Reconciliation See General Text Addendum.

This appraisal is made ☒ "as is", or ☐ subject to the following conditions:

☒ This report is also subject to other Hypothetical Conditions and/or Extraordinary Assumptions as specified in the attached addenda.

Based upon an inspection of the subject property, defined Scope of Work, Statement of Assumptions and Limiting Conditions, and Appraiser's Certifications, my (our) Opinion of the Market Value (or other specified value type), as defined herein, of the real property that is the subject of this report is: \$ 13,000 , as of: 02/12/2024 , which is the effective date of this appraisal.

If indicated above, this Opinion of Value is subject to Hypothetical Conditions and/or Extraordinary Assumptions included in this report. See attached addenda.

ATTACH.

A true and complete copy of this report contains 24 pages, including exhibits which are considered an integral part of the report. This appraisal report may not be properly understood without reference to the information contained in the complete report, which contains the following attached exhibits: ☒ Scope of Work

☒ Limiting cond./Certifications ☒ Narrative Addendum ☒ Location Map(s) ☒ Flood Addendum ☐ Additional Sales

☒ Photo Addenda ☒ Parcel Map ☒ Hypothetical Conditions ☒ Extraordinary Assumptions ☐

SIGNATURES

Client Contact: Ashley Dickerson
E-Mail: adickerson@alamode.com/verify Serial 7C28312F

Client Name: City of Sulphur
Address: 101 N Huntington St, Sulphur, LA 70663

APPRaiser

Linda L. Washam

Appraiser Name: Linda L. Washam
Company: Lake Area Appraisal Firm
Phone: 337-274-0856m;337-602-62 Fax: 888-475-4270
E-Mail: lakeareaappraisalfirm@gmail.com
Date of Report (Signature): 02/28/2024
License or Certification #: 2110 State: LA
Designation: Louisiana Certified Residential Real Estate Appraiser
Expiration Date of License or Certification: 12/31/2024
Inspection of Subject: ☒ Did Inspect ☐ Did Not Inspect (Desktop)
Date of Inspection: 02/12/2024

SUPERVISORY APPRAISER (if required)
or CO-APPRaiser (if applicable)

Supervisory or
Co-Appraiser Name:

Company:

Phone:

Fax:

E-Mail:

Date of Report (Signature):

License or Certification #:

State:

Designation:

Expiration Date of License or Certification:

Inspection of Subject: ☐ Did Inspect ☐ Did Not Inspect

Date of Inspection:

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Serial# 7C28312F
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Supplemental Addendum

File No. 202402016AJ

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				

Software Certification - Any and all references in this (TOTAL) software regarding clients, intended users, intended use, definition of value, assignment conditions, relevant characteristics, scope or work performed, and/or any other conditions / assumptions relative to this assignment are superseded by data expressly entered by the appraiser, respectively.

Definition/Source of Value - The purpose of this report is to properly relay the appraisal analysis, opinions, and conclusions in a manner that is objective, impartial, and independent. The value being developed is the most common representation of this arena participant - market value. By definition, market value is the most probable price a property or properties should bring in an open competitive market under conditions requisite to a fair impartial sale where the buyer and seller are both acting knowledgeably and in their own best interest and assuming the price is not affected by unique stimulus or external forces. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: 1. The buyer and seller are typically motivated, 2. Both parties are knowledgeable and acting in their own best interests, 3. a reasonable time is allowed for the property to be exposed to an open and competitive sale arena, 4. Payment is made in terms of US cash or equivalent or in terms of financial arrangements comparable thereto, and 5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sale concessions granted by anyone associated with the sale. This definition is from regulations published by federal regulatory agencies pursuant to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act (FIRREA) of 1989 between July and August 1990, by the Federal Reserve System (FRS), by the National Credit Union Administration, (NCUA), by the Federal Deposit Insurance Corporation (FDIC), by the Office of Comptroller of the Currency (OCC), and by the Office of Thrift Supervision (OTS), being further referenced in regulations jointly published in 1994.

Intended User Certification: The Intended User of this report is the client listed herein. The intended use is to a market value evaluation of the property that is the subject of this appraisal. No additional intended users are identified by the appraiser. See USPAP Identification.

I HAVE NO PRESENT OR PROSPECTIVE INTEREST IN THE PROPERTY THAT IS THE SUBJECT OF THIS REPORT, AND HAVE NO PERSONAL INTEREST WITH RESPECT TO THE PARTIES INVOLVED WITH THIS REPORT.

No one including the intended user or 3rd party, should rely on these figures for insurance purposes.

No, employee, director, officer or agent of the lender, or any other third party acting as a joint venture partner, independent contractor, appraisal management company, or partner on behalf of the lender has influenced or attempted to influence the development, reporting, result or review of this assignment through coercion, extortion, collusion, compensation, instruction, inducement, intimidation, bribery or in any other manner. I have not been contacted by anyone other than the intended user (lender/client as identified on the first page of the report), borrower, or designated contact to make an appointment to enter the property. I agree to immediately report any unauthorized contacts either personally by phone or electronically.

Scope of Work: An exterior inspection of the subject property has been performed as of the effective date of this appraisal report. At a minimum, an exterior inspection was made of each of the comparable properties and listings. Appraiser work files were consulted for comparable information in the instances that a previous physical inspection occurred at the time of sale. The subject's immediate neighborhood was observed. A through search of the MLS, courthouse records and appraiser's work files was conducted during the course of comparable selection. All listings within the neighborhood boundaries determined by the appraiser were carefully analyzed to determine the most current market reactions and range of value for the subject property. Should acceptable comparable sales not be found within the immediate market area, competing market areas were examined. Adjustments for locational variances were applied when applicable. My analysis, opinions and conclusions are reported throughout the body of this appraisal report.

-- The subject property is located 12.7 miles from my office. This assignment requires geographic competency as part of the scope of work. I have spent sufficient time in the subjects market and understand the nuances of the local market and the supply and demand factors relating to the specific property type and the location involved. Such understanding will not be imparted solely from a consideration of specific data such as demographics, costs, sales and rentals. The necessary understanding of local market conditions provides the bridge between a sale and a comparable sale or a rental and a comparable rental

Highest and Best Use Analysis: In the site section on Page 1, highest and best use is reported to be Single Family Residence. Highest and best use is defined as the reasonably probable and legal use of vacant land or an improved property that is physically possible, appropriately supported, financially feasible, and that results in the highest value. The subject, as improved and as vacant land, meets all necessary criteria due to market location, surrounding properties and current zoning restrictions.

Extraordinary Assumptions - The comparables used contain confidential information related to pricing, motivations, negotiations, concessions, fees, etc, that are not typically made known to those not a part of the agreement or closing. Even when provided an interview that confirms parts of a transaction, the values herein are based on the assumption that the data reported to the sources used is correct and reflects the specific marketable features. When more than one source is stated and there are differences in the levels/amounts of the features relevant for refinement, the source deemed most reliable and reflective of the comparable as of the date of that respective sale will be used for comparison.

The agreed fee for this report is: \$400.00

Estimate of market value regarding the Subject Property was derived according to the information obtained by Real Estate Professionals and Government Entities, such as Realtors, Brokers, Parish Tax Assessors, Clerks of Court and SWLA Multiple Service. Should factual information regarding the subject property or comparable sales conflict in anyway with what was provided by above mentioned parties as of the effective date of this report, the appraiser reserves the right to re-evaluate this report and adjust any information accordingly. Final opinion of value based on information provided and all information is assumed to be accurate as of the effective date of this report.

Linda A. Matham

Supplemental Addendum

File No. 202402016AJ

Client	City of Sulphur					
Property Address	511 Maple St					
City	Sulphur	County	Calcasieu	State	LA	Zip Code 70663
Lender/Client	City of Sulphur					

• Order Form: Legal Description

COM SE COR LOT 22 BLK A GEORGE LOCK SUB OF N/2 SE AND S/2 NE 34.9.10, TH W 222.8 FT, N 46.7 FT, E 111.4 FT, S34.7 FT, E 111.4 FT, S 12 FT TO COM

Sales recited are from the subject market area and are in acceptable proximity to the subject. They are the most recent and most comparable sales found, and considered the best market indicators as of the effective date of the appraisal report. All values affecting dissimilarities show no significant or quantifiable market reaction. A total sample of 7 was carefully observed with an initial farm list of over 32 listings. The indicated range of values brackets the final value opinion of the subject property. A weighted technique of distributing value was utilized in the final opinion of value. The final value was rounded.

"The appraiser has not identified any purchaser, borrower or seller as an intended user of this appraisal, and no such party should use or rely on this appraisal for any purpose. Such parties are advised to obtain an appraisal from an appraiser of their own choosing if they require an appraisal for their own use. Any reference to or use of this appraisal report by a purchaser, borrower or seller for their own purposes, including without limitation for the purposes of a property purchase decision or an appraisal contingency in a purchase agreement, is at such party's own risk and is not intended or authorized by the appraiser."

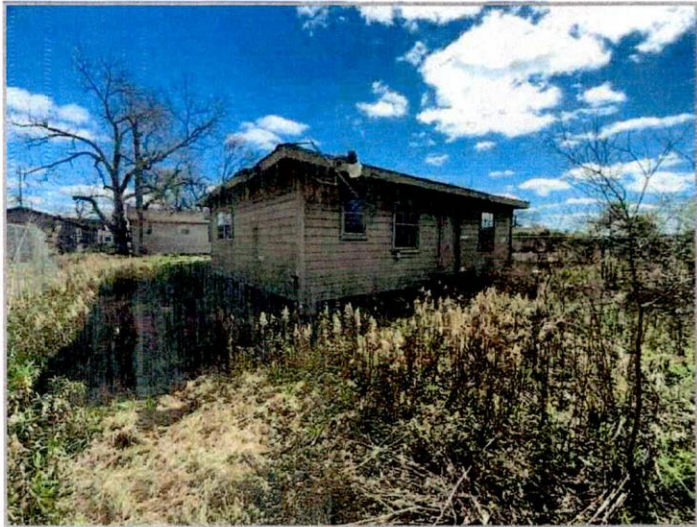
Subject Photo Page

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				

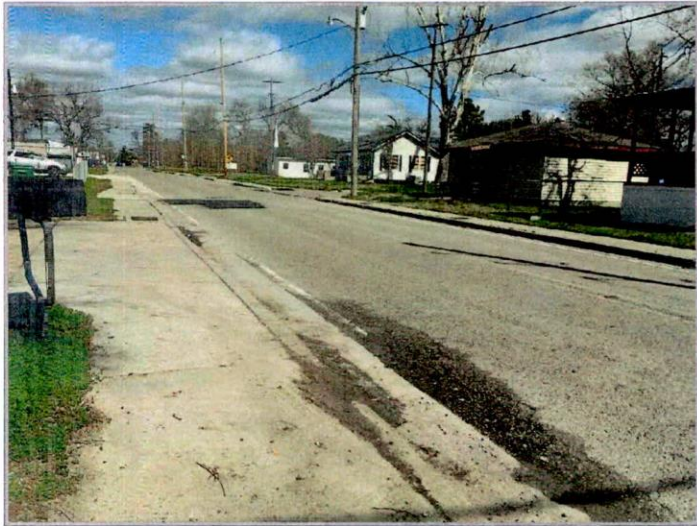


Subject Front

511 Maple St
Sales Price
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
LocationN;Res;Mix
View
Site6,539
Quality
Age



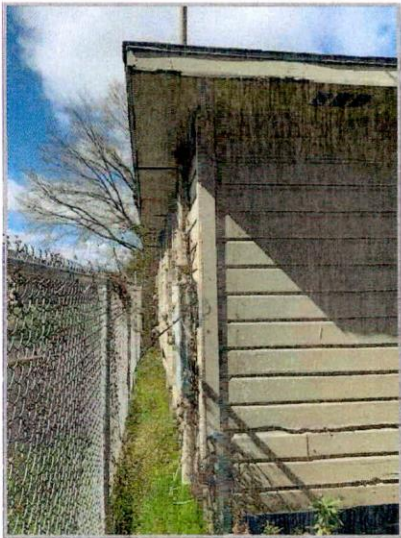
Subject Rear



Subject Street

Subject Photo Page

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				

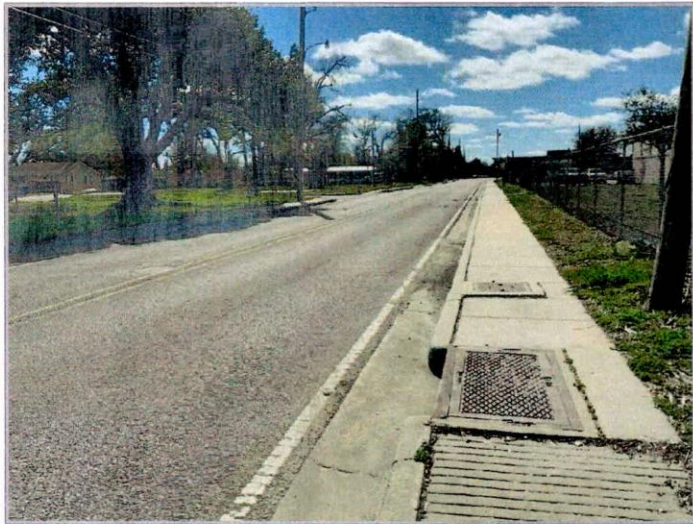


Subject Side

511 Maple St
Sales Price
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location N;Res;Mix
View
Site 6,539
Quality
Age



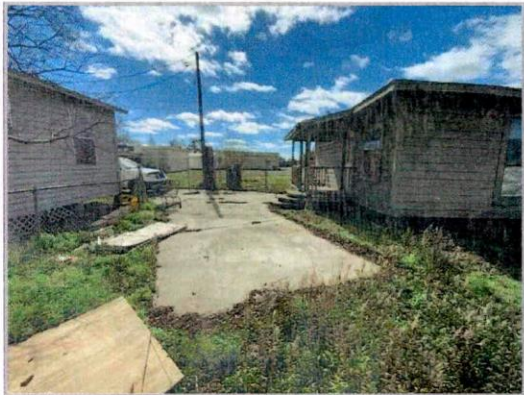
Subject Side



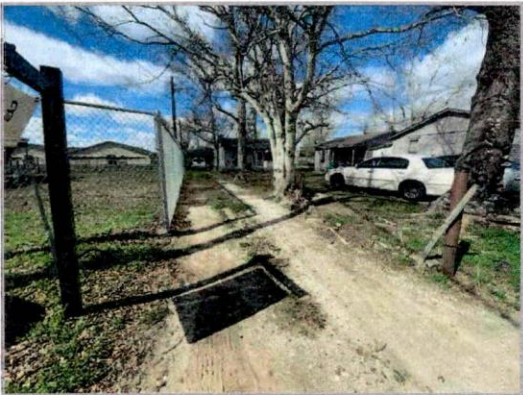
Alt Subject Street

Photo Addendum

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				



Concrete Slab



Driveway



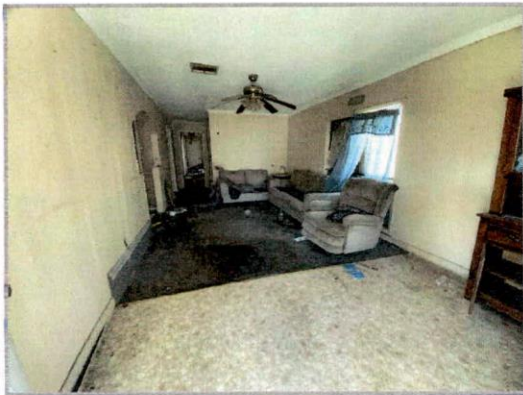
Driveway



Interior



Interior



Did Not Use

Comparable Photo Page

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA
				Zip Code	70663
Lender/Client	City of Sulphur				



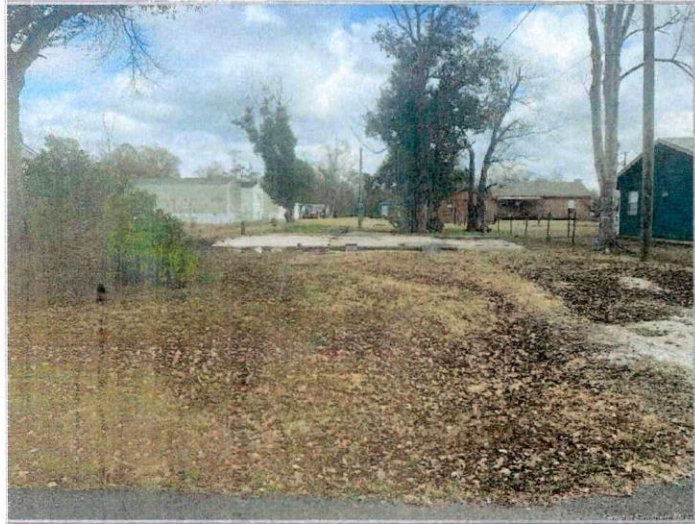
Comparable 1

2209 Carr Ln
Prox. to Subject 1.01 miles E
Sale Price 17,000
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location N;Res,Mix
View
Site 7,841
Quality
Age



Comparable 2

215 W Thomas St
Prox. to Subject 0.63 miles W
Sale Price 10,000
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location N;Res;Bus
View
Site 5,000
Quality
Age



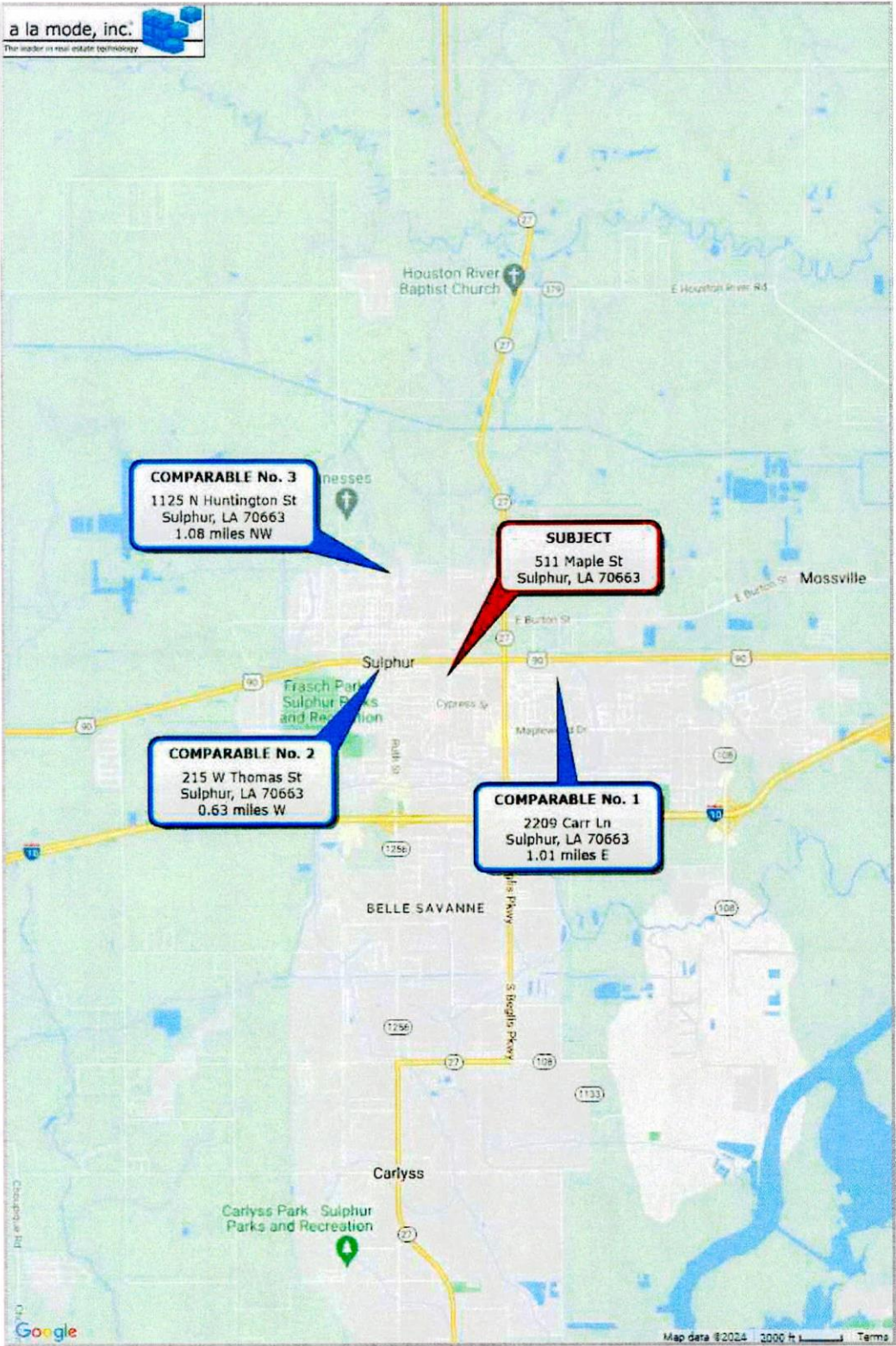
Comparable 3

1125 N Huntington St
Prox. to Subject 1.08 miles NW
Sale Price 12,000
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location N;Res,Mix
View
Site 6,970
Quality
Age

Handwritten signature

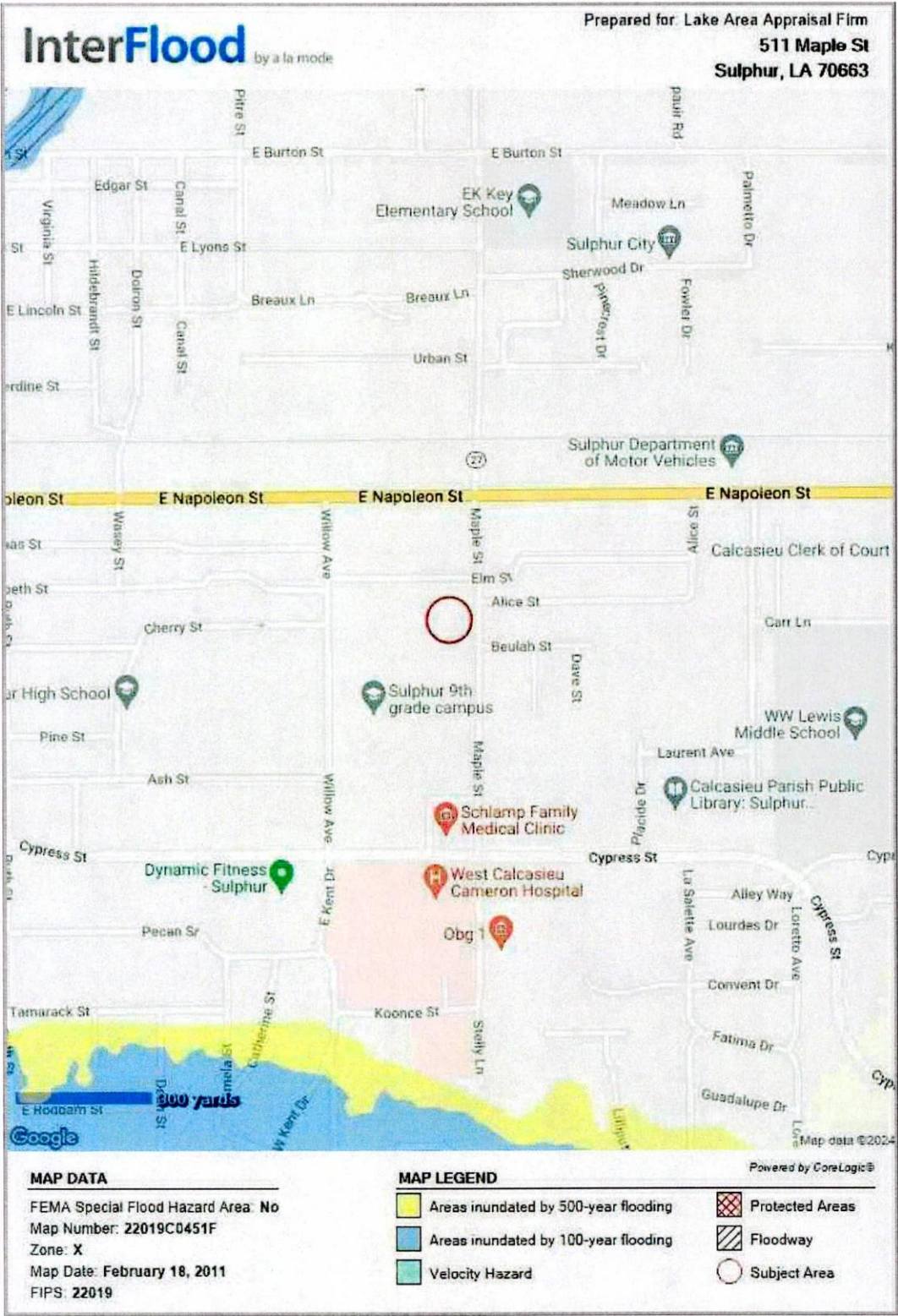
Location Map

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				



Flood Map

Client	City of Sulphur			
Property Address	511 Maple St			
City	Sulphur	County	Calcasieu	State LA Zip Code 70663
Lender/Client	City of Sulphur			



Aerial



Parcel Listing - Page 1

Calcasieu Parish Assessor
2024 Assessment Listing

Values are not final until approved by the LTC

Parcel#
00623679

Primary Owner
CELESTINE, ANNISKA DAWN
Mailing Address
C/O LARVENIA CELESTINE
2226 22ND ST
LAKE CHARLES LA 70601

Ward
4S

Type
REAL ESTATE

Legal
@340910-1138-A 002004 0000
@340910-1138-A 002104 0000
@340910-1138-A 002204 0000
-511 MAPLE ST-
COM SE COR LOT 22 BLK A GEORGE LOCK SUB OF N/2 SE AND S/2 NE 34.9.10, TH W 222.8 FT, N 46.7 FT, E 111.4 FT, S 34.7 FT, E 111.4 FT, S 12 FT TO COM
REF1-CARL B BLAKE B 1378 P 156-77
REF2-DAVID LYNN CELESTINE AND LARVINIA B 2221 P 151-90
REF3-C S E FEDERAL CREDIT UNION B 2367 P 395-92
REF4-SOLD TO STATE FOR 1993 TAXES-93
REF5-REDEEMED FROM STATE FOR 1993 TAXES B 2641 P 299-97
REF6-SOLD TO STATE FOR 1998 TAXESB 2765 P 298-98
REF7-REDEEMED FROM STATE FOR 1998 TAXES FILE# 2560390-2000

Physical Address
511 MAPLE ST

Parcel Items

Property Class	Assessed Value	Market Value	Units	Exempt
001 CITY LOT(S)	990	9,900	1.00	0
059.5 SALVAGE VALUE RES IMPS	50	500	1.00	0
TOTAL	1,040	10,400	2.00	0

Deeds

Deed#	Type	Date	Amount	Book	Page
2905946	TAX REDEMPTION	1/21/2009	0	3557	275
2879174	TAX SALE INDIVIDUAL	6/19/2008	0	3507	817

Ownership History

Homestead?	Name	Primary?	% Ownership	% Tax	From	To	Address
NO	CELESTINE, ANNISKA DAWN	YES	100.0000	100.0000	1/21/2009		
NO	MCKINNEY, JEFF	YES	100.0000	100.0000	6/19/2008	1/21/2009	
NO	CELESTINE, ANNISKA DAWN	YES	100.0000	100.0000	1/1/1980	6/19/2008	

Locations

Subdivision	Block	Lot	Section	Township	Range	Tract
LOCK, GEORGE BLK A	A	0020	34	09	10	0*
LOCK, GEORGE BLK A	A	0021	34	09	10	0
LOCK, GEORGE BLK A	A	0022	34	09	10	0

Privacy - Terms



Parcel Listing - Page 2

PARISH

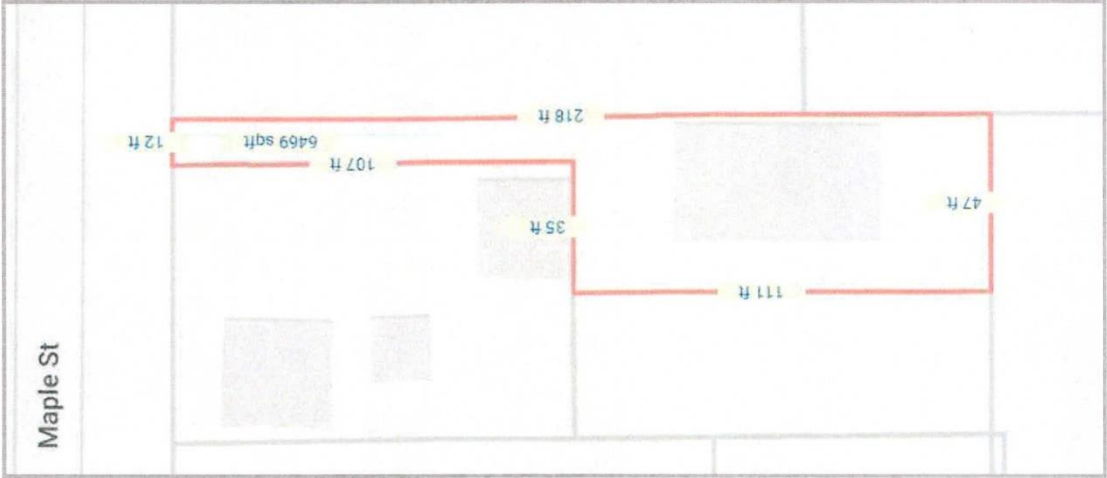
Millage	Mills	Taxpayer Tax	Exempt Tax
003 PARTXMT(3L4S4W6D7V)	2.0600	2.14	0.00
004 CONSTSCHOOL MT(ALL)	5.0600	5.26	0.00
005 SPECIAL SCHOOL (ALL)	11.9400	12.42	0.00
008 ROAD MAINT MT (ALL)	3.8300	3.98	0.00
009 CAL-LC HEALTH MT(ALL)	2.3400	2.44	0.00
010 JUV DET MT (ALL)	3.2900	3.42	0.00
012 MOSQ CONT MT(ALL)	1.9700	2.05	0.00
013 ASSESSOR MT (ALL)	1.2500	1.30	0.00
017 CRIMINAL JUST MT(ALL)	2.9800	3.10	0.00
030 SCHOOL #30 (*4,*4S)	5.6000	5.82	0.00
034 WCCH MT(4,4S,4W7,7V)	6.9500	7.23	0.00
042 LIBRARY MT (ALL)	5.9900	6.23	0.00
062 LAW ENF #1 MT(ALL)	7.0900	7.37	0.00
067 COLISEUM MT (ALL)	1.5000	1.56	0.00
086 CHENLT AUTH MT(ALL)	5.3800	5.60	0.00
087 CRTHSE JAIL MT(ALL)	3.2700	3.40	0.00
090 LAW ENF #2 MT(ALL)	5.6200	5.84	0.00
093 COMM CTR #2 (*4,4S)	10.2500	10.66	0.00
073 GR#1W(4,4S4W56,6D7,7V)	4.5000	4.68	0.00
TOTALS	90.8700	94.50	0.00

CITY

Millage	Mills	Taxpayer Tax	Exempt Tax
141 SULPHUR CITY TAX	16.4500	17.11	0.00
TOTALS	16.4500	17.11	0.00



Linda L. Matham



Plat

File No. 202402016AJ

DEFINITION OF MARKET VALUE: The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he considers his own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale. (Source: FDIC Interagency Appraisal and Evaluation Guidelines, October 27, 1994.)

* Adjustments to the comparables must be made for special or creative financing or sales concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions, such as home warranties. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustments are calculated on a mechanical dollar for dollar cost of the financing or concession based on the appraiser's judgment.

STATEMENT OF LIMITING CONDITIONS AND CERTIFICATION

CONTINGENT AND LIMITING CONDITIONS: The appraiser's certification that appears in the appraisal report is subject to the following conditions:

1. The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The appraiser assumes that the title is good and marketable and, therefore, will not render any opinions about the title. The property is valued on the basis of it being under responsible ownership.
2. Any sketch provided in the appraisal report may show approximate dimensions of the improvements and is included only to assist the reader of the report in visualizing the property. The appraiser has made no survey of the property. Due to variances in sketching programs measurements can vary. Appraiser's sketch may differ from building plans.
3. The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand, or as otherwise required by law.
4. Any distribution of valuation between land and improvements in the report applies only under the existing program of utilization. These separate valuations of the land and improvements must not be used in conjunction with any other appraisal and are invalid if they are so used.
5. The appraiser has no knowledge of any hidden or unapparent conditions of the property or adverse environmental conditions (including the presence of hazardous waste, toxic substances, etc.) that would make the property more or less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties, express or implied, regarding the condition of the property. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. This appraisal report must not be considered an environmental assessment of the subject property.
6. The appraiser obtained the information, estimates, and opinions that were expressed in the appraisal report from sources that he or she considers to be reliable and believes them to be true and correct. The appraiser does not assume responsibility for the accuracy of such items that were furnished by other parties.
7. The appraiser will not disclose the contents of the appraisal report except as provided for in the Uniform Standards of Professional Appraisal Practice, and any applicable federal, state or local laws.
8. The appraiser has based her appraisal report and valuation conclusion for an appraisal that is subject to satisfactory completion, repairs, or alterations on the assumption that completion of the improvements will be performed in a workmanlike manner.
9. The appraiser must provide her prior written consent before the lender/client specified in the appraisal report can distribute the appraisal report (including conclusions about the property value, the appraiser's identity and professional designations, and references to any professional appraisal organizations or the firm with which the appraiser is associated) to anyone other than the borrower; the mortgagee or its successors and assigns; the mortgage insurer; consultants; professional appraisal organizations; any state or federally approved financial institution; or any department, agency, or instrumentality of the United States or any state or the District of Columbia; except that the lender/client may distribute the property description section of the report only to data collection or reporting service(s) without having to obtain the appraiser's prior written consent. The appraiser's written consent and approval must also be obtained before the appraisal can be conveyed by anyone to the public through advertising, public relations, news, sales, or other media.
10. The appraiser is not an employee of the company or individual(s) ordering this report and compensation is not contingent upon the reporting of a predetermined value or direction of value or upon an action or event resulting from the analysis, opinions, conclusions, or the use of this report. This assignment is not based on a required minimum, specific valuation, or the approval of a loan.

File No. 202402016AJ

CERTIFICATION: The appraiser certifies and agrees that:

1. The statements of fact contained in this report are true and correct.
2. The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
3. Unless otherwise indicated, I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
4. Unless otherwise indicated, I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
5. I have no bias with respect to the property that is the subject of this report or the parties involved with this assignment.
6. My engagement in this assignment was not contingent upon developing or reporting predetermined results.
7. My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
8. My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice that were in effect at the time this report was prepared.
9. Unless otherwise indicated, I have made a personal inspection of the interior and exterior areas of the property that is the subject of this report, and the exteriors of all properties listed as comparables.
10. Unless otherwise indicated, no one provided significant real property appraisal assistance to the person(s) signing this certification (if there are exceptions, the name of each individual providing significant real property appraisal assistance is stated elsewhere in this report).

 esign.alamode.com/verify Serial:7C28312F

ADDRESS OF PROPERTY ANALYZED: 511 Maple St, Sulphur, LA 70663

APPRAISER: Linda L. Washam
Signature: _____
Name: Linda L. Washam
Title: Louisiana Certified Residential Real Estate Appraiser
State Certification #: 2110
or State License #: _____
State: LA Expiration Date of Certification or License: 12/31/2024
Date Signed: 02/28/2024

SUPERVISORY or CO-APPRAISER (if applicable):

Signature: _____
Name: _____
Designation: _____
State Certification #: _____
or State License #: _____
State: _____ Expiration Date of Certification or License: _____
Date Signed: _____
☐ Did ☐ Did Not Inspect Property

Page 2 of 2

Form ACR2_DEFED - "TOTAL" appraisal software by a la mode, inc. - 1-800-ALAMODE

Serial# 7C28312F
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E&O

Accelerant National Insurance Company
(A Stock Company)
400 Northridge Road, Suite 800
Sandy Springs, GA 30350

**REAL ESTATE PROFESSIONAL
ERRORS AND OMISSIONS INSURANCE POLICY
DECLARATIONS**

NOTICE: THIS IS A "CLAIMS MADE AND REPORTED" POLICY. THIS POLICY REQUIRES THAT A CLAIM BE MADE AGAINST THE INSURED DURING THE POLICY PERIOD AND REPORTED TO THE INSURER, IN WRITING, DURING THE POLICY PERIOD OR EXTENDED REPORTING PERIOD.

DEFENSE COSTS WITHIN LIMITS

THIS POLICY CONTAINS PROVISIONS WHICH LIMIT THE AMOUNT OF CLAIM EXPENSES THE INSURER IS RESPONSIBLE TO PAY IN CONNECTION WITH CLAIMS. CLAIM EXPENSES SHALL BE SUBJECT TO ANY DEDUCTIBLE AMOUNT. THE PAYMENT OF CLAIM EXPENSES WILL REDUCE THE LIMITS OF LIABILITY STATED IN ITEM 4. OF THE DECLARATIONS.

PLEASE READ YOUR POLICY CAREFULLY.

Policy Number: NRE40PL100975-00

Renewal of: New

1. Named Insured: Linda L. Washam-Whitley

2. Address: 3611 Kirkman Street
Lake Charles, LA 70607

3. Policy Period: From: December 5, 2023 To: December 5, 2024
12:01 A.M. Standard Time at the address of the Named Insured as stated in item 2. Above.

4. Limit of Liability:

- A. Each Claim Limit of Liability \$ 1,000,000
B. Policy Aggregate Limit of Liability \$ 1,000,000

5. Deductible: \$ 5,000 Each Claim

6. Policy Premium: \$ 663

7. Retroactive Date: Full Prior Acts

8. Notice to Company: Notice of a Claim or Potential Claim should be sent to:
OREP Insurance Services: info@orep.org
6353 El Cajon Blvd, Suite 124-605
San Diego, CA 92115

9. Program Administrator: OREP Insurance Services, LLC - info@orep.org

10. Forms and Endorsements Attached at Policy Inception: See Schedule of Forms

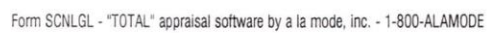
If required by state law, this policy will be countersigned by an authorized representative of the Company.

Date: November 3, 2023

By: Isaac Peck
Authorized Representative

N DEC 40002 04 22

Page 1 of 1



Linda L. Washam
Serial# 7C28312F
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ORDINANCE NO. _____, M-C SERIES

ORDINANCE AUTHORIZING THE ACQUISITION OF PROPERTY FROM ANNISKA DAWN CELESTINE FOR PROPERTY LOCATED AT 511 MAPLE STREET, APPROPRIATING FUNDS FOR THE PURCHASE, AND SETTING A PUBLIC HEARING DATE ON SAID ORDINANCE.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, in regular session convened that:

WHEREAS, the City of Sulphur desires to purchase property from Anniska Dawn Celestine (hereinafter referred to as the “Seller”) for property located at 511 Maple Street; and

WHEREAS, the sale price shall be thirteen thousand dollars (\$13,000.00); and

WHEREAS, sale includes a 6,539 square foot immovable mixed residential lot and a residential structure which has no value and will be demolished by the city; and

WHEREAS, the property bearing municipal address of 511 Maple Street, Sulphur, Louisiana is more fully described as follows, to-wit:

COM SE COR LOT 22 BLK A GEORGE LOCK SUB OF N/2 SE AND S/2 NE 34.9.10, TH W 222.8 FT, N 46.7 FT, E 111.4 FT, S 34.7 FT, E 111.4 FT, S 12 FT TO COM

BE IT FURTHER ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that Mayor Danahay is hereby authorized and empowered to purchase said property described above, that he is authorized and directed to execute the original warranty deed / Act of Cash Sale between the City of Sulphur and the Seller for the sum of thirteen thousand dollars (\$13,000.00); that it does hereby appropriate that sum for the aforesaid purchase; and that it does set a public hearing on this ordinance at its regular meeting at 5:30 p.m. on May 13, 2024.

BE IT FURTHEREST ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this _____ day of _____, 2024, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at _____ o'clock _____.m. on this _____ day of _____, 2024, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

APPRAISAL OF REAL PROPERTY



LOCATED AT

511 Maple St
Sulphur, LA 70663
See attached addenda.

FOR

City of Sulphur
101 N Huntington St
Sulphur, LA 70663

OPINION OF VALUE

13,000

AS OF

02/12/2024

BY

Linda L. Washam
Lake Area Appraisal Firm
3611 Kirkman Street
Lake Charles, LA 70607
337-274-0856m;337-602-6222o
lakeareaappraisalfirm@gmail.com
www.lakeareaappraisalfirm.com

Lake Area Appraisal Firm
3611 Kirkman Street
Lake Charles, LA 70607
337-274-0856m;337-602-6222o
www.lakeareaappraisalfirm.com

02/28/2024

Ashley Dickerson
City of Sulphur
101 N Huntington St
Sulphur, LA 70663

Re: Property: 511 Maple St
Sulphur, LA 70663
Borrower: N/A
File No.: 202402016AJ

Opinion of Value: \$ 13,000
Effective Date: 02/12/2024

In accordance with your request, we have appraised the above referenced property. The report of that appraisal is attached.

The purpose of the appraisal is to develop an opinion of market value for the property described in this appraisal report, as improved, in unencumbered fee simple title of ownership.

This report is based on a physical analysis of the site and improvements, a locational analysis of the neighborhood and city, and an economic analysis of the market for properties such as the subject. The appraisal was developed and the report was prepared in accordance with the Uniform Standards of Professional Appraisal Practice.

The opinion of value reported above is as of the stated effective date and is contingent upon the certification and limiting conditions attached.

It has been a pleasure to assist you. Please do not hesitate to contact me or any of my staff if we can be of additional service to you.

Sincerely,
esign.alamode.com/verify Serial 7C28312F

Linda L. Washam

Linda L. Washam
Louisiana Certified Residential Real Estate Appraiser
License or Certification #: 2110
State: LA Expires: 12/31/2024
lakeareaappraisalfirm@gmail.com

Linda L. Washam
Serial# 7C28312F
esign.alamode.com/verify

Client	City of Sulphur			File No. 202402016AJ		
Property Address	511 Maple St					
City	Sulphur	County	Calcasieu	State	LA	Zip Code 70663
Lender/Client	City of Sulphur					

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Client	City of Sulphur	File No.	202402016AJ
Property Address	511 Maple St		
City	Sulphur	County	Calcasieu
		State	LA
Lender/Client	City of Sulphur	Zip Code	70663

APPRAISAL AND REPORT IDENTIFICATION

This Report is one of the following types:

☐ Appraisal Report (A written report prepared under Standards Rule 2-2(a), pursuant to the Scope of Work, as disclosed elsewhere in this report.)

☒ Restricted Appraisal Report (A written report prepared under Standards Rule 2-2(b), pursuant to the Scope of Work, as disclosed elsewhere in this report, restricted to the stated intended use by the specified client or intended user.)

Comments on Standards Rule 2-3

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- Unless otherwise indicated, I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- Unless otherwise indicated, I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the property that is the subject of this report or the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice that were in effect at the time this report was prepared.
- Unless otherwise indicated, I have made a personal inspection of the property that is the subject of this report.
- Unless otherwise indicated, no one provided significant real property appraisal assistance to the person(s) signing this certification (if there are exceptions, the name of each individual providing significant real property appraisal assistance is stated elsewhere in this report).

Reasonable Exposure Time (USPAP defines Exposure Time as the estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal.)

My Opinion of Reasonable Exposure Time for the subject property at the market value stated in this report is: 3-6

Given prudent marketing efforts are made. The average DOM for the comparable sales utilized was rounded up to 54, and the average DOM for the Market Conditions Addendum is 92 with a Median DOM of 60. The subject is expected to fall within this range.

Comments on Appraisal and Report Identification

Note any USPAP-related issues requiring disclosure and any state mandated requirements:

The intended user of this appraisal report is City of Sulphur. The intended use is to evaluate the property that is the subject of this appraisal to determine the current market value, subject to the stated Scope of Work, purpose of the appraisal, reporting requirements of this appraisal form, and Definition of Market Value. No additional intended users are identified by the appraiser. Any other party receiving a copy of this report, for any reason, is not considered to be identified as an intended user by the appraiser. The appraiser-client relationship is not extended to parties not identified as intended users in this appraisal report.

This report is not intended for the use of securing a mortgage finance transaction.

I certify that, to the best of my knowledge and belief: I have NOT performed any prior services regarding the subject property, as an appraiser, or in any other capacity, within the 3 years prior immediately preceding acceptance of this appraisal assignment. The appraiser has no personal interest in the subject property or the outcome of this transaction.

[esign.alamode.com/verify](#) Serial 7C28312F

APPRAISER:	SUPERVISORY or CO-APPRAISER (if applicable):
Signature: 	Signature: _____
Name: Linda L. Washam	Name: _____
Louisiana Certified Residential Real Estate Appraiser	
State Certification #: 2110	State Certification #: _____
or State License #: _____	or State License #: _____
State: LA Expiration Date of Certification or License: 12/31/2024	State: _____ Expiration Date of Certification or License: _____
Date of Signature and Report: 02/28/2024	Date of Signature: _____
Effective Date of Appraisal: 02/12/2024	
Inspection of Subject: <input type="checkbox"/> None <input checked="" type="checkbox"/> Interior and Exterior <input type="checkbox"/> Exterior-Only	Inspection of Subject: <input type="checkbox"/> None <input type="checkbox"/> Interior <input type="checkbox"/> Exterior-Only
Date of Inspection (if applicable): 02/12/2024	Date of Inspection (if applicable): _____

File No.: 202402016AJ

LAND APPRAISAL REPORT

File No.: 202402016AJ

TRANSFER HISTORY

My research ☐ did ☒ did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of this appraisal.

Data Source(s): Tax Assessor/SWLA Board of Realtors

1st Prior Subject Sale/Transfer

Analysis of sale/transfer history and/or any current agreement of sale/listing: No sales of the subject property were found within the last 3 years of the effective date of this appraisal report. There are no known sales of the provided comparable sales within the last 12 months prior to the effective date of this appraisal report.

2nd Prior Subject Sale/Transfer

SALES COMPARISON APPROACH

FEATURE	SUBJECT PROPERTY	COMPARABLE NO. 1	COMPARABLE NO. 2	COMPARABLE NO. 3
Address	511 Maple St Sulphur, LA 70663	2209 Carr Ln Sulphur, LA 70663	215 W Thomas St Sulphur, LA 70663	1125 N Huntington St Sulphur, LA 70663
Proximity to Subject		1.01 miles E	0.63 miles W	1.08 miles NW
Sale Price	\$	\$ 17,000	\$ 10,000	\$ 12,000
Price/ Sq.Ft.	\$	\$ 2.17	\$ 2.00	\$ 1.72
Data Source(s)	SWL23007198	SWL23002599;DOM 1	SWL23005193;DOM 154	SWL23000210;DOM 6
Verification Source(s)	MLS/Public Record	MLS/Public Record	MLS/Public Record	MLS/Public Record
VALUE ADJUSTMENT	DESCRIPTION	DESCRIPTION +(-) \$ Adjust	DESCRIPTION +(-) \$ Adjust	DESCRIPTION +(-) \$ Adjust
Sales or Financing		ArmLth	ArmLth	ArmLth
Concessions		Cash;0	Unreported;0	Cash;0
Date of Sale/Time		s05/23;c04/23	s01/24;c01/24	s09/23;c07/23
Rights Appraised	Fee Simple	Fee Simple	Fee Simple	Fee Simple
Location	N;Res;Mix	N;Res;Mix	N;Res;Bus	N;Res;Mix
Site Area (in Sq.Ft.)	6,539	7,841	5,000	6,970
Utilities	Yes	Yes	No	Yes
GBA	1705 sf	None	None	None
Net Adjustment (Total, in \$)		\$ 500	\$ 500	\$
Net Adjustment (Total, in \$ / Sq.Ft.)		Net %	Net 5.0 % (\$ 0.1 /Sq.Ft.)	Net %
Adjusted Sale Price (in \$ / Sq.Ft.)		Gross % 2.17	Gross 5.0 % 2.1	Gross % 1.72

Summary of Sales Comparison Approach Three sales were located that offer similar size to the subject. No sales were noted that offer similar limited access offered by the subject site up to just over one mile distance. The subject site is accessible via a long narrow driveway only. Access is considered to be diminished due to the reported 12 foot width of the driveway.

A local contractor was contacted in regards to an estimate to raze the structure. Depending on structure construction material, the cost to demo and haul off is \$10-\$15 per sq ft under roof. The subject is approximately 1,705 sq ft under roof. Estimated cost is \$17,050 - \$34,100. NO sales were located within the city limits that offer sites with structures that required demolition. Per the contracted verbal quote, the cost to destroy and haul off the structure is greater than the final opinion of market value. The structure was given no consideration of value. Market sales indicated a price of \$1.72-\$2.17 per sq ft and were reconciled at a rate of \$2.00 per foot for the site. The final opinion of value is lower than the current listed asking price.

PUD

PROJECT INFORMATION FOR PUDs (if applicable) ☐ The Subject is part of a Planned Unit Development.

Legal Name of Project:

Describe common elements and recreational facilities:

RECONCILIATION

Indicated Value by: Sales Comparison Approach \$ 13,078 or \$ 2.00 per Sq.Ft.

Final Reconciliation See General Text Addendum.

This appraisal is made ☒ "as is", or ☐ subject to the following conditions:

☒ This report is also subject to other Hypothetical Conditions and/or Extraordinary Assumptions as specified in the attached addenda.

Based upon an inspection of the subject property, defined Scope of Work, Statement of Assumptions and Limiting Conditions, and Appraiser's Certifications, my (our) Opinion of the Market Value (or other specified value type), as defined herein, of the real property that is the subject of this report is: \$ 13,000, as of: 02/12/2024, which is the effective date of this appraisal.

If indicated above, this Opinion of Value is subject to Hypothetical Conditions and/or Extraordinary Assumptions included in this report. See attached addenda.


ATTACH.

A true and complete copy of this report contains 24 pages, including exhibits which are considered an integral part of the report. This appraisal report may not be properly understood without reference to the information contained in the complete report, which contains the following attached exhibits: ☒ Scope of Work

☒ Limiting cond./Certifications ☒ Narrative Addendum ☒ Location Map(s) ☒ Flood Addendum ☐ Additional Sales

☒ Photo Addenda ☒ Parcel Map ☒ Hypothetical Conditions ☒ Extraordinary Assumptions ☐

SIGNATURES

Client Contact: Ashley Dickerson
E-Mail: adickerson@cityofsulphur.org
APPRAISER

Appraiser Name: Linda L. Washam
Company: Lake Area Appraisal Firm
Phone: 337-274-0856m;337-602-62 Fax: 888-475-4270
E-Mail: lakeareaappraisalfirm@gmail.com
Date of Report (Signature): 02/28/2024
License or Certification #: 2110 State: LA
Designation: Louisiana Certified Residential Real Estate Appraiser
Expiration Date of License or Certification: 12/31/2024
Inspection of Subject: ☒ Did Inspect ☐ Did Not Inspect (Desktop)
Date of Inspection: 02/12/2024

Client Name: City of Sulphur
Address: 101 N Huntington St, Sulphur, LA 70663
SUPERVISORY APPRAISER (if required)
or CO-APPRAISER (if applicable)
Supervisory or Co-Appraiser Name:
Company:
Phone: Fax:
E-Mail:
Date of Report (Signature):
License or Certification #:
State:
Designation:
Expiration Date of License or Certification:
Inspection of Subject: ☐ Did Inspect ☐ Did Not Inspect
Date of Inspection:



Supplemental Addendum

File No. 202402016AJ

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				

Software Certification - Any and all references in this (TOTAL) software regarding clients, intended users, intended use, definition of value, assignment conditions, relevant characteristics, scope or work performed, and/or any other conditions / assumptions relative to this assignment are superseded by data expressly entered by the appraiser, respectively.

Definition/Source of Value - The purpose of this report is to properly relay the appraisal analysis, opinions, and conclusions in a manner that is objective, impartial, and independent. The value being developed is the most common representation of this arena participant - market value. By definition, market value is the most probable price a property or properties should bring in an open competitive market under conditions requisite to a fair impartial sale where the buyer and seller are both acting knowledgeably and in their own best interest and assuming the price is not affected by unique stimulus or external forces. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: 1. The buyer and seller are typically motivated, 2. Both parties are knowledgeable and acting in their own best interests, 3. a reasonable time is allowed for the property to be exposed to an open and competitive sale arena, 4. Payment is made in terms of US cash or equivalent or in terms of financial arrangements comparable thereto, and 5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sale concessions granted by anyone associated with the sale. This definition is from regulations published by federal regulatory agencies pursuant to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act (FIRREA) of 1989 between July and August 1990, by the Federal Reserve System (FRS), by the National Credit Union Administration, (NCUA), by the Federal Deposit Insurance Corporation (FDIC), by the Office of Comptroller of the Currency (OCC), and by the Office of Thrift Supervision (OTS), being further referenced in regulations jointly published in 1994.

Intended User Certification: The Intended User of this report is the client listed herein. The intended use is to a market value evaluation of the property that is the subject of this appraisal. No additional intended users are identified by the appraiser. See USPAP Identification.

I HAVE NO PRESENT OR PROSPECTIVE INTEREST IN THE PROPERTY THAT IS THE SUBJECT OF THIS REPORT, AND HAVE NO PERSONAL INTEREST WITH RESPECT TO THE PARTIES INVOLVED WITH THIS REPORT.

No one including the intended user or 3rd party, should rely on these figures for insurance purposes.

No, employee, director, officer or agent of the lender, or any other third party acting as a joint venture partner, independent contractor, appraisal management company, or partner on behalf of the lender has influenced or attempted to influence the development, reporting, result or review of this assignment through coercion, extortion, collusion, compensation, instruction, inducement, intimidation, bribery or in any other manner. I have not been contacted by anyone other than the intended user (lender/client as identified on the first page of the report), borrower, or designated contact to make an appointment to enter the property. I agree to immediately report any unauthorized contacts either personally by phone or electronically.

Scope of Work: An exterior inspection of the subject property has been performed as of the effective date of this appraisal report. At a minimum, an exterior inspection was made of each of the comparable properties and listings. Appraiser work files were consulted for comparable information in the instances that a previous physical inspection occurred at the time of sale. The subject's immediate neighborhood was observed. A through search of the MLS, courthouse records and appraiser's work files was conducted during the course of comparable selection. All listings within the neighborhood boundaries determined by the appraiser were carefully analyzed to determine the most current market reactions and range of value for the subject property. Should acceptable comparable sales not be found within the immediate market area, competing market areas were examined. Adjustments for locational variances were applied when applicable. My analysis, opinions and conclusions are reported throughout the body of this appraisal report.

-- The subject property is located 12.7 miles from my office. This assignment requires geographic competency as part of the scope of work. I have spent sufficient time in the subjects market and understand the nuances of the local market and the supply and demand factors relating to the specific property type and the location involved. Such understanding will not be imparted solely from a consideration of specific data such as demographics, costs, sales and rentals. The necessary understanding of local market conditions provides the bridge between a sale and a comparable sale or a rental and a comparable rental

Highest and Best Use Analysis: In the site section on Page 1, highest and best use is reported to be Single Family Residence. Highest and best use is defined as the reasonably probable and legal use of vacant land or an improved property that is physically possible, appropriately supported, financially feasible, and that results in the highest value. The subject, as improved and as vacant land, meets all necessary criteria due to market location, surrounding properties and current zoning restrictions.

Extraordinary Assumptions - The comparables used contain confidential information related to pricing, motivations, negotiations, concessions, fees, etc, that are not typically made known to those not a part of the agreement or closing. Even when provided an interview that confirms parts of a transaction, the values herein are based on the assumption that the data reported to the sources used is correct and reflects the specific marketable features. When more than one source is stated and there are differences in the levels/amounts of the features relevant for refinement, the source deemed most reliable and reflective of the comparable as of the date of that respective sale will be used for comparison.

The agreed fee for this report is: \$400.00

Estimate of market value regarding the Subject Property was derived according to the information obtained by Real Estate Professionals and Government Entities, such as Realtors, Brokers, Parish Tax Assessors, Clerks of Court and SWLA Multiple Service. Should factual information regarding the subject property or comparable sales conflict in anyway with what was provided by above mentioned parties as of the effective date of this report, the appraiser reserves the right to re-evaluate this report and adjust any information accordingly. Final opinion of value based on information provided and all information is assumed to be accurate as of the effective date of this report.

Linda A. Matham

Supplemental Addendum

File No. 202402016AJ

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				

• Order Form: Legal Description

COM SE COR LOT 22 BLK A GEORGE LOCK SUB OF N/2 SE AND S/2 NE 34.9.10, TH W 222.8 FT, N 46.7 FT, E 111.4 FT, S34.7 FT, E 111.4 FT, S 12 FT TO COM

Sales recited are from the subject market area and are in acceptable proximity to the subject. They are the most recent and most comparable sales found, and considered the best market indicators as of the effective date of the appraisal report. All values affecting dissimilarities show no significant or quantifiable market reaction. A total sample of 7 was carefully observed with an initial farm list of over 32 listings. The indicated range of values brackets the final value opinion of the subject property. A weighted technique of distributing value was utilized in the final opinion of value. The final value was rounded.

"The appraiser has not identified any purchaser, borrower or seller as an intended user of this appraisal, and no such party should use or rely on this appraisal for any purpose. Such parties are advised to obtain an appraisal from an appraiser of their own choosing if they require an appraisal for their own use. Any reference to or use of this appraisal report by a purchaser, borrower or seller for their own purposes, including without limitation for the purposes of a property purchase decision or an appraisal contingency in a purchase agreement, is at such party's own risk and is not intended or authorized by the appraiser."

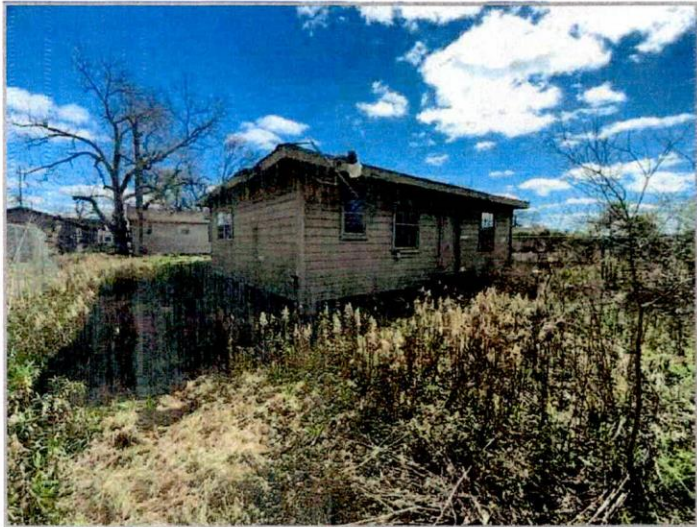
Subject Photo Page

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				



Subject Front

511 Maple St
Sales Price
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
LocationN;Res;Mix
View
Site6,539
Quality
Age



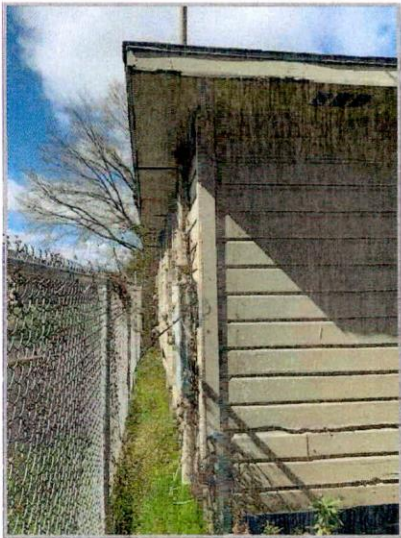
Subject Rear



Subject Street

Subject Photo Page

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				

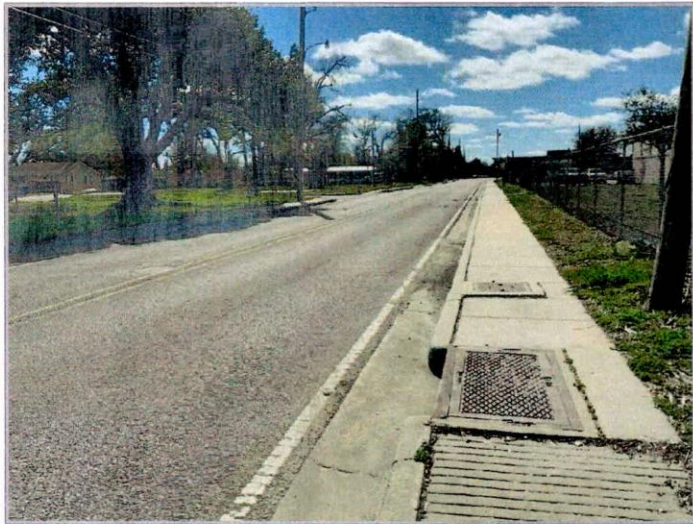


Subject Side

511 Maple St
Sales Price
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location N;Res;Mix
View
Site 6,539
Quality
Age



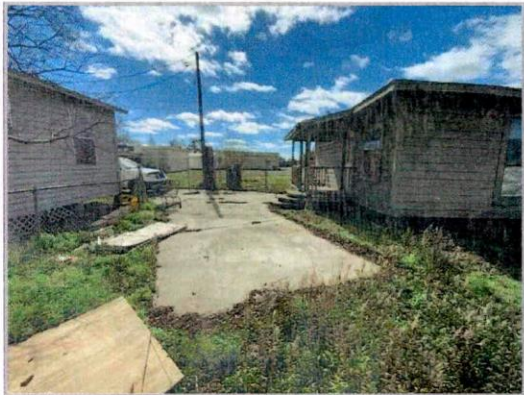
Subject Side



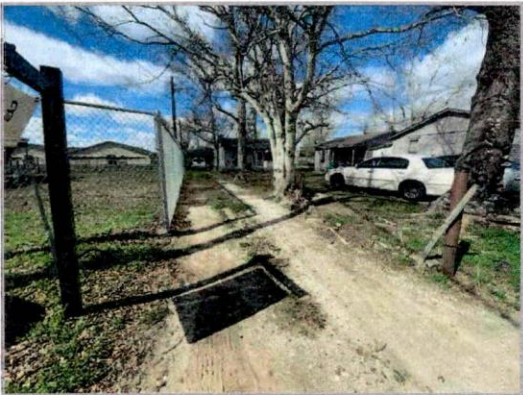
Alt Subject Street

Photo Addendum

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				



Concrete Slab



Driveway



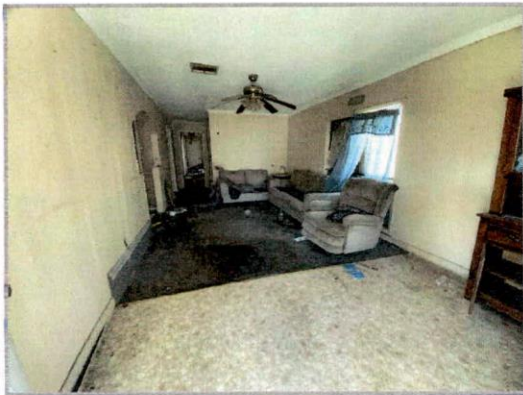
Driveway



Interior



Interior



Did Not Use

Comparable Photo Page

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				



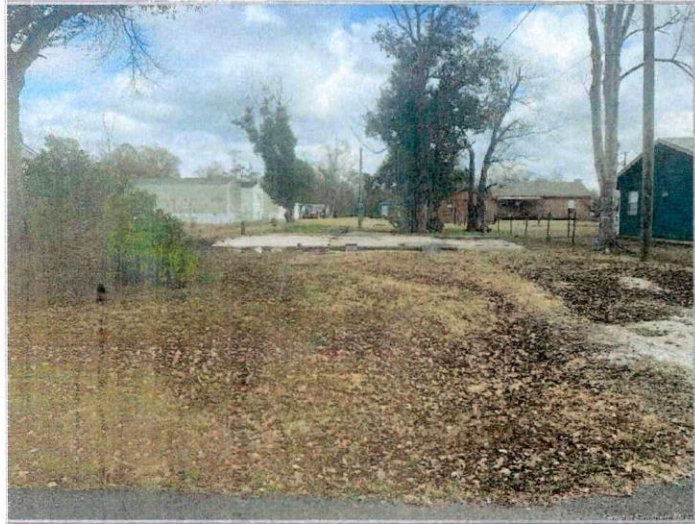
Comparable 1

2209 Carr Ln
Prox. to Subject 1.01 miles E
Sale Price 17,000
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location N;Res,Mix
View
Site 7,841
Quality
Age



Comparable 2

215 W Thomas St
Prox. to Subject 0.63 miles W
Sale Price 10,000
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location N;Res;Bus
View
Site 5,000
Quality
Age



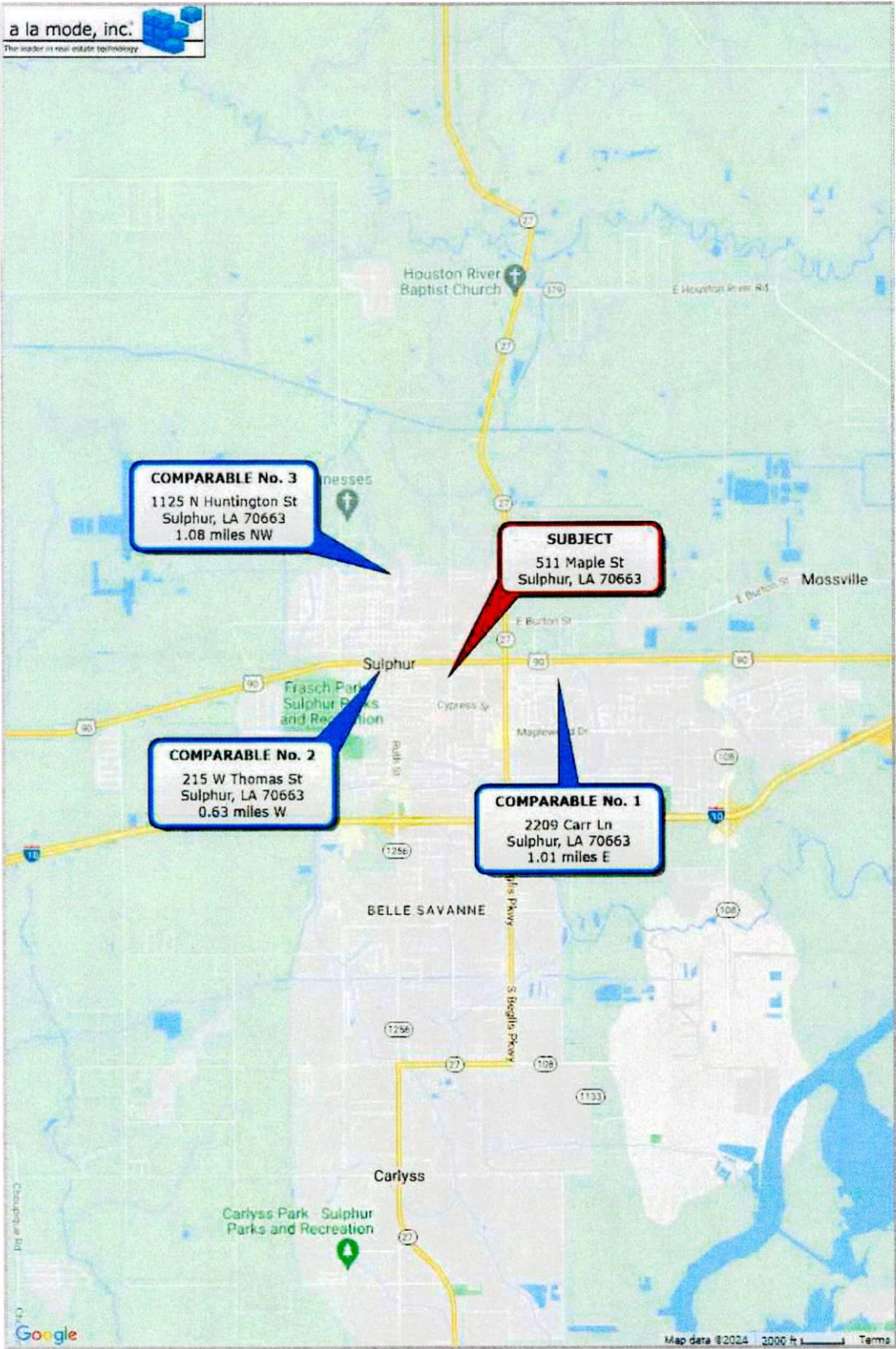
Comparable 3

1125 N Huntington St
Prox. to Subject 1.08 miles NW
Sale Price 12,000
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location N;Res,Mix
View
Site 6,970
Quality
Age

Handwritten signature

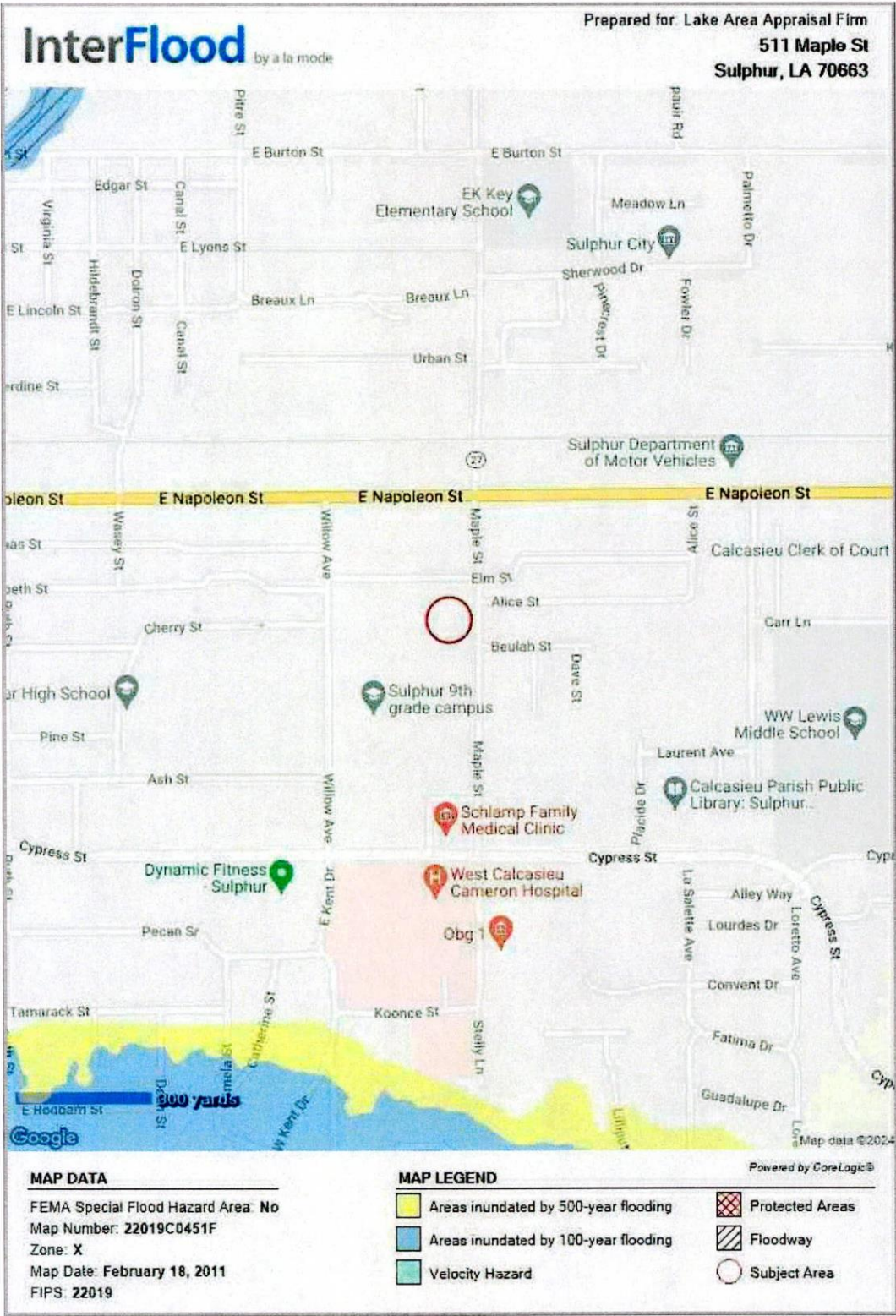
Location Map

Client	City of Sulphur				
Property Address	511 Maple St				
City	Sulphur	County	Calcasieu	State	LA Zip Code 70663
Lender/Client	City of Sulphur				



Flood Map

Client	City of Sulphur						
Property Address	511 Maple St						
City	Sulphur	County	Calcasieu	State	LA	Zip Code	70663
Lender/Client	City of Sulphur						



Aerial



Parcel Listing - Page 1

Calcasieu Parish Assessor
2024 Assessment Listing

Values are not final until approved by the LTC

Parcel#
00623679

Primary Owner
CELESTINE, ANNISKA DAWN
Mailing Address
C/O LARVENIA CELESTINE
2226 22ND ST
LAKE CHARLES LA 70601

Ward
4S

Type
REAL ESTATE

Legal
@340910-1138-A 002004 0000
@340910-1138-A 002104 0000
@340910-1138-A 002204 0000
-511 MAPLE ST-
COM SE COR LOT 22 BLK A GEORGE LOCK SUB OF N/2 SE AND S/2 NE 34.9.10, TH W 222.8 FT, N 46.7 FT, E 111.4 FT, S 34.7 FT, E 111.4 FT, S 12 FT TO COM
REF1-CARL B BLAKE B 1378 P 156-77
REF2-DAVID LYNN CELESTINE AND LARVINIA B 2221 P 151-90
REF3-C S E FEDERAL CREDIT UNION B 2367 P 395-92
REF4-SOLD TO STATE FOR 1993 TAXES-93
REF5-REDEEMED FROM STATE FOR 1993 TAXES B 2641 P 299-97
REF6-SOLD TO STATE FOR 1998 TAXESB 2765 P 298-98
REF7-REDEEMED FROM STATE FOR 1998 TAXES FILE# 2560390-2000

Physical Address
511 MAPLE ST

Parcel Items

Property Class	Assessed Value	Market Value	Units	Exempt
001 CITY LOT(S)	990	9,900	1.00	0
059.5 SALVAGE VALUE RES IMPS	50	500	1.00	0
TOTAL	1,040	10,400	2.00	0

Deeds

Deed#	Type	Date	Amount	Book	Page
2905946	TAX REDEMPTION	1/21/2009	0	3557	275
2879174	TAX SALE INDIVIDUAL	6/19/2008	0	3507	817

Ownership History

Homestead?	Name	Primary?	% Ownership	% Tax	From	To	Address
NO	CELESTINE, ANNISKA DAWN	YES	100.0000	100.0000	1/21/2009		
NO	MCKINNEY, JEFF	YES	100.0000	100.0000	6/19/2008	1/21/2009	
NO	CELESTINE, ANNISKA DAWN	YES	100.0000	100.0000	1/1/1980	6/19/2008	

Locations

Subdivision	Block	Lot	Section	Township	Range	Tract
LOCK, GEORGE BLK A	A	0020	34	09	10	0*
LOCK, GEORGE BLK A	A	0021	34	09	10	0
LOCK, GEORGE BLK A	A	0022	34	09	10	0

Privacy - Terms



Parcel Listing - Page 2

PARISH

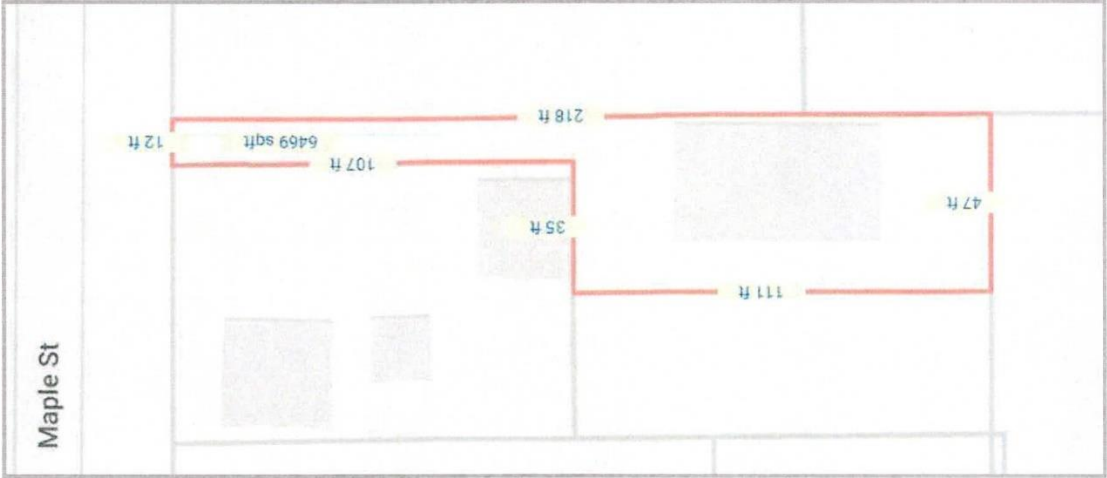
Millage	Mills	Taxpayer Tax	Exempt Tax
003 PARTXMT(3L4S4W6D7V)	2.0600	2.14	0.00
004 CONSTSCHOOL MT(ALL)	5.0600	5.26	0.00
005 SPECIAL SCHOOL (ALL)	11.9400	12.42	0.00
008 ROAD MAINT MT (ALL)	3.8300	3.98	0.00
009 CAL-LC HEALTH MT(ALL)	2.3400	2.44	0.00
010 JUV DET MT (ALL)	3.2900	3.42	0.00
012 MOSQ CONT MT(ALL)	1.9700	2.05	0.00
013 ASSESSOR MT (ALL)	1.2500	1.30	0.00
017 CRIMINAL JUST MT(ALL)	2.9800	3.10	0.00
030 SCHOOL #30 (*4,*4S)	5.6000	5.82	0.00
034 WCCH MT(4,4S,4W7,7V)	6.9500	7.23	0.00
042 LIBRARY MT (ALL)	5.9900	6.23	0.00
062 LAW ENF #1 MT(ALL)	7.0900	7.37	0.00
067 COLISEUM MT (ALL)	1.5000	1.56	0.00
086 CHENLT AUTH MT(ALL)	5.3800	5.60	0.00
087 CRTHSE JAIL MT(ALL)	3.2700	3.40	0.00
090 LAW ENF #2 MT(ALL)	5.6200	5.84	0.00
093 COMM CTR #2 (*4,4S)	10.2500	10.66	0.00
073 GR#1W(4,4S4W56,6D7,7V)	4.5000	4.68	0.00
TOTALS	90.8700	94.50	0.00

CITY

Millage	Mills	Taxpayer Tax	Exempt Tax
141 SULPHUR CITY TAX	16.4500	17.11	0.00
TOTALS	16.4500	17.11	0.00



Linda L. Matham



Plat

File No. 202402016AJ

DEFINITION OF MARKET VALUE: The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he considers his own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale. (Source: FDIC Interagency Appraisal and Evaluation Guidelines, October 27, 1994.)

* Adjustments to the comparables must be made for special or creative financing or sales concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions, such as home warranties. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustments are calculated on a mechanical dollar for dollar cost of the financing or concession based on the appraiser's judgment.

STATEMENT OF LIMITING CONDITIONS AND CERTIFICATION

CONTINGENT AND LIMITING CONDITIONS: The appraiser's certification that appears in the appraisal report is subject to the following conditions:

1. The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The appraiser assumes that the title is good and marketable and, therefore, will not render any opinions about the title. The property is valued on the basis of it being under responsible ownership.
2. Any sketch provided in the appraisal report may show approximate dimensions of the improvements and is included only to assist the reader of the report in visualizing the property. The appraiser has made no survey of the property. Due to variances in sketching programs measurements can vary. Appraiser's sketch may differ from building plans.
3. The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand, or as otherwise required by law.
4. Any distribution of valuation between land and improvements in the report applies only under the existing program of utilization. These separate valuations of the land and improvements must not be used in conjunction with any other appraisal and are invalid if they are so used.
5. The appraiser has no knowledge of any hidden or unapparent conditions of the property or adverse environmental conditions (including the presence of hazardous waste, toxic substances, etc.) that would make the property more or less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties, express or implied, regarding the condition of the property. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. This appraisal report must not be considered an environmental assessment of the subject property.
6. The appraiser obtained the information, estimates, and opinions that were expressed in the appraisal report from sources that he or she considers to be reliable and believes them to be true and correct. The appraiser does not assume responsibility for the accuracy of such items that were furnished by other parties.
7. The appraiser will not disclose the contents of the appraisal report except as provided for in the Uniform Standards of Professional Appraisal Practice, and any applicable federal, state or local laws.
8. The appraiser has based her appraisal report and valuation conclusion for an appraisal that is subject to satisfactory completion, repairs, or alterations on the assumption that completion of the improvements will be performed in a workmanlike manner.
9. The appraiser must provide her prior written consent before the lender/client specified in the appraisal report can distribute the appraisal report (including conclusions about the property value, the appraiser's identity and professional designations, and references to any professional appraisal organizations or the firm with which the appraiser is associated) to anyone other than the borrower; the mortgagee or its successors and assigns; the mortgage insurer; consultants; professional appraisal organizations; any state or federally approved financial institution; or any department, agency, or instrumentality of the United States or any state or the District of Columbia; except that the lender/client may distribute the property description section of the report only to data collection or reporting service(s) without having to obtain the appraiser's prior written consent. The appraiser's written consent and approval must also be obtained before the appraisal can be conveyed by anyone to the public through advertising, public relations, news, sales, or other media.
10. The appraiser is not an employee of the company or individual(s) ordering this report and compensation is not contingent upon the reporting of a predetermined value or direction of value or upon an action or event resulting from the analysis, opinions, conclusions, or the use of this report. This assignment is not based on a required minimum, specific valuation, or the approval of a loan.

File No. 202402016AJ

CERTIFICATION: The appraiser certifies and agrees that:

1. The statements of fact contained in this report are true and correct.
2. The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
3. Unless otherwise indicated, I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
4. Unless otherwise indicated, I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
5. I have no bias with respect to the property that is the subject of this report or the parties involved with this assignment.
6. My engagement in this assignment was not contingent upon developing or reporting predetermined results.
7. My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
8. My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice that were in effect at the time this report was prepared.
9. Unless otherwise indicated, I have made a personal inspection of the interior and exterior areas of the property that is the subject of this report, and the exteriors of all properties listed as comparables.
10. Unless otherwise indicated, no one provided significant real property appraisal assistance to the person(s) signing this certification (if there are exceptions, the name of each individual providing significant real property appraisal assistance is stated elsewhere in this report).

 esign.alamode.com/verify Serial:7C28312F

ADDRESS OF PROPERTY ANALYZED: 511 Maple St, Sulphur, LA 70663

APPRAISER: Linda L. Washam
Signature: _____
Name: Linda L. Washam
Title: Louisiana Certified Residential Real Estate Appraiser
State Certification #: 2110
or State License #: _____
State: LA Expiration Date of Certification or License: 12/31/2024
Date Signed: 02/28/2024

SUPERVISORY or CO-APPRAISER (if applicable):

Signature: _____
 Name: _____
 Designation: _____
 State Certification #: _____
 or State License #: _____
 State: _____ Expiration Date of Certification or License: _____
 Date Signed: _____
☐ Did ☐ Did Not Inspect Property

E&O

Accelerant National Insurance Company
(A Stock Company)
400 Northridge Road, Suite 800
Sandy Springs, GA 30350

**REAL ESTATE PROFESSIONAL
ERRORS AND OMISSIONS INSURANCE POLICY
DECLARATIONS**

NOTICE: THIS IS A "CLAIMS MADE AND REPORTED" POLICY. THIS POLICY REQUIRES THAT A CLAIM BE MADE AGAINST THE INSURED DURING THE POLICY PERIOD AND REPORTED TO THE INSURER, IN WRITING, DURING THE POLICY PERIOD OR EXTENDED REPORTING PERIOD.

DEFENSE COSTS WITHIN LIMITS

THIS POLICY CONTAINS PROVISIONS WHICH LIMIT THE AMOUNT OF CLAIM EXPENSES THE INSURER IS RESPONSIBLE TO PAY IN CONNECTION WITH CLAIMS. CLAIM EXPENSES SHALL BE SUBJECT TO ANY DEDUCTIBLE AMOUNT. THE PAYMENT OF CLAIM EXPENSES WILL REDUCE THE LIMITS OF LIABILITY STATED IN ITEM 4. OF THE DECLARATIONS.

PLEASE READ YOUR POLICY CAREFULLY.

Policy Number: NRE40PL100975-00

Renewal of: New

1. Named Insured: Linda L. Washam-Whitley

2. Address: 3611 Kirkman Street
Lake Charles, LA 70607

3. Policy Period: **From:** December 5, 2023 **To:** December 5, 2024
12:01 A.M. Standard Time at the address of the **Named Insured** as stated in item 2. Above.

4. Limit of Liability:

- A. Each Claim Limit of Liability \$ 1,000,000
B. Policy Aggregate Limit of Liability \$ 1,000,000

5. Deductible: \$ 5,000 Each Claim

6. Policy Premium: \$ 663

7. Retroactive Date: Full Prior Acts

8. Notice to Company: Notice of a Claim or Potential Claim should be sent to:
OREP Insurance Services: info@orep.org
6353 El Cajon Blvd, Suite 124-605
San Diego, CA 92115

9. Program Administrator: OREP Insurance Services, LLC – info@orep.org

10. Forms and Endorsements Attached at Policy Inception: See Schedule of Forms

If required by state law, this policy will be countersigned by an authorized representative of the Company.

Date: November 3, 2023

By: Isaac Peck
Authorized Representative

N DEC 40002 04 22

Page 1 of 1

RESOLUTION NO.

M-C SERIES

Resolution declaring the intent of the City of Sulphur to acquire a full ownership interest of adjudicated property from Calcasieu Parish Police Jury for property located at 104 Railroad Avenue.

WHEREAS, the City of Sulphur does declare the intent to acquire a full ownership interest of the below-described property:

COMMENCING 140 FEET EAST OF THE SOUTHWEST CORNER OF
BLOCK “A”, SULPHUR, LOUISIANA, THENCE EAST 60 FEET, THENCE
NORTH 100 FEET, THENCE WEST 60 FEET, THENCE SOUTH 100 FEET
TO POINT OF COMMENCEMENT

MUNICIPAL ADDRESS OF PROPERTY:
104 RAILROAD AVENUE
SULPHUR, LA

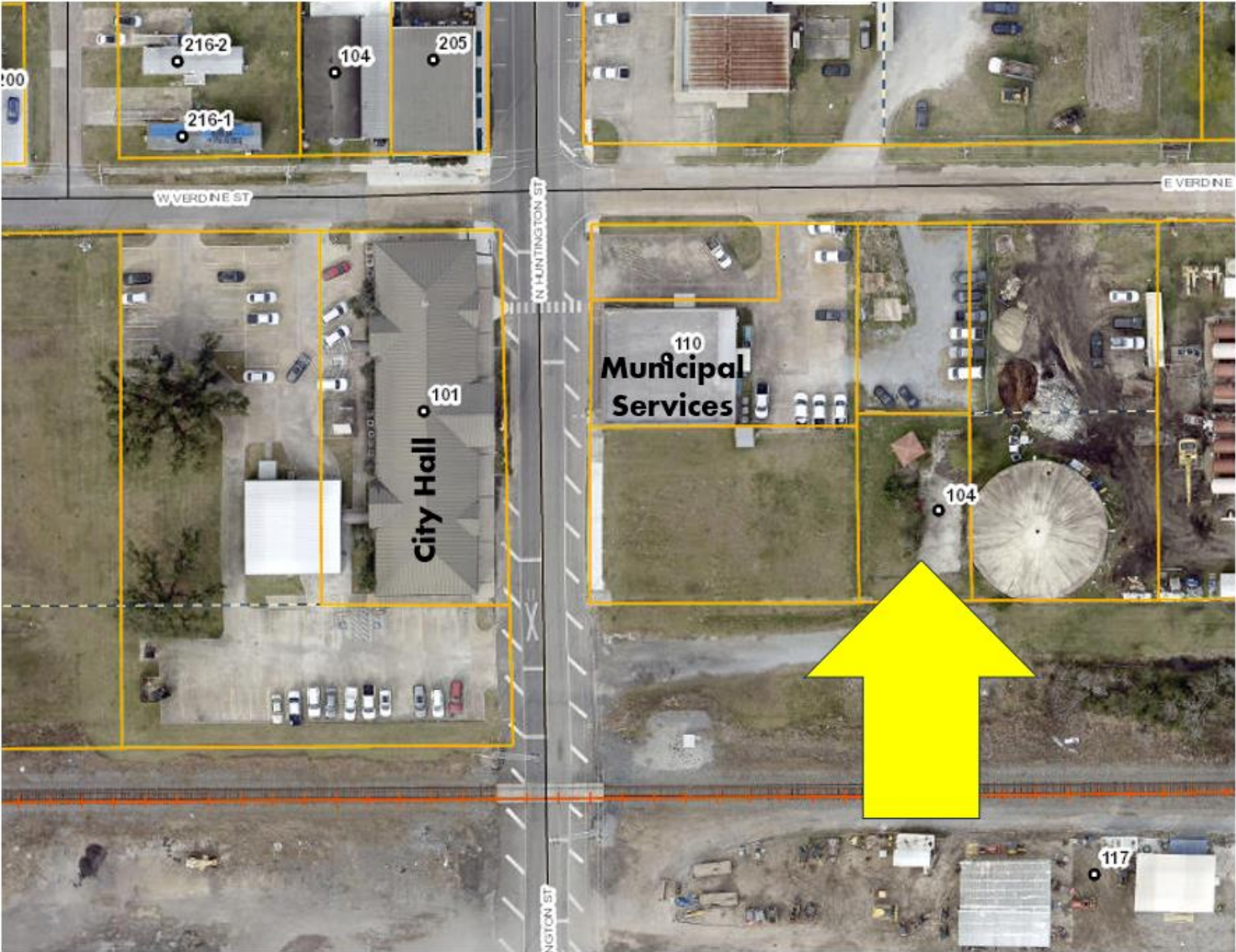
BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana,
the governing authority thereof, that they do hereby declare the intent of the City of Sulphur to
acquire a full ownership interest of adjudicated property from Calcasieu Parish Police Jury for
property located at 104 Railroad Avenue – Assessment Number 01123750A.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2024.

DRU ELLENDER, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk





ORDINANCE NO. M-C SERIES

ORDINANCE AUTHORIZING MAYOR MIKE DANAHAAY TO SIGN
COOPERATIVE ENDEAVOR AGREEMENT WITH CALASIEU PARISH
POLICE JURY TO ACQUIRE FULL OWNERSHIP INTEREST OF
ADJUDICATED PROPERTY LOCATED AT 104 RAILROAD AVENUE

WHEREAS, under La. R.S. 47:2236 *et seq.* when property has been adjudicated to a political subdivision, the political subdivision may declare by ordinance that it intends to acquire full ownership interest in the property; and

WHEREAS, the City of Sulphur will acquire full ownership of the below-described property:

COMMENCING 140 FEET EAST OF THE SOUTHWEST CORNER OF
BLOCK “A”, SULPHUR, LOUISIANA, THENCE EAST 60 FEET, THENCE
NORTH 100 FEET, THENCE WEST 60 FEET, THENCE SOUTH 100 FEET
TO POINT OF COMMENCEMENT

MUNICIPAL ADDRESS OF PROPERTY:
104 RAILROAD AVENUE
SULPHUR, LA

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Mike Danahay to sign Cooperative Endeavor Agreement with Calcasieu Parish Police Jury to acquire full ownership interest of adjudicated property located at 104 Railroad Avenue – Assessment Number 01123750A.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor’s approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2024.

DRU ELLENDER, Chairman

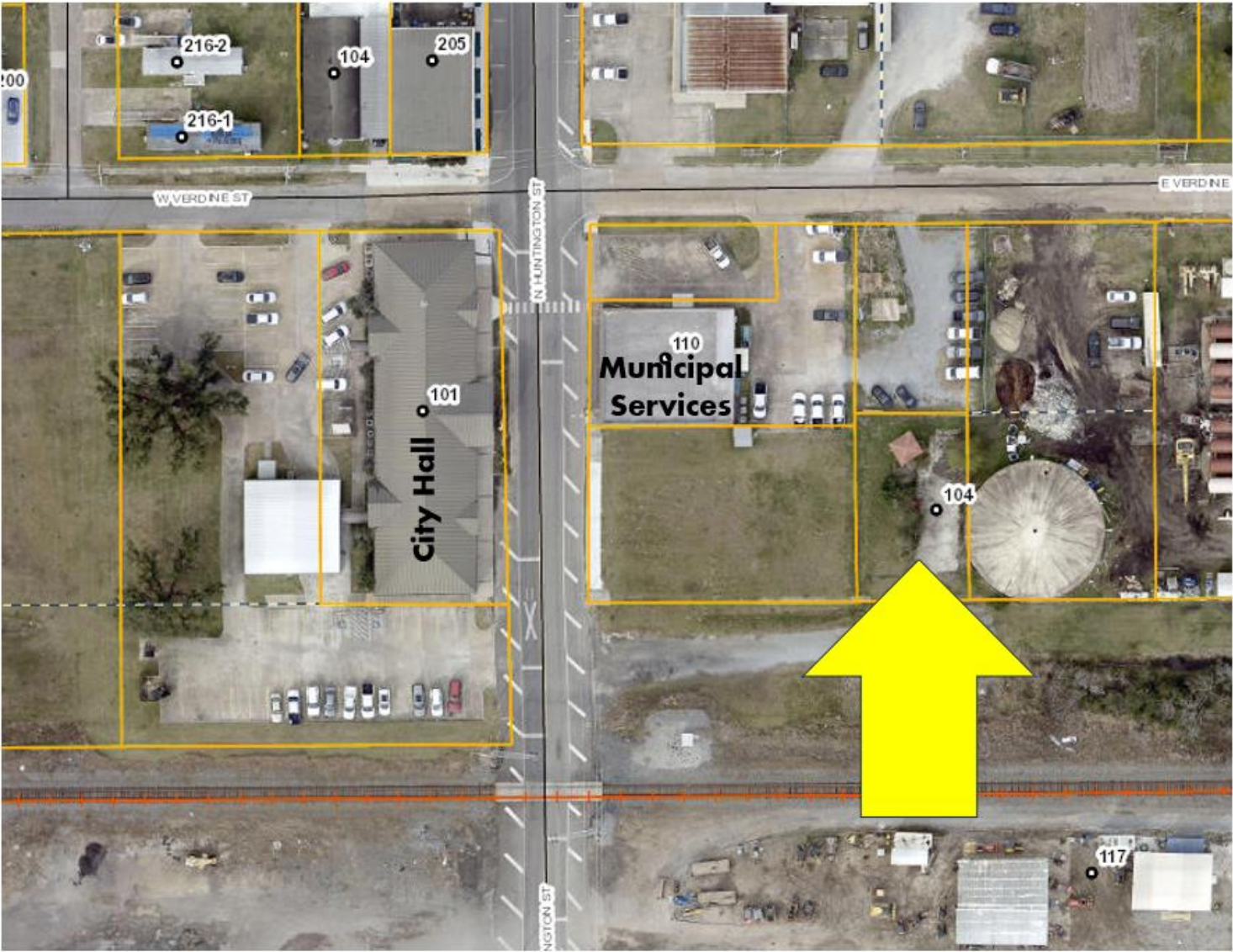
I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
____ day of _____,
2024, at _____ o’clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o’clock _____.m.
on this _____ day of _____,
2024, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

WAITING ON CEA FROM PARISH





ORDINANCE NO. _____, M-C SERIES

AN ORDINANCE DECLARING CERTAIN SURPLUS MOVABLE PROPERTY OF THE CITY OF SULPHUR AND PROVIDING FOR THE DISPOSAL THEREOF.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, and in accordance with LA. R.S. 33:4712, that the following described surplus movable property of the City of Sulphur, not needed for public purposes, after having been duly advertised be declared surplus:

DEPT	TYP	DESCRIPTION	YEA	MAKE	MODE	SERIAL #/VIN #	REASON	DATE	ESTIMATED VALUE
SHOP	MIS	SCRAP METAL					SCRAP	2/15/20	\$50
FINAN	TQ	2010 DODGE	201	DODGE	DAKOT	1D7CE3GP3AS131731	NOT IN	2/15/20	\$2,500
FIRE	MIS	SOUND	UN	MULTIP	MULTI	MULTIPLE	NOT IN	3/1/202	\$300
POLICE	TQ	2014 CHEVY	201	CHEVY	CAPRI	6G3NS5U25EL946	SCRAP	3/1/202	\$20
POLICE	TQ	2012 CHEVY	201	CHEVY	CAPRI	6G1MK5U23CL605	SCRAP	3/1/202	\$20
POLICE	TQ	2015 CHEVY	201	CHEVY	CAPRI	6G3NS5U20FL111	SCRAP	3/1/202	\$20

BE IT FURTHER ORDAINED that Mayor Mike Danahay is authorized to dispose of the above-mentioned surplus movable property and to sign all paperwork in connection therewith.

BE IT ALSO FURTHER ORDAINED that this ordinance shall become effective immediately upon the Mayor’s signature.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this ____day of
_____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this ____ day of _____, 2024, at ____ o’clock ____m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at ____ o’clock ____m. on this _____ day of _____, 2024, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

ORDINANCE NO. _____, M-C SERIES

ORDINANCE AUTHORIZING MAYOR DANAHAHAY TO ENTER INTO A
COOPERATIVE ENDEAVOR AGREEMENT WITH CALCASIEU PARISH
POLICE JURY FOR SUMMER FEEDING PROGRAM.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Mike Danahay to sign Cooperative Endeavor Agreement with the Calcasieu Parish Police Jury for Summer Feeding Program.

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon the Mayor's approval, or upon proper re-adoption by the Council pursuant to Section 2-13(C) of the Home Rule Charter of the City of Sulphur.

APPROVED AND ADOPTED by
City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
_____ day of _____,
2024, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2024, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

WAITING ON CEA FROM PARISH

ORDINANCE NO. _____, MC, SERIES

AN ORDINANCE AMENDING ORDINANCE NO. 1848, M-C SERIES TO SET FORTH WATER FEES CHARGED BY THE CITY.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that water fees for normal monthly service rendered by the City of Sulphur, Louisiana, shall be as follows:

WATER:

FLAT RATES

Commercial Inside	40.60 44.60	DHH Testing Fee	1.00
Commercial Outside	81.20 89.20	DHH Testing Fee	1.00
Church Inside	26.40 27.90	DHH Testing Fee	1.00
Church Outside	52.80 55.80	DHH Testing Fee	1.00
Multi Commercial Inside	40.60 44.60	DHH Testing Fee	1.00
Multi Family Inside	26.40 27.90	DHH Testing Fee	1.00
Multi Family Outside	52.80 55.80	DHH Testing Fee	1.00
Residential Inside	26.40 27.90	DHH Testing Fee	1.00
Residential Outside	52.80 55.80	DHH Testing Fee	1.00
Trailer Park Inside	26.40 27.90	DHH Testing Fee	1.00
Trailer Park Outside	52.80 55.80	DHH Testing Fee	1.00
Utility Assistance Inside	16.40 17.90	DHH Testing Fee	1.00
Utility Assistance Outside	42.80 45.80	DHH Testing Fee	1.00

METERED RATES

Commercial Water (WM) Minimum Charge \$40.60 (inside) & \$81.20 (outside):

	Inside	Outside
First 5,000 gallons used	Min Charge	Min Charge
Next 25,000 gallons used per 100 gal. (5,001 to 30,000)	.5802 .6150	1.1604 .12300
Next 70,000 gallons used per 100 gal. (30,001 to 100,000)	.4585 .4860	.9170 .9720
Next over 100,000 gallons used per 100 gal. (100,001 & up)	.3084 .3269	.6169 .6538

COMMERCIAL IRRIGATION (IM) Minimum Charge \$39.75 (inside) & \$79.50 (outside):

First 5,000 gallons used – Min charge (0 to 5,000)	Min Charge	Min Charge
Next 25,000 gallons used per 100 gal. (5,001 to 30,000)	.5802 .6150	1.1604 .12300
Next 70,000 gallons used per 100 gal. (30,001 to 100,000)	.4585 .4860	.9170 .9720
Next over 100,000 gallons used per 100 gal. (100,001 & up)	.3084 .3269	.6169 .6538

BE IT FURTHER ORDAINED that this Ordinance shall become effective July 1, 2024.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this _____ day
of _____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
____ day of _____,
2024, at ____ o'clock ____m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock ____m.
on this _____ day of _____,
2024, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

ORDINANCE NO. _____, MC, SERIES

AN ORDINANCE AMENDING ORDINANCE NO. 1849, M-C SERIES TO SET FORTH SEWER FEES CHARGED BY THE CITY.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that sewer fees for normal monthly service rendered by the City of Sulphur, Louisiana, shall be as follows:

SEWER:

FLAT RATES

Commercial Inside	-\$44.30	\$48.70
Commercial Outside	\$88.60	\$97.40
Church Inside	-\$29.75	\$32.65
Church Outside	\$59.50	\$65.30
Multi Commercial Inside	\$44.30	\$48.70
Multi Family Inside	\$29.75	\$32.65
Multi Family Outside	\$59.50	\$65.30
Residential Inside	\$29.75	\$32.65
Residential Outside	\$59.50	\$65.30
Trailer Park Inside	\$29.75	\$32.65
Trailer Park Outside	\$59.50	\$65.30
Utility Assistance Inside	\$19.50	\$18.65
Utility Assistance Outside	\$49.25	\$55.05

METERED RATES

Commercial Sewer (SM) Minimum Charge \$44.30 (inside) & \$88.60 (outside)

	Inside	Outside
First 5,000 gallons used – Minimum charge (0 to 5,000)	Min Charge	Min Charge
Next 25,000 gallons used per 100 gal. (5,001 to 30,000)	.3221 .3535	.6442 .7070
Next 70,000 gallons used per 100 gal. (30,001 to 100,000)	.3923 .4305	.7847 .8611
Next over 100,000 gallons used per 100 gal. (100,001 & up)	.2640 .2897	.5281 .5795

BE IT FURTHER ORDAINED that this Ordinance shall become effective July 1, 2024.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this ____ day of _____, 2024, at ____ o'clock ____m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at ____ o'clock ____m. on this _____ day of _____, 2024, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

ORDINANCE NO. _____, M-C SERIES

AN ORDINANCE AMENDING ORDINANCE NO. 1850, M-C SERIES TO SET FORTH GARBAGE/TRASH COLLECTION FEES CHARGED BY THE CITY.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that garbage-trash collection fees for normal services rendered by the City of Sulphur, Louisiana, shall be as follows:

GARBAGE-TRASH (SOLID WASTE)

~~\$21.25~~ \$22.50 Per Unit Per Month (A unit residential or service as defined in existing Contract)

BE IT FURTHER ORDAINED that this Ordinance shall become effective July 1, 2024.

APPROVED AND ADOPTED by
the City Council of the City of Sulphur,
Louisiana, on this _____ day of
_____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this _____ day of _____, 2024, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at _____ o'clock _____.m. on this _____ day of _____, 2024, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

ORDINANCE NO. _____, M-C SERIES

ORDINANCE AMENDING ORDINANCE NO. 1852, M-C SERIES WHICH
ESTABLISHED A PROGRAM TO ASSIST LOW-INCOME HOUSEHOLDS
IN THE PAYMENT OF WATER, SEWER, AND GARBAGE-TRASH
COLLECTION FEES CHARGED BY THE CITY OF SULPHUR, LOUISIANA.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby amend Ordinance No. 1852, M-C Series to read as follows:

BE IT FURTHER ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that a program to assist low-income households in the payment of water, sewer (wastewater), and garbage-trash (solid waste) collection fees charged by the City of Sulphur be and it is hereby established, the determination of eligibility for this assistance program to be in accordance with poverty guidelines established by the Federal Government and the State of Louisiana, and which assistance program will be subject to the following definitions and conditions, and also the following criteria for eligibility:

SECTION 1. DEFINITIONS:

- (a) Household means parents, their minor children, grandparents and a grandchild who is a minor and whose legal custody has been granted to a grandparent, all of whom reside in a housing unit as a family unit and for whom utilities are customarily purchased in common, or who make payments for utilities included in the rent;
- (b) Income means all non-exempt gross income received by members of the household on a regular or predictable basis during three (3) calendar months or all annualized non-exempt income received by members of a household on an irregular or fluctuating basis or moneys received into a home occupied by a household from any source whatsoever;
- (c) Housing Unit means a house, a stationary mobile home, an apartment or any unit used for billing purposes.

SECTION 2. ELIGIBILITY

- (a) Determination of eligibility for this assistance program will be in accordance with Department of Social Services established by the Federal government and the State of Louisiana.

SECTION 3. The amount of assistance granted each qualified applicant will be determined by (1) the number of qualified applicants and (2) the amount of the funds appropriated for this program for the fiscal year, PROVIDED, HOWEVER, THAT THE AMOUNT OF ASSISTANCE SHALL NOT EXCEED ~~\$23.25~~ \$24.00 PER QUALIFIED APPLICANT.

SECTION 4. Annual recertification of eligibility shall be required. Applications for said annual recertification shall be submitted by the 1st day of March each year.

SECTION 5. All changes in status affecting eligibility must be reported promptly to the office of the Mayor.

SECTION 6. Administration of this program will be the responsibility of the Mayor, through the Director of Finance.

SECTION 7. Confidentiality of all information provided to determine the eligibility will be maintained by the Office of the Mayor.

SECTION 8. This program is open to all persons regardless of race, color, age, religion, sex or national origin. No distinction shall be made between property owners or renters.

SECTION 9. Continuation of this assistance program is contingent upon the appropriation by the City Council of the City of Sulphur in the operating budget of the City of Sulphur each year.

SECTION 10. This assistance program shall only be provided for residential water, sewer, garbage/trash households located within the city limits of Sulphur.

BE IT FURTHER ORDAINED that this Ordinance shall become effective July 1, 2024.

APPROVED AND ADOPTED by
the City Council of the City of
Sulphur, Louisiana, on this _____
day of _____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the
foregoing Ordinance has been
presented to the Mayor on this
_____ day of _____,
2024, at _____ o'clock _____.m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2024, the foregoing ordinance which has
approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

AN ORDINANCE AMENDING ORDINANCE NO. 1853, M-C SERIES WHICH SET FORTH
A CAPITAL RECOVERY FEE CHARGED BY THE CITY.

BE IT ORDAINED by the City Council of the City of Sulphur, Louisiana, the governing
authority thereof, that a Capital Recovery Fee for normal monthly water and sewer service rendered by
the City of Sulphur, Louisiana, shall be as follows:

CAPITAL RECOVERY FEE

FLAT RATES

Commercial Inside	1.35	1.45
Commercial Outside	2.70	2.90
Church Inside	1.35	1.45
Church Outside	2.70	2.90
Multi Commercial Inside	1.35	1.45
Multi Family Inside	1.35	1.45
Multi Family Outside	2.70	2.90
Residential Inside	1.35	1.45
Residential Outside	2.70	2.90
Trailer Park Inside	1.35	1.45
Trailer Park Outside	2.70	2.90
Utility Assistance Inside	1.35	1.45
Utility Assistance Outside	2.70	2.90

BE IT FURTHER ORDAINED that this Ordinance shall become effective July 1, 2024.

APPROVED AND ADOPTED by the City
Council of the City of Sulphur, Louisiana, on
this _____ day of _____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the
forgoing Ordinance has been
presented to the Mayor on this
_____ day of _____,
2024, at _____ o'clock
_____.m.

ARLENE BLANCHARD, Clerk

I HERBY CERTIFY that I have received
from the Mayor at _____ o'clock _____.m.
on this _____ day of _____,
2024, the foregoing Ordinance which
has been approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF REVENUES AND EXPENDITURES FOR THE FISCAL YEAR JULY 1, 2024, TO JUNE 30, 2025, FOR THE CITY OF SULPHUR, LOUISIANA.

BE IT HEREBY ORDAINED by the City Council, City of Sulphur, Louisiana, in general session convened, that:

- SECTION I. The attached estimate of revenues as reflected in the summary and such other fiscal exhibits and information as required by Section 1308(D), Louisiana Local Government Act, be and the same, is hereby adopted to serve as the Budget of Revenues for the City of Sulphur for fiscal year July 1, 2024, to June 30, 2025.
- SECTION II. The attached statement of anticipated expenditures as reflected in the summary and such other fiscal exhibits and information as required by Section 1308(D), Louisiana Local Government Act, be and the same is hereby adopted to serve as the Budget of Expenditures for the City of Sulphur for the fiscal year July 1, 2024, to June 30, 2025.
- SECTION III. The adoption of the Budget of Expenditures as reflected in the line-item budget filed with the Clerk of the Council containing object of expenditure classifications shall be declared to be the appropriation of the amount set therein as established in each budget classification by object of expenditure.
- SECTION IV. The adoption of the Capital Improvement Budget as submitted for a period of five years with the first year being for the budget year 2024-2025 shall be for the expenditures as appropriated therein.
- SECTION V. The amounts appropriated for all accounts shall not exceed the amounts fixed therefor in the Budget of Expenditures unless all terms and conditions of the Sulphur Home Rule Charter are complied with. In accordance with Section 5-04 (E) of the Sulphur Home Rule Charter (Transfer of Appropriations): At any time during the fiscal year the Mayor may transfer part or all of any unencumbered appropriation within programs or functions. Nothing contained in this section shall be construed to prohibit the governing authority from amending or making an appropriation to and for a contingent fund to be used in cases of emergency.

BE IT FURTHER ORDAINED that this Ordinance shall become effective July 1, 2024.

APPROVED AND ADOPTED by the City Council of the City of Sulphur, Louisiana, on this ____day of _____, 2024.

DRU ELLENDER, Chairman

I HEREBY CERTIFY that the foregoing Ordinance has been presented to the Mayor on this ____ day of _____, 2024, at ____ o'clock ____m.

ARLENE BLANCHARD, Clerk

I HEREBY CERTIFY that I have received from the Mayor at ____ o'clock ____m. on this ____ day of _____, 2024, the foregoing ordinance which has approved/vetoed by the Mayor.

ARLENE BLANCHARD, Clerk

WAITING ON ATTACHMENTS

RESOLUTION NO. _____, M-C SERIES

Resolution authorizing the extension of the contract with Waste Management for the collection and disposal of garbage and trash and amendments to same.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that in accordance with Article III – “Term of Contract”, a 1-year extension of the contract for the collection and disposal of garbage and trash is hereby authorized.

BE IT FURTHER RESOLVED that the 3% cap on CPI-WST would be eliminated and the monthly rate to increase from \$19.11 to \$20.14 per home.

NOW, THEREFORE BE IT RESOLVED, that the City Council does hereby authorize a 1-year extension and eliminate the 3% cap on CPI-WST with the monthly rate to increase from \$19.11 to \$20.14 per home.

APPROVED AND ADOPTED by the
City Council on this _____ day of
_____, 2024.

DRU ELLENDER, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk

RESOLUTION NO. _____, M-C SERIES

Resolution authorizing Mayor Danahay to submit application to the Department of Health for funding through the State Drinking Water Revolving Loan Fund Program.

WHEREAS, the City of Sulphur is in need of improvements to Sulphur City of Water System whose PWS ID No. is LA1019044; and

WHEREAS loans for this project may be available through the Drinking Water Revolving Loan Fund program operated by the Louisiana Department of Health Office of Public Health.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sulphur that:

Section 1. Mayor Danahay is hereby authorized to submit a Loan Application Form 100A and accompanying documents to the Department of Health on behalf of the City of Sulphur for the purpose of placing this project on the Comprehensive Priority List for funding through the Drinking Water Revolving Loan Fund program; and

Section 2. Mayor Danahay is further authorized to furnish such additional information as may reasonably be required in connection with the Loan Application; and

Section 3. The Director of Finance is hereby designated as the Official Project Representative and is hereby given signature authority for all relative documents for the City of Sulphur for any project that may result from the submission of the Loan Application Form 100A and accompanying documents. Furthermore, the Director of Finance representing the City of Sulphur is hereby given the power and authority to do all things necessary to implement, maintain, amend, and renew such documents relative to any such project.

A motion to adopt the above resolution was made by _____, seconded by _____, and resulted in the following vote:

YEAS:

NAYS:

ABSENT:

ABSTAINING:

APPROVED AND ADOPTED by the City
Council of the City of Sulphur, on this
_____ day of _____, 2024.

DRU ELLENDER, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk



DRINKING WATER REVOLVING LOAN FUND

LOAN APPLICATION PACKAGE



The State of Louisiana
Department of Health
Drinking Water Revolving Loan Fund
Bienville Building
628 N. 4th Street | P.O. Box 4489
Baton Rouge, Louisiana 70821-4489
Phone: 225.342.7499 | Fax: 225.342.7303
A Equal Opportunity Employer



DRINKING WATER
REVOLVING LOAN FUND
A PROGRAM OF THE DEPARTMENT OF HEALTH



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John Bel Edwards
GOVERNOR



Stephen R. Russo, JD
SECRETARY

State of Louisiana

Department of Health
Office of Public Health

To: Applicants for Louisiana DWRLF Funding

From: Joel Mckenzie, Manager, DWRLF

RE: Greetings from the DWRLF Program Manager

Thank you for your interest in the Drinking Water Revolving Loan Fund (DWRLF). This Loan Application Package was designed to provide you with information regarding the DWRLF Program and to help us collect information regarding your water system's needs. The next section of this Package is a Fact Sheet explaining how the Program began, what state agencies are involved in running the Program, Loan Program Requirements, and Eligible and Ineligible Projects. The subsequent pages include the information needed to place your project on our Comprehensive List in consideration for funding.

If your system has previously submitted a completed Loan Application Package and you want to be considered for funding of additional projects, please follow the instructions on Page 7 of this Package in order to remain on the Comprehensive List.

Should you have any questions regarding the DWRLF Program or should you need assistance completing the Loan Application Package please feel free to call me or my staff at 225-342-7499.

DRINKING WATER REVOLVING LOAN FUND
BIENVILLE BUILDING • 628 N. 4TH STREET • P.O. BOX 4489 • BATON ROUGE, LOUISIANA 70821-4489
PHONE # 225/342/7499 • FAX # 225/342/7303 • www.ldh.la.gov/DWRLF
"AN EQUAL OPPORTUNITY EMPLOYER"

DRINKING WATER REVOLVING LOAN FUND (DWRLF)

FACT SHEET

INTRODUCTION AND PURPOSE

As a result of State Legislation, as well as legislation by the U.S. Congress, the Drinking Water Revolving Loan Fund (DWRLF) was created to assist public water systems in financing needed drinking water infrastructure improvements (*e.g. new or rehabbed wells, intakes, treatment plant facilities, storage facilities, and distribution mains, etc*). The DWRLF is administered by the Louisiana Department of Health (LDH) Office of Public Health (OPH) and provides below-market, low-interest loans for construction of eligible water system improvement projects. As loans are repaid, that money becomes available to be used again for new loans - thus, the name 'revolving' fund. This program is designed to provide financial incentives to public water systems to make much needed upgrades, repairs, and necessary improvements to meet current and future regulatory requirements designed to protect public health.

The purpose of this Loan Application is to initially gather information concerning potential projects eligible for funding from the LDH/OPH Drinking Water Revolving Loan Fund. This information will be used to develop a comprehensive priority list of projects that will be eligible for assistance from the DWRLF.

LOUISIANA DEPARTMENT OF HEALTH

LDH/OPH regulates the safety and adequacy of drinking water delivered by public water systems in Louisiana. LDH's mission is to protect the public health of Louisiana residents by ensuring that adequate quality and quantity of safe drinking water is supplied reliably and dependably to consumers. This involves not only ensuring that drinking water standards are met, but also that all proposed water systems, system components, and rehabilitated or upgraded drinking water facilities are properly planned, designed, and constructed.

Consequently, during the loan process, DWRLF evaluates the eligibility of the projects, reviews and approves the plans and specifications, performs construction oversight, and approves payment requests and change orders. Additionally, DWRLF evaluates the credit ratings of the water systems, administers the loans, and audits and services the loans for the life of the project.

DWRLF LOANS

Loans are made directly to public water systems from the DWRLF Program. A DWRLF loan is a construction type loan, which includes up to 2 years interim construction financing and either 20, 25, or 30 years long-term financing.

Fact Sheet is Continued to Next Page ►

GENERAL REQUIREMENTS FOR DWRLF LOAN APPLICATION

In order to be considered for a DWRLF Loan, a water system must first submit a completed Loan Application Package to DWRLF. DWRLF then lists all eligible projects in DWRLF's annual funding plan. There are two project lists compiled from the drinking water loan projects for which applicants have expressed an interest in financing. These lists are included in DWRLF's Intended Use Plan (IUP). The lists are as follows:

- 1) **The Comprehensive Priority List**, includes all the public water systems that have submitted a completed DWRLF Loan Application Package. The proposed projects are listed and ranked on this list in priority order based upon the priority ranking system. Projects are considered for funding in order of priority ranking of the individual project.
- 2) **The Fundable List**, is a subset of the Comprehensive Priority List and is compiled by drawing a funding line at the point where the total of DWRLF monies available to fund new projects for the next funding cycle is reached. Funding starts with the project at the top (the one with the highest priority ranking) of the Comprehensive Priority List and then continues down the list until there are no DWRLF monies left to expend for that funding cycle. These projects are placed on the Fundable List since these are the projects which are expected to be offered funding from current DWRLF monies available from Federal funds and corresponding state match funds.

Once both lists are prepared and published as part of the IUP, those systems on the fundable list will be given twelve (12) months to complete the remainder of the loan process. The basic components of the loan process include:

- 1 Loan Application,
- 2 Accepted Agreement for Professional Services (i.e. Engineering Contract),
- 3 Accepted Capacity Development Business Plan (BP),
- 4 Accepted System Improvement Plan (SIP),
- 5 Accepted Environmental Review,
- 6 Municipal Bond Resolution or Other Form of Security,
- 7 Easement or Title to Project Site(s) (i.e. Site Certificates),
- 8 Approved Plans and Specifications,
- 9 Construction Permits,
- 10 Construction Bid Documents,
- 11 Bid Opening, and
- 12 Approved Project Budget/Initial Payment Request.

A project on the Fundable List may be bypassed and removed from consideration for funding during the current funding cycle because of:

- 1 Failure to complete the loan application process within the twelve (12) month period allowed,
- 2 Failure to respond to requests for additional information within 30 days of the receipt of the request,
- 3 Determination that the project will not be ready to proceed during the funding period,
- 4 System was found not to be credit worthy by DWRLF, or
- 5 System did not meet other requirements imposed by DWRLF, which were required to allow the loan to be closed.

Once one or more systems on the Fundable List have been bypassed, the agency will then turn its attention to those projects existing on the Comprehensive Priority List (below the previously drawn funding line). Any systems on the Comprehensive Priority List below the Loan Previously drawn funding line which have completed a significant portion of the loan application process will then be funded based upon their readiness to proceed.

Loan Applications will be accepted by DWRLF on a continuous basis (no deadline or due by date). New projects will be ranked and added to the Comprehensive Priority List as they are received from applicants interested in DWRLF Financing.

Fact Sheet is Continued to Next Page ►

ELIGIBLE PROJECTS

DWRLF loans are available to both publicly and privately owned community water systems and nonprofit, non-community publicly owned water systems. Capital investments to replace infrastructure, address violations of federal or state health standards, prevent future violations of standards, and provide the public with safe drinking water are eligible for funding.

NOTE: Public water systems that are not currently metered MUST include purchasing and installing meters as part of the funded project in order to receive a loan. If a public water system is metered, but the meters do not work properly, the system must replace or repair the meters as part of the funded project to obtain a loan. Systems currently operating with a waiver for disinfection must include disinfection as part of the funded project to receive a loan.

Examples of eligible projects include:

1. Drinking Water Sources:
 - Rehabilitate or develop new drinking water sources to replace contaminated sources.
 - Install a new well to replace contaminated and/or aging wells, or install wells.
2. Treatment Facilities:
 - Install or upgrade treatment facilities if, in the opinion of LDH-OPH, the project will improve the quality of drinking water and facilitate compliance with primary and/or secondary drinking water standards or treatment/performance criteria.
 - Installation of treatment to comply with a primary or secondary drinking water standard or remove some unregulated contaminant.
3. Storage Facilities:
 - Install or upgrade water storage facilities, including finished water storage, to prevent microbiological contamination and/or to provide adequate delivery.
 - Installation of additional finished water storage at a surface/ground water treatment plant to increase chlorine contact time.
4. Distribution System:
 - Install or replace aging transmission and distribution mains to prevent contamination caused by leaks or breaks.
 - Installation of larger water lines or looping lines to improve pressure and/or maintenance of chlorine residual.
5. Land Acquisition:
 - Land acquisition which is integral to the project that is needed to meet or maintain compliance and further public health protection.
 - Land acquisition/conservation easements necessary for source water protection.
6. Consolidation of Water Supplies:
 - Projects intended to consolidate water supplies (for example, when individual homes or public water systems have inadequate quantity of water; the water supply is contaminated; or the system is unable to maintain adequate compliance because of financial or managerial reasons) are eligible for DWRLF assistance.
 - The purchase of a portion of another system's capacity is eligible for a loan if the proposal is in accordance with a consolidation plan to bring the smaller system into compliance and is the most cost-effective solution available.

INELIGIBLE PROJECTS

Projects not eligible for assistance include but are not limited to the following:

1. Public water systems owned by federal agencies.
2. Projects needed solely for fire protection and/or to promote growth.
3. Refinancing debt for privately owned water systems.
4. Raw water reservoirs that are not considered part of the treatment plant facility.
5. Laboratory fees for routine compliance monitoring.
6. Operation and maintenance expenses.

SUBMITTING A COMPLETE LOAN APPLICATION PACKAGE

First Time Applicants

If this is the first time a Loan Application Package has been submitted for this project, the following information must be submitted and approved by DWRLF in order to have the project ranked and listed on the Comprehensive Priority List:

1. LETTER OF INTENT - First Time Project Submittal (See Example Page 8)

A letter from the applicant requesting that the project be listed on the Comprehensive List. The letter must contain a request for financial assistance, an estimate of the total cost of the project, an estimated construction schedule, and the documented authority of the applicant.

2. RESOLUTION (See Instructions and Example Pages 10 and 11)

A resolution must be adopted by corporations/governmental entities authorizing an official of the corporation/entity to submit the Loan Application Form 100A and other information that may be requested.

3. Application FORM 100A (Complete Form 100A Pages 12 and 13)

4. LOUISIANA DWRLF PROJECT PRIORITY WORKSHEET (Complete Pages 15 and 16)

This information is provided by the Applicant and will be verified by DWRLF and used to assign priority rating points to the project utilizing the Project Priority Ranking System which is based on 1) the elimination of adverse public health impacts, 2) unacceptable/undesirable physical conditions, 3) environmental criteria, and 4) affordability criteria.

5. THE WATER SYSTEM'S MOST RECENT FINANCIAL STATEMENT OR AUDIT REPORT

6. IF THIS IS A "CONSOLIDATION INITIATIVE" PROJECT: The following must be addressed:

- A Resolution from both parties regarding the proposed consolidation - to be submitted with application;
- A Buy/Sell Agreement - to be submitted prior to loan closing.
- Provide a "Priority Criteria Worksheet" for all water systems involved.

Previous Applicants

If a Loan Application Package has been submitted for a previous funding cycle, the following information must be re-submitted and approved by DWRLF in order to have the project re-ranked and remain listed on the Comprehensive Priority List:

1. LETTER OF INTENT - Previously Submitted Project (See Example Page 9)

A letter from the applicant requesting that the project be listed on the Comprehensive List. The letter must contain a request for financial assistance, an estimate of the total cost of the project, an estimated construction schedule, and the documented authority of the applicant.

2. LOUISIANA DWRLF PROJECT PRIORITY WORKSHEET (Complete Pages 15 and 16)

This information is provided by the Applicant and will be verified by DWRLF and used to assign priority rating points to the project utilizing the Project Priority Ranking System which is based on 1) the elimination of adverse public health impacts, 2) unacceptable/undesirable physical conditions, 3) environmental criteria, and 4) affordability criteria.

3. THE WATER SYSTEM'S MOST RECENT FINANCIAL STATEMENT OR AUDIT REPORT

For Additional Information

All of the forms listed above are available in electronic format within our 'Loan Application Package'. Please contact Joel McKenzie at 225-342-7499, or by email at joel.mckenzie@la.gov, for an electronic copy. You may also visit our website to download it in Adobe Acrobat format (.pdf): <http://ldh.la.gov/index.cfm/page/1298>

SAMPLE LETTER OF INTENT - FIRST TIME SUBMITTED LOAN APPLICATION

Date

Louisiana Department of Health
Office of Public Health
Drinking Water Revolving Loan Fund
P. O. Box 4489
Baton Rouge, LA 70821-4489

RE: DWRLF Loan Application

This letter serves to indicate the **(Name of Governmental Entity/Corporation)** intention to proceed with the financing of its drinking water infrastructure improvement project through the Louisiana Department of Health's Drinking Water Revolving Loan Fund (DWRLF). This project is for improvements to **(name of PWS)** whose PWS ID No. is **(PWS ID#)**.

It is estimated \$_____ will be borrowed to complete this project. Estimated project target dates are as follows:

TASK

DATE

System Improvement Plan (SIP) &
Environmental Impacts submitted to DWRLF
Begin Construction

As per the requirements of LDH's DWRLF, please find the following documents attached for your review:

Resolution
Loan Application Form 100A
DWRLF Project Priority Worksheet
Most Recent Financial Statement/Audit Report

The engineering consultant on this project is **(Consultant Engineer's Name and Firm Name)**. You may contact the engineering consultant at phone number **(Consultant Engineer's Phone Number)** for additional information as needed.

Sincerely,

Mayor/President/Owner of Public Water System or the Official Project Representative as listed on Form 100A

Attachments

SAMPLE LETTER OF INTENT - PREVIOUSLY SUBMITTED LOAN APPLICATION

Date

Louisiana Department of Health
Office of Public Health
Drinking Water Revolving Loan Fund
P. O. Box 4489
Baton Rouge, LA 70821-4489

RE: DWRLF Loan Application

This letter serves to indicate the **(Name of Governmental Entity/Corporation)** intention to remain on the Drinking Water Revolving Loan Fund Program's Comprehensive List in order to proceed with the financing of its drinking water infrastructure improvement project through the Louisiana Department of Health's Drinking Water Revolving Loan Fund (DWRLF). This project is for improvements to **(name of PWS)** whose PWS ID No. is **(PWS ID#)**.

It is estimated \$_____ will be borrowed to complete this project. Estimated project target dates are as follows:

TASK

DATE

System Improvement Plan (SIP) &
Environmental Impacts submitted to DWRLF
Begin Construction

As per the requirements of LDH's DWRLF, please find the following documents attached for your review:

DWRLF Project Priority Worksheet
Most Recent Financial Statement/Audit Report

The engineering consultant on this project is **(Consultant Engineer's Name and Firm Name)**. You may contact the engineering consultant at phone number **(Consultant Engineer's Phone Number)** for additional information as needed.

Sincerely,

Mayor/President/Owner of Public Water System or the Official Project Representative as listed on Form 100A

Attachments

INSTRUCTIONS FOR PREPARING RESOLUTION

A resolution must be adopted by corporations/governmental entities authorizing an official of the corporation/entity to submit the Loan Application Form 100A and any other information which is or may be required, and designating an official to be the official project representative if a project results from such submission, and giving such official signature authority on all applicable documents. A Sample Resolution is provided as a guide for use in preparing the resolution. Changes in the wording may be made as required to fit each public water system's needs.

The Department of Health, Office of Public Health staff will not review or approve any documents, authorize the award of any contract, or take any official action on the project unless requested by the official project representative named in the resolution or the consultants and attorneys engaged by the governmental entity/corporation to work on the project (such requests by these parties must be authorized by the official project representative). Exception: The Department may investigate allegations of misconduct involving the project that may be made by any person who presents sufficient evidence to warrant such an investigation.

The official project representative is generally in a position such as Mayor, Parish President, president of corporation, etc., but may be an individual listed by name. If the title of a position, rather than an individual person, is listed, the resolution will remain valid as long as the corporation/governmental entity wishes the person holding that position to be the official project representative. If an individual is listed by name, a new resolution must be submitted each time that individual is replaced by another.

SAMPLE RESOLUTION

WHEREAS the **(Name of Governmental Entity/Corporation)** is in need of improvements to **(Name of PWS)** whose PWS ID No. is **(PWS ID#)**; and,

WHEREAS loans for this project may be available through the Drinking Water Revolving Loan Fund program operated by the Louisiana Department of Health Office of Public Health.

NOW, THEREFORE, BE IT RESOLVED, by the **(Name of Governing Body)** of the **(Name of Governmental Entity/Corporation)** that:

Section 1. (Name and/or Title of Official) is hereby authorized to submit a Loan Application Form 100A and accompanying documents to the Department of Health on behalf of the (Name of Governmental Entity/Corporation) for the purpose of placing this project on the Comprehensive Priority List for funding through the Drinking Water Revolving Loan Fund program; and,

Section 2. (Name and/or Title of Official) is further authorized to furnish such additional information as may reasonably be required in connection with the Loan Application; and,

Section 3. (Name and/or Title of Official) is hereby designated as the Official Project Representative and is hereby given signature authority for all relative documents for the (Name of Governmental Entity/Corporation) for any project that may result from the submission of the Loan Application Form 100A and accompanying documents. Furthermore, (Name and/or Title of Official) representing (Name of Governmental Entity/Corporation) is hereby given the power and authority to do all things necessary to implement, maintain, amend, and renew such documents relative to any such project.

A MOTION TO ADOPT the above resolution was made by **(Name)**, seconded by **(Name)**, and resulted in the following vote:

YEAS	_____
NAYS	_____
ABSENT	_____
ABSTAINING	_____

CERTIFICATE

We the undersigned do certify that the foregoing resolution is a true and correct copy of a resolution adopted at a meeting held on the **(Day)** day of **(Month)**, **(Year)**, at which meeting a quorum was present and voting.

Presiding Official

ATTEST:

Name & Title (Secretary/Clerk)

SAMPLE RESOLUTION (For Consolidation)

WHEREAS the **(Entity A)** is in need of improvements to **(Name of PWS)** whose PWS ID No. is **(PWS ID#)**; and,

WHEREAS, the **(Entity A)** has adopted a Resolution the **(Name and/or Title of Official of Entity A)** to enter into a contract whereby the **(Entity B)** will provide water to its residents and transfer its water system to the **(Entity B)**, and it is in the best interest of this **(Entity A)** to enter into the transaction proposed by the **(Entity A)**.

NOW, THEREFORE, BE IT RESOLVED that **(Name and/or Title of Official of Entity A)** is hereby authorized to negotiate and execute an agreement with the **(Entity B)** whereby the **(Entity A)** will be transferred to the **(Entity B)** and the residents of the **(Entity A)** will become members of the **(Entity B)**. Thus the **(Entity A)** will be entirely absorbed by the **(Entity B)** forming one water system.

A MOTION TO ADOPT the above resolution was made by **(Name)**, seconded by **(Name)**, and resulted in the following vote:

YEAS _____
NAYS _____
ABSENT _____
ABSTAINING _____

CERTIFICATE

We the undersigned do certify that the foregoing resolution is a true and correct copy of a resolution adopted at a meeting held on the **(Day)** day of **(Month)**, **(Year)**, at which meeting a quorum was present and voting.

Presiding Official

ATTEST:

Name & Title (Secretary/Clerk)

TERMS:	*Entity A	Name of Governmental Entity/Corporation being consolidated.
	*Entity B	Name of Governmental Entity/Corporation merged with. (Parent water system)

INSTRUCTIONS FOR COMPLETING THE DWRLF LOAN APPLICATION FORM 100A

Date:	Date completing Application
System Name:	Name of the Public Water System (PWS)
Official Project Representative's Name:	The person designated (in the resolution adopted by the system) to submit the DWRLF Loan Application Form 100A, sign the letter of intent, and any other information that may be requested
Official Project Representative's Title:	Title of the Official Project Representative
Mailing Address:	Mailing Address for the Official Project Representative
Telephone Number:	Official Project Representative's telephone number
Fax Number:	Official Project Representative's fax number
Website Address:	Public Water System's website address, if available
Email Address:	Public Water System's and/or the Official Project Representative's email address, if available
PWS ID #:	Seven digit PWS identification number assigned by the LDH-OPH (This will become your DWRLF project number if the project is funded)
Parish:	Parish in which the proposed project is located
OPH Region:	LDH-OPH Region in which the proposed project is located
Number of Service Connections:	Number of connections served by the water system
Population:	Population served by the water system
Project Owner and Address:	Name and address of the project's owner - the project owner is a parish, municipality, special purpose district, commissioners of public works, any other public agency of the state, nonprofit corporation or the owner of a private water utility, subdivision or mobile home park
Desired Loan Length	Choose either 20, 25, or 30 years to repay the loan
Engineering Consultant:	Engineering consultant that has been selected to assist in the project
Mailing Address:	Engineering consultant's address
Telephone Number:	Engineering consultant's telephone number
Fax Number:	Engineering consultant's fax number
Email Address:	Engineering consultant's email address, if available
Description of proposed facilities:	Provide a brief description of the proposed facilities such as information regarding rehabilitation of treatment facilities, new storage tanks, new water sources, etc.
Description of problems to be solved by this project:	Provide a brief description of the drinking water problems and how this project will address the problem. (Please identify any compliance problems with existing or pending federal/state rules and regulations that will be corrected with this project)
Does the proposed project benefit any other public water systems?	Indicate if the proposed project will result in the consolidation or regionalization of water systems. If so, provide a listing of the names and PWS ID Numbers of the water systems that will benefit from this project. Please note that prior to loan closing a Buy/Sell Agreement between the water systems is required.

**DRINKING WATER REVOLVING LOAN FUND (DWRLF)
LOAN APPLICATION FORM 100A**

Date: _____
System Name: _____
Official Project Representative's Name: _____
Official Project Representative's Title: _____
Mailing Address: _____

Telephone Number: _____ Fax Number: _____
Website Address: _____ Email Address: _____

PWS ID # _____ Parish: _____ OPH Region: _____
Number of service connections: _____ Population served: _____
Project Owner and Address: _____

DESIRED LOAN LENGTH*: _____
(10, 20, 25, or 30 Years Only) Circle One: **10-Years** **20-Years** **25-Years** **30-Years**

**Remember that the System Improvement Plan (SIP) must be designed to cover this same length of time.
DWRLF encourages the use of 20-years based on the anticipated useful life of most water system components.
Please be aware that DWRLF may require a different loan length than desired.*

Engineering Consultant: _____
Mailing Address: _____

Telephone Number: _____ Fax Number: _____
Email Address: _____

FOR THE FOLLOWING QUESTIONS, PLEASE ATTACH ADDITIONAL EXPLANATIONS IF ADEQUATE SPACE IS NOT PROVIDED.

1. Description of proposed facilities:

2. Description of problems to be solved by this project:

3. Does the proposed project benefit any other public water systems? ☐ YES ☐ NO

If so, list the other public water systems and their PWS ID #'s below and explain how the project benefits each of them (i.e. as a consolidation project, emergency connection, purchased water source, etc.):

- * If this is a "**Consolidation Initiative**" Project, two (2) additional items need to be submitted/addressed:
- A Resolution from both parties regarding the proposed consolidation - to be submitted with Application,
 - A Buy/Sell Agreement - to be submitted prior to the loan closing.

DRINKING WATER REVOLVING LOAN FUND (DWRLF)

LOAN APPLICATION FORM 100A

INTENDED USE PLAN INFORMATION

Estimated Project Schedule (Give Estimated Dates)	Estimated Project Costs (To Nearest \$10,000)
Submittal of DWRLF Loan Application Form 100A _____	Legal/Fiscal: _____
Completion Date of Project Planning (i.e. Submission of the System Improvement Plan, the Environmental Review Documentation) _____	Engineering: _____
Completion Date of Design (i.e. Submission of Plans & Specs) _____	Planning/Design: _____
Start of Construction _____	Construction Phase: _____
Completion of Construction _____	Total Engineering: _____
<i>NOTE: For the purpose of providing the dates above, <u>assume</u> the project will be funded as soon as the loan application process is complete.</i>	Land Acquisition: _____
	Construction: _____
	Contingencies: _____
	Total Project Costs: _____

CERTIFICATION	Seal and Signature of Registered Professional Engineer Certifying Estimated Costs
<p>The following section is to be completed by the Owner or Authorized Representative of the Water System:</p> <p>I hereby certify that the information contained herein is true and accurate, to the best of my ability.</p> <p>Name of Water System: _____ <i>Print Full Name Clearly</i></p> <p>PWSID#: _____</p> <p>_____ <i>Print Your Full Name Clearly</i></p> <p>_____ <i>Print Your Full Title Clearly</i></p> <p>_____ <i>Signature</i> <i>Date</i></p>	

**INSTRUCTIONS FOR COMPLETING
DWRLF LOAN APPLICATION FORM 100A
INTENDED USE PLAN INFORMATION**

Estimated Project Schedule:

The following guidelines will assist you in filling out the schedule. *Note that for the purposes of providing these dates, assume the project will be funded as soon as the loan application process is complete.*

1. If the project involves formation of a water district, approval from the Parish Police Jury or Parish Council is needed.
2. LDH-OPH staff reviews and approves engineering reports for DWRLF eligible water facilities. Please allow thirty days for LDH-OPH's technical review and approval.
3. An applicant must complete an Environmental Review before it can receive DWRLF financing. Please allow at least sixty days for the public hearing and public notice of the environmental determination.
4. Contact any other responsible permitting agencies for anticipated review and issuance times of required permits.
5. LDH-OPH technical staff reviews and approves plans and specifications for DWRLF eligible drinking water facilities. Please allow thirty days for LDH-OPH's review and approval.
6. Although the construction schedule may be very tentative when you complete this schedule, it is important to set target dates because they indicate when DWRLF financing is needed.

Submittal of DWRLF Loan Application Form 100A:	<i>Date Loan Application Package will be submitted</i>
Completion Date of Planning (i.e. Submission of SIP/Environmental Review Checklist):	<i>Date that planning documents will be completed and approved</i>
Completion Date of Design (i.e. Submission of Plans and Specifications):	<i>Date that design work will be completed and approved</i>
Start of Construction:	<i>Date that construction on the project will begin</i>
Completion of Construction:	<i>Date that project construction will be complete</i>

Certification:

Provide the printed name of the water system, the PWSID# of the water system, the printed name and title of the owner or authorized representative, and sign and date the form.

Estimated Project Costs:

The accuracy of project costs will vary depending on the stage of project development. Please use the best available information when completing the form. If certain cost elements are unknown and cannot be reasonably estimated, please indicate on the form. Estimates for all expenses will be needed to ensure that sufficient monies are available for the fundable projects.

Provide to the nearest \$10,000 the estimated cost for each category listed on the form:

Legal/Fiscal
Engineering
Planning/Design
Construction Phase
Land Acquisition
Construction
Contingencies

Seal and Signature of Registered Professional Engineer Certifying Estimated Costs:

Your Louisiana registered Professional Engineer must stamp and sign this section of the application certifying the estimated costs of the project.

LOUISIANA DWRLF PROJECT PRIORITY CRITERIA WORKSHEET

Page 2

Water System: _____	PWSID: _____
Owner Name: _____	Parish: _____
Person Completing Worksheet: _____	Date: _____

PHYSICAL CRITERIA

For each YES answer to the questions below, provide the appropriate number of points in the blank.

Physical Conditions

System Condition	Condition to be	Pts	
Low Pressure - less than 40 psi (but greater than 20 psi)	<input type="radio"/> Yes <input type="radio"/> No	1	
Leaks/Water Loss of 15% to 25% of production	<input type="radio"/> Yes <input type="radio"/> No	1	
Leaks/Water Loss greater than 25% of production	<input type="radio"/> Yes <input type="radio"/> No	2	
Dead Ends will be eliminated	<input type="radio"/> Yes <input type="radio"/> No	2	
Asbestos Cement Pipe or Lead Pipe (replacement)	<input type="radio"/> Yes <input type="radio"/> No	2	
No disinfection-PWS has a variance from mandatory disinfection	<input type="radio"/> Yes <input type="radio"/> No	3	
Production less than 85% of potable (non-fire) demand	<input type="radio"/> Yes <input type="radio"/> No	3	
Storage less than 2 day potable demand	<input type="radio"/> Yes <input type="radio"/> No	2	
No meters or non-functioning meters	<input type="radio"/> Yes <input type="radio"/> No	5	
Source capacity inadequate	<input type="radio"/> Yes <input type="radio"/> No	2	
Industrial activity, Agricultural activity, Oil/Gas Spills, etc. are within source recharge area	<input type="radio"/> Yes <input type="radio"/> No	3	
Directly impacted by point source discharge	<input type="radio"/> Yes <input type="radio"/> No	2	
Unprotected Watershed	<input type="radio"/> Yes <input type="radio"/> No	2	
Will serve area not on community sewerage	<input type="radio"/> Yes <input type="radio"/> No	2	
Proposed system will replace private wells	<input type="radio"/> Yes <input type="radio"/> No	2	
Project includes system redundancy	<input type="radio"/> Yes <input type="radio"/> No	2	
Components exceeding design life to be replaced	<input type="radio"/> Yes <input type="radio"/> No	4	

NOTE: None of the above physical conditions are violations of the Louisiana Administrative Code, Title 51, Chapter XII shown below.

Sanitary Code Violations

Louisiana Administrative Code Section Violated	Violation to be	Pts	
LAC 51:XII.135 Standby Power	<input type="radio"/> Yes <input type="radio"/> No	1	
LAC 51:XII.141 Sample Taps	<input type="radio"/> Yes <input type="radio"/> No	1	
LAC 51:XII.151 Disinfection	<input type="radio"/> Yes <input type="radio"/> No	1	
LAC 51:XII.159 Security	<input type="radio"/> Yes <input type="radio"/> No	1	
LAC 51:XII.169 Ground Water Supplies	<input type="radio"/> Yes <input type="radio"/> No	1	
LAC 51:XII.225 - 231 Storage	<input type="radio"/> Yes <input type="radio"/> No	1	
LAC 51:XII.233 - 255 Distribution	<input type="radio"/> Yes <input type="radio"/> No	1	

Total Points on this Page =

0

ADDITIONAL INFORMATION

TO ASSIST IN PRIORITY RANKING OF DWRLF PROJECTS

To help LDH-OPH accurately score the project, please document the existing conditions and how the proposed project will improve drinking water quality. A technical report, if available, can be submitted to support this information. Some of the factors that will be taken into consideration when scoring projects are listed below. Any information listed below that you can provide will assist DWRLF Staff in accurately scoring the project.

TECHNICAL FACTORS

A. Maximum Contaminant Level (MCL) / Treatment Technique Violations

1. Microbiological
 - a. Surface Water Treatment Rule
 - i. Filtration and/or replacement with an alternate source of supply (i.e. groundwater wells) and for interconnection with, or purchase from adjacent water system/s in lieu of filtration
 - ii. Filtration Performance Criteria (Nephelometric Turbidity Units compliance)
 - iii. CT Disinfection [Chlorine Concentration (C) X Time (T)]
 - b. E. Coli
 - c. Total Coliform
2. Organics
 - a. Disinfection byproducts / other organic chemicals
 - b. Organic Chemical / Unregulated Organic Chemical (OC/UOC)
3. Lead and Copper / Corrosion Control including lead service line replacement
4. Radiological
5. Inorganic / Physical
 - a. Nitrates
 - b. Other health related
 - c. Taste / Odor / Color
 - d. Arsenic

B. Other Sanitary Code Violations

1. Inadequate Source Capacity (public health hazard)
2. Inadequate Distribution Pressure (public health hazard)
3. Uncovered Filtered Water Storage (public health hazard)

C. System Reliability / Dependability Issues

1. Complete replacement or major rehabilitation of the water filtration facility that has exceeded design life and/or does not meet the current requirements of the Louisiana State Sanitary Code, and/or EPA Federal National Primary Drinking Water Standards. In lieu of replacing/rehabbing treatment/filtration equipment, replacing the source with an alternate source (surface water intake and/or groundwater wells) and/or interconnection for purchase and/or consolidation with adjacent water systems is an option.

TECHNICAL FACTORS *CONTINUED*

2. Upgrade, replace and/or improve major vulnerable system components to meet State Sanitary Code and EPA Federal design standards.

- a. A principal component integral to an existing filtration process such as sedimentation, flocculation, filtration, chemical feed, or back washing.
- b. Pump stations
- c. Existing wells
- d. Existing disinfection system for a groundwater/surface water supply
- e. Transmission main
- f. Finished water or distribution line
- g. Other water treatment systems (or replacement of source instead of treatment)

3. Aged mains, and appurtenances

4. Redundancy of critical components (pumps, valves, chemical feed systems, etc.)

5. Asbestos cement pipe water main replacement

6. Control / automation for operational efficiency (computerization, control valves metering, laboratory upgrading)

7. Inadequate source capacity which is not a public health hazard

8. No meters / non-working meters

NON-TECHNICAL FACTORS

D. Governmental Needs

1. Development of a public water system or extending an existing public water system to serve residential homes with contaminated or insufficient yielding private wells.

2. Consolidation of water systems (can include improving technical, managerial and financial capacity).

3. System dependent on a Sole Source Aquifer for its source

4. Unfunded part of a project that is funded from another source [e.g., Co-funded with Clean Water SRF, Rural Utilities Service (RUS), Community Development Block Grants (CDBG), etc.]

5. Proposed operational changes that improve and insure adequate technical, managerial, and financial capacity of the system in order to insure compliance.

OTHER FACTORS

E. Other factors not listed above (water supplier to provide with details).

If an engineer's report (PER, SIP, etc.) exists for this project, please submit it to this office along with your complete Application form.

RESOLUTION NO. _____, M-C SERIES

Resolution authorizing Mayor Danahay to sign and resubmit the DEQ Notice of Intent and Storm Water Management Plan (SWMP) for the Louisiana Pollutant Discharge Elimination System (LPDES).

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby authorize Mayor Danahay to sign and resubmit the DEQ Notice of Intent and Storm Water Management Plan (SWMP) for the Louisiana Pollutant Discharge Elimination System (LPDES).

APPROVED AND ADOPTED by the City
Council of the City of Sulphur, on this
_____ day of _____, 2024.

DRU ELLENDER, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk

sMS4 STORMWATER POLLUTION PREVENTION PLAN
CO-PERMITTEE AGREEMENT

Calcasieu Parish urbanized area and the cities of Lake Charles, Sulphur, and Westlake are seeking renewal of the Louisiana Pollutant Discharge Elimination Systems (LPDES) General Permit authorized by the Louisiana Department of Environmental Quality to discharge storm water under the terms and conditions imposed by Louisiana's LPDES general permit for discharges for small Municipal Separate Storm Sewer Systems dated December 5, 2002.

To streamline and promote a more effective program, the four co-permittees, Calcasieu Parish, and the cities of Lake Charles, Sulphur, and Westlake agree to continue to work cooperatively to implement the Storm Water Management Program Plan that will comply with the six Minimal Control Measures established by the Environmental Protection Agency.

Jointly, co-permittees will develop, implement, and enforce the Storm Water Management Program Plan designed to reduce the discharge of pollutants from small Municipal Storm Sewer Systems to the Maximum Extent Practicable to protect water quality and to satisfy the appropriate water quality requirements of Louisiana Environmental Quality Act.

Each co-permittee has completed operational oversight within their jurisdictional boundaries concerning the storm water permit requirements. In the cases of the cities, "the boundaries" refer to the legally delineated city limits. The parish boundaries consist of the urbanized areas outside city limits. As defined by the storm water regulations, "urbanized" refers to an area with a minimal population of 1000 people per square mile, as depicted by the most recently published United States Census data. Calcasieu Parish will continue to manage the cities of Moss Bluff and Prien, as well as the town of Carlyss.

Each co-permittee will continue to be responsible for implementing all aspects of the Storm Water Management Program Plan as developed through the cooperative efforts of all the co-permittees jointly, within their discrete jurisdictional boundaries as defined above. Calcasieu Parish will continue to act as the lead permittee of the sMS4 storm water permit and will continue to provide technical guidance and coordination to co-permittees to obtain the necessary permit. Calcasieu Parish will continue to be responsible for coordinating and submitting the permit renewal process each permit term and the Annual Storm Water Report due each March.

Signed: _____

City of Sulphur Mayor Mike Danahay

JOHN BEL EDWARDS
GOVERNOR



ROGER W. GINGLES
SECRETARY

State of Louisiana
DEPARTMENT OF ENVIRONMENTAL QUALITY
ENVIRONMENTAL SERVICES

December 11, 2023

Calcasieu Parish Police Jury- MS4
PO Drawer 3287
Lake Charles, LA 71459

Permit #: LAR041019
AI #: 108485

Subject: Reissuance of the LPDES General Permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s); Notification for Calcasieu Parish Police Jury- Municipal Separate Storm Sewer System to Reapply for Coverage

Dear Ms. Andrea Mahfouz:

The Louisiana Pollutant Discharge Elimination System (LPDES) General Permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s) was reissued and effective on November 20, 2023.

You are hereby notified that you must reapply for permit coverage under the reissued General Permit for Discharges from Small MS4s effective November 20, 2023. The reapplication shall consist of a new Notice of Intent (NOI) and a complete and updated Storm Water Management Plan (SWMP). Currently permitted MS4 operators with established programs must submit a complete and updated SWMP along with Parts I-IV of the MS4-G form. **The NOI and SWMP must be submitted to the LDEQ Water Permits Division no later than ninety (90) days after receipt of this notification.** The MS4-G form may be obtained from the LDEQ website at: <https://www.deq.louisiana.gov/page/lpdes-water-permits>.

A copy of the reissued General Permit for Discharges from Small MS4s can be viewed and accessed on the LDEQ website at: <https://www.deq.louisiana.gov/page/lpdes>.

Failure to submit a completed NOI for a facility that discharges to Waters of the State is considered a failure to comply with the state laws and regulations. You should be aware that failure to comply with state laws and regulations may subject you to possible enforcement action, not to exclude imposition of civil penalties for each day of noncompliance.

After reviewing the reissued General Permit for Discharges from Small MS4s (see link above), you should immediately reevaluate your SWMP and revise it, as necessary, to ensure that your MS4 is compliant with the new requirements of the reissued permit (see permit Part IV.E.2), then submit the SWMP with the NOI. All applicants are encouraged to submit a comprehensive SWMP with the NOI (see permit Part I.F) in an effort to avoid possible repeated revisions and resubmittals. Sections V and VI of the NOI are intended to be used by newly designated MS4s only or as a complement to a comprehensive SWMP. The SWMP must meet requirements of *LAC 33:IX.2523*. If LDEQ is ultimately unable to approve the SWMP and provide general permit reauthorization, the municipality may then need to apply for an individual permit.

LDEQ will review the NOI/SWMP submitted by the small MS4 operator to determine whether the information in the NOI is complete, whether the proposed SWMP meets the MEP standard, and to establish

LPDES General Permit for Discharges from Small Municipal Separate Storm Sewer Systems
Page 2

any additional terms and conditions necessary to meet the MEP requirements of *LAC 33:IX.2523*. LDEQ may require the small MS4 operator to submit additional information and/or SWMP revisions.

Once the NOI is determined to be administratively and technically complete, LDEQ will initiate the public noticing process. Public noticing provides an opportunity for the public to submit comments on the NOI/SWMP and to request a hearing. In accordance with *LAC 33:IX.3113.C.2.a.*, this office will post a public notice on the LDEQ website (<https://deq.louisiana.gov/public-notices>) and in the Office of Environmental Services Public Notice Mailing List. Before LDEQ grants authorization under the reissued permit, each NOI/SWMP will be subject to public notice for a minimum of 30 days.

Coverage under the 2018 LAR040000 will remain in effect until either you are notified that you are authorized to discharge under the 2023 LAR040000 or you are notified that your MS4 no longer qualifies for coverage under the general permit and you must apply for an individual permit. Once accepted, the SWMP and any other additional terms and conditions identified in the LPDES permit authorization letter become enforceable parts of the permit authorization.

Municipalities should use the U.S. Census Bureau maps to determine which parts of their jurisdiction are located in the 2020 urban areas with a population of at least 50,000 and where the MS4 program would apply. The U.S. Census Bureau has completed its 2020 census. Interested parties can now access information to identify their updated urban areas with a population of at least 50,000. Permittees should check census reference maps for updated boundaries and populations. The reference maps and population information can be accessed from the following link: <https://www.epa.gov/npdes/urban-area-maps-mpdes-ms4-phase-ii-stormwater-permits>.

Future correspondence regarding your permit, including NOIs or other permit applications forms, should reference your permit authorization number and the Agency Interest (AI) number given on the first page of his letter.

Should you have any questions concerning the reissued general permit, please feel free to contact Lina Saale (Lina.Saale@LA.gov) at (225) 219-1164, Madeline Richard Goodrich (Madeline.Richard@LA.gov) at (225) 219-1062, or Melissa Reboul (Melissa.Reboul@LA.gov) at (225) 219-3208, or by writing to the address on first page of this letter.

Sincerely,



Kimberly Corts
Environmental Scientist Manager
General and Municipal Permits

c: IO-W
ec: Melissa Reboul
Madeline Richard Goodrich
Lina Saale
Water Permits Division

LDEQ Southwest Regional Office



To: Prospective Applicants for a Small Municipal Separate Storm Sewer System General Permit

Attached is a **Small Municipal Separate Storm Sewer System (MS4) General Permit Notice of Intent (NOI) MS4-G**, for a Louisiana Pollutant Discharge Elimination System (LPDES) permit, authorized under EPA's delegated NPDES program under the Clean Water Act. To be considered complete, every item on the form must be addressed and the last page signed by an authorized company agent. If an item does not apply, please enter "NA" (for *not applicable*) to show that the question was considered.

Two sets (one original and one copy) of your **completed NOI**, each with a marked **U.S.G.S. Quadrangle map** or equivalent attached, should be submitted to:

Mailing Address:
Department of Environmental Quality
Office of Environmental Services
Post Office Box 4313
Baton Rouge, LA 70821-4313
Attention: Water Permits Division

Physical Address:
Department of Environmental Quality
Office of Environmental Services
602 N. Fifth Street
Baton Rouge, LA 70821
Attention: Water Permits Division

NOIs delivered to the Physical Address above MUST be placed in the drop box specifically for in-person deliveries. A LDEQ date stamp is provided at the drop box location if an additional copy/receipt is needed for your records.

Please be advised that completion of this NOI may not fulfill all state, federal, or local requirements for this operation.

According to La. R.S. 48:385, any discharge to a state highway ditch, cross ditch, or right-of-way shall require approval from:

Louisiana DOTD
Office of Highways
Post Office Box 94245
Baton Rouge, LA 70804-9245
(225) 379-1927

AND

Louisiana DHH
Office of Public Health
Post Office Box 629
Baton Rouge, LA 70821-4489
(225) 342-8093

A copy of the LPDES regulations found in LAC Title 33:Part IX may be obtained from the Department's website at <http://deq.louisiana.gov/page/rules-regulations> or from the Office of the Secretary, Regulations Development Section, Post Office Box 4301, Baton Rouge, LA 70821-4303, telephone (225) 219-3981.

After review of the NOI and public notice, this Office will issue written notification to those applicants who are accepted for coverage under this general permit.

For questions concerning this NOI, please contact the Water Permits Division at (225) 219-3590. For help regarding completion of this NOI, please contact DEQ Outreach and Small Business Assistance at 1-800-259-2890.

Date _____

Please check: ☐ Initial Permit

Agency Interest No. AI _____
LPDES Permit No. LAR _____

☐ Permit Renewal
☐ Permit Modification

STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY
Office of Environmental Services, Water Permits Division
Post Office Box 4313
Baton Rouge, LA 70821-4313
Telephone: (225) 219-9371

LPDES NOTICE OF INTENT (NOI) TO DISCHARGE STORMWATER
ASSOCIATED WITH SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEMS
(Attach additional pages if needed.)

Submittal of this Notice of Intent (NOI) constitutes notice that the entity identified in Section I of this form requests authorization by LDEQ's Small MS4 LPDES General Permit for storm water discharges from a small municipal separate storm sewer system (MS4) in Louisiana. Submittal of the NOI also constitutes notice that the party identified in Section I of this form has read, understands, and meets the eligibility conditions of Part I.B. of the permit; agrees to comply with all applicable terms and conditions of the permit; understands that continued authorization under the permit is contingent on maintaining eligibility for coverage; and understands that the permittee is required to implement a storm water management program. In order to be granted coverage, all information required on this form must be completed. **Two copies of the completed NOI** (one original and one copy) should be mailed to the Water Permits Division at the above address.

The applicant is the municipality or governmental entity for which coverage is requested. Adjoining municipalities or governmental entities may be co-permittees by submitting a joint NOI (please see below for check box) per LAC 33:IX.2521.B.1. If necessary, attach additional sheets to provide the information in Sections I-VII for each entity. You may submit individual NOI applications for each co-permittee.

Please check box if this NOI is part of a joint application: ☐

Please list co-permittees if any: _____

SECTION I - FACILITY INFORMATION

A. Permit is to be issued to the following:

1. Legal Name of Applicant/Owner _____
Mailing Address _____
Zip Code: _____
2. Name & Title of Contact Person _____
Phone _____ Fax _____ Email _____

B. Name and address of responsible representative who completed the NOI:

Name & Title _____
Company _____

Phone _____ Fax _____ Email _____
Address _____

SECTION II – LAC 33.I.1701 REQUIREMENTS

- A. Does the company or owner have federal or state environmental permits in other states that are identical to, or of a similar nature to, the permit for which you are applying? (This requirement applies to all individuals, partnerships, corporations, or other entities who own a controlling interest of 50% or more in your company, or who participate in the environmental management of the facility for an entity applying for the permit or an ownership interest in the permit.)

☐ Permits in Louisiana. List Permit Numbers: _____
☐ Permits in other states (list states): _____
☐ No other environmental permits.

- B. Do you owe any outstanding fees or final penalties to the Department? ☐ Yes ☐ No

If yes, please explain. _____

- C. Is your company a corporation or limited liability company? ☐ Yes ☐ No

If yes, is the corporation or LLC registered with the Secretary of State? ☐ Yes* ☐ No

***If yes, attach a copy of your company's Certificate of Registration and/or Certificate of Good Standing from the Secretary of State.**

SECTION III – SMALL MS4 SYSTEM INFORMATION

1. MS4 Name: _____
2. Regulated City(ies), Town(s) or unincorporated area(s): _____

Coordinates: (provide the coordinates of the City Hall or municipal business office for the MS4)

Latitude: ____ deg. ____ min. ____ sec. Longitude: ____ deg. ____ min. ____ sec.

Method of Coordinate Determination: _____
(Quad Map, Previous Permit, website, GPS)

3. Population served by the MS4 System: _____
4. Indicate all water bodies to which the storm sewer system will discharge, to the extent currently known. Estimate the square miles of the MS4 service area. **Attach a USGS 7.5 minute topographic map (or equivalent) and identify all known discharge points (outfalls), receiving waters, and major control structures.** If all discharge points have not yet been identified, this information will become available when the MS4 mapping is complete. At that time, all discharge points must be identified in the Storm Water Management Plan.

SECTION IV – STORM WATER MANAGEMENT PLAN

Phase II MS4

**LDEQ Office of Environmental Services
Water Permits Division**

Required Information

Responsible Official(s):	Name and title of person or persons responsible for implementing or coordinating your storm water management program: Click here to enter text.
Telephone:	Click here to enter text.
Fax:	Click here to enter text.
Email:	Click here to enter text.
Presence of Co-permittee(s):	Are you relying on another governmental entity to satisfy any of your permit obligations? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please list and describe: Click here to enter text.

If you are an existing permittee, please attach your SWMP; you will not need to complete Sections V and VI of this document. If you are a new applicant, you may either submit your SWMP or complete Sections V and VI on the following pages for each of the 6 Minimum Control Measures. You may provide the response to items V and VI in a separate document as an attachment to this NOI provided that the attachment fully addresses the 6 Minimum Control Measures and the Measurable Goals. Helpful information and a list of potential best management practices (BMPs) can be found at the EPA website <http://www.epa.gov/npdes/stormwater-discharges-municipal-sources> and the document Measurable Goals Guidance for Phase II Small MS4s is available for review at https://www.epa.gov/sites/production/files/2015-11/documents/measurablegoals_0.pdf.

SECTION V – BMPs USED TO FULFILL EACH MINIMUM CONTROL MEASURE

Select BMPs used in your program for each Minimum Control Measure by checking boxes in second column:

Minimum Control Measure 1. Public Education and Outreach on Storm Water Impacts

Citizen educator volunteers to staff a public education task force	<input type="checkbox"/>
Classroom education on storm water	<input type="checkbox"/>
Educational displays, pamphlets, booklets, and utility stuffers	<input type="checkbox"/>
Education on low-impact lawn and garden activities	<input type="checkbox"/>
Education on proper disposal of campground/recreational vehicle/marina waste	<input type="checkbox"/>
Education on proper disposal of household hazardous wastes	<input type="checkbox"/>
Education/outreach for commercial activities	<input type="checkbox"/>
Event participation (festivals, etc.) and distribution of educational materials	<input type="checkbox"/>
Low impact development (LID)	<input type="checkbox"/>
Pollution prevention education for businesses	<input type="checkbox"/>
Promotional giveaways	<input type="checkbox"/>

Proper pet waste management (for example: information, ordinances, signage)	<input type="checkbox"/>
Storm water educational materials	<input type="checkbox"/>
Tailoring outreach programs to target specific audiences and communities (for example: restaurants, garages, or individual home septic systems)	<input type="checkbox"/>
Trash management	<input type="checkbox"/>
Tributary signage to increase public awareness of local water resources	<input type="checkbox"/>
Using the media to get the message out (for example: public service announcements)	<input type="checkbox"/>
Water conservation practices for homeowners	<input type="checkbox"/>
Others (add text as needed): Click here to enter text.	<input type="checkbox"/>
Minimum Control Measure 2. Public Involvement/Participation in Development and Implementation of Storm Water Program	
Adopt-a-Road programs	<input type="checkbox"/>
Adopt-a-Storm Drain programs	<input type="checkbox"/>
Adopt-a-Stream programs or other volunteer organizations educating the public	<input type="checkbox"/>
Attitude surveys	<input type="checkbox"/>
Citizen complaint hotlines	<input type="checkbox"/>
Citizen panel meetings	<input type="checkbox"/>
Community cleanups	<input type="checkbox"/>
Educational programs conducted by volunteers	<input type="checkbox"/>
Reforestation programs	<input type="checkbox"/>
Stakeholder meetings	<input type="checkbox"/>
Storm drain stenciling	<input type="checkbox"/>
Stream cleanup and monitoring	<input type="checkbox"/>
Volunteer water quality monitoring	<input type="checkbox"/>
Watershed organization meetings	<input type="checkbox"/>
Wetland plantings	<input type="checkbox"/>
Others (add text as needed): Click here to enter text.	<input type="checkbox"/>
Minimum Control Measure 3. Illicit Discharge Detection and Elimination	
Citizen complaint hotline	<input type="checkbox"/>
Illegal dumping/illicit discharge hotline	<input type="checkbox"/>
Inspection and/or database tracking identifying failing septic systems	<input type="checkbox"/>
Inspection to identify industrial/business/household illicit connections of wastewater to the storm water drainage system	<input type="checkbox"/>
Recycling programs for commonly dumped wastes such as motor oil, antifreeze, pesticides	<input type="checkbox"/>
Sanitary sewer overflows	<input type="checkbox"/>

System to inform general public of hazards associated with illegal dischargers and improper disposal of waste	<input type="checkbox"/>
Others (add text as needed): Click here to enter text.	<input type="checkbox"/>
Minimum Control Measure 4. Construction Site Storm Water Runoff Control	
BMP inspection and maintenance	<input type="checkbox"/>
Brush barrier	<input type="checkbox"/>
Check dams	<input type="checkbox"/>
Chemical stabilization	<input type="checkbox"/>
Concrete washout areas	<input type="checkbox"/>
Construction entrance stabilization to prevent vehicle tracking	<input type="checkbox"/>
Construction sequencing	<input type="checkbox"/>
Construction site inspection by municipal inspectors	<input type="checkbox"/>
Contractor certification	<input type="checkbox"/>
Dust control	<input type="checkbox"/>
Erosion control blankets and anchoring devices	<input type="checkbox"/>
Filter berms	<input type="checkbox"/>
General construction site waste management	<input type="checkbox"/>
Geotextiles	<input type="checkbox"/>
Gradient terraces	<input type="checkbox"/>
Grass-lined channels	<input type="checkbox"/>
Land grading	<input type="checkbox"/>
Model ordinances	<input type="checkbox"/>
Mulching	<input type="checkbox"/>
Plan to prioritize construction sites for inspection by municipal inspectors	<input type="checkbox"/>
Requiring erosion/sediment control plans	<input type="checkbox"/>
Riprap	<input type="checkbox"/>
Sediment basins and rock dams	<input type="checkbox"/>
Sediment filters and sediment chambers	<input type="checkbox"/>
Sediment traps	<input type="checkbox"/>
Silt fence perimeter control	<input type="checkbox"/>
Sodding	<input type="checkbox"/>
Soil retention and stabilization	<input type="checkbox"/>
Soil roughening	<input type="checkbox"/>
Spill prevention and control plan	<input type="checkbox"/>

Storm drain inlet protection	<input type="checkbox"/>
Temporary diversion dikes	<input type="checkbox"/>
Temporary slope drain	<input type="checkbox"/>
Temporary stream crossings	<input type="checkbox"/>
Vegetated buffers	<input type="checkbox"/>
Wind fences and sand fences	<input type="checkbox"/>
Educational and training measures for construction site operators	<input type="checkbox"/>
Others (add text as needed): Click here to enter text.	<input type="checkbox"/>
Minimum Control Measure 5. Post-construction Storm Water Management in New Development and Redevelopment	
Alternative pavers	<input type="checkbox"/>
Alternative turnarounds	<input type="checkbox"/>
Alum injection	<input type="checkbox"/>
Bioretention	<input type="checkbox"/>
BMP inspection and maintenance	<input type="checkbox"/>
Buffer zones	<input type="checkbox"/>
Catch basins	<input type="checkbox"/>
Conservation easements	<input type="checkbox"/>
Dry extended-detention ponds	<input type="checkbox"/>
Elimination of curbs and gutters	<input type="checkbox"/>
Grassed filter strips	<input type="checkbox"/>
Grassed swales	<input type="checkbox"/>
Green parking	<input type="checkbox"/>
Infiltration basin	<input type="checkbox"/>
Infiltration trench	<input type="checkbox"/>
Infrastructure planning	<input type="checkbox"/>
In-line storage	<input type="checkbox"/>
Manufactured products for storm water inlets	<input type="checkbox"/>
Narrower residential streets	<input type="checkbox"/>
On-lot treatment of storm water	<input type="checkbox"/>
Open space design	<input type="checkbox"/>
Ordinances for post-construction runoff	<input type="checkbox"/>
Porous pavement	<input type="checkbox"/>
Sand and organic filters	<input type="checkbox"/>

Storm water wetland	<input type="checkbox"/>
Urban forestry	<input type="checkbox"/>
Wet ponds	<input type="checkbox"/>
Zoning: a planning process that identifies storm water program goals, strategies, operation and maintenance (O&M) policies and procedures, and/or enforcement strategies	<input type="checkbox"/>
Others (add text as needed): Click here to enter text.	<input type="checkbox"/>
<u>Minimum Control Measure 6. Pollution Prevention/Good Housekeeping for Municipal Operations</u>	
Alternative discharge options for chlorinated water	<input type="checkbox"/>
Alternative products	<input type="checkbox"/>
Animal carcass collection from roadways	<input type="checkbox"/>
Automobile maintenance	<input type="checkbox"/>
Hazardous materials storage	<input type="checkbox"/>
Illegal dumping control	<input type="checkbox"/>
Low impact landscaping and lawn care	<input type="checkbox"/>
Materials management	<input type="checkbox"/>
Parking lot and street cleaning	<input type="checkbox"/>
Pest control	<input type="checkbox"/>
Pet waste collection in public areas	<input type="checkbox"/>
Road salt application and storage	<input type="checkbox"/>
Roadway and bridge maintenance	<input type="checkbox"/>
Septic system controls	<input type="checkbox"/>
Spill response and prevention plans for municipal facilities	<input type="checkbox"/>
Storm drain system cleaning	<input type="checkbox"/>
Training program for grounds maintenance and landscaping crews	<input type="checkbox"/>
Used oil recycling	<input type="checkbox"/>
Vehicle washing	<input type="checkbox"/>
Operation and maintenance (O&M) program that has a goal of preventing or reducing pollutant runoff from municipal operations	<input type="checkbox"/>
Others (add text as needed): Click here to enter text.	<input type="checkbox"/>
<u>SECTION VI – MEASURABLE GOALS AND BMPs FOR IMPLEMENTATION OF EACH MINIMUM CONTROL MEASURE</u>	
For each BMP chosen, list clear and specific measurable goals with starting and ending dates (month and year) in which the MS4 operator began or will begin full implementation of each of the minimum control measures, list the interim milestones (timeframe and quantity to measure, if quantifiable), and provide the frequency of the action (add text as needed or attach separate sheet):	
<u>Minimum Control Measure 1. Public Education and Outreach on Storm Water Impacts</u>	

List measurable goals for each BMP with start and end dates, interim milestones, and frequency (add text as needed):

BMP PE1. Insert BMP description: Click here to enter text.
 Measurable Goal: Click here to enter text.
 Person(s) or department(s) responsible: Click here to enter text.
 Timeframe/milestones for implementation: Click here to enter text.

BMP PE2. Insert BMP description: Click here to enter text.
 Measurable Goal: Click here to enter text.
 Person(s) or department responsible: Click here to enter text.
 Timeframe/milestones for implementation: Click here to enter text.

BMP PE3. Insert BMP description: Click here to enter text.
 Measurable Goal: Click here to enter text.
 Person(s) or department(s) responsible: Click here to enter text.
 Timeframe/milestones for implementation: Click here to enter text.

BMP PE4. Insert BMP description: Click here to enter text.
 Measurable Goal: Click here to enter text.
 Person(s) or department(s) responsible: Click here to enter text.
 Timeframe/milestones for implementation: Click here to enter text.

BMP PE5. Insert BMP description: Click here to enter text.
 Measurable Goal: Click here to enter text.
 Person(s) or department(s) responsible: Click here to enter text.
 Timeframe/milestones for implementation: Click here to enter text.

BMP PE6. Insert BMP description: Click here to enter text.
 Measurable Goal: Click here to enter text.
 Person(s) or department(s) responsible: Click here to enter text.
 Timeframe/milestones for implementation: Click here to enter text.

BMP PE7. Insert BMP description: Click here to enter text.
 Measurable Goal: Click here to enter text.
 Person(s) or department(s) responsible: Click here to enter text.
 Timeframe/milestones for implementation: Click here to enter text.

BMP PE8. Insert BMP description: Click here to enter text.
 Measurable Goal: Click here to enter text.
 Person(s) or department(s) responsible: Click here to enter text.
 Timeframe/milestones for implementation: Click here to enter text.

Others (add text as needed):

Minimum Control Measure 2. Public Involvement and Participation in Development and Implementation of Storm Water Program

List measurable goals for each BMP with start and end dates, interim milestones, and frequency (add text as needed):

BMP PI1. Insert BMP description: Click here to enter text.
 Measurable Goal: Click here to enter text.
 Person(s) or department(s) responsible: Click here to enter text.
 Timeframe/milestones for implementation: Click here to enter text.

BMP PI2. Insert BMP description: Click here to enter text.
 Measurable Goal: Click here to enter text.
 Person(s) or department(s) responsible: Click here to enter text.
 Timeframe/milestones for implementation: Click here to enter text.

BMP PI3. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text.
BMP PI4. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text.
BMP PI5. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text.
BMP PI6. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text.
BMP PI7. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text.
BMP PI8. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text.
Others (add text as needed): Click here to enter text.
<u>Minimum Control Measure 3. Illicit Discharge Detection and Elimination</u>
<i>List measurable goals for each BMP with start and end dates, interim milestones, frequency, and maintenance activities with schedules (add text as needed):</i>
BMP IDDE1. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP IDDE2. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP IDDE3. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP IDDE4. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.

BMP IDDE5. Insert BMP description: [Click here to enter text.](#)
Measurable Goal: [Click here to enter text.](#)
Person(s) or department(s) responsible: [Click here to enter text.](#)
Timeframe/milestones for implementation: [Click here to enter text.](#)
BMP maintenance activities and schedule: [Click here to enter text.](#)

BMP IDDE6. Insert BMP description: [Click here to enter text.](#)
Measurable Goal: [Click here to enter text.](#)
Person(s) or department(s) responsible: [Click here to enter text.](#)
Timeframe/milestones for implementation: [Click here to enter text.](#)
BMP maintenance activities and schedule: [Click here to enter text.](#)

BMP IDDE7. Insert BMP description: [Click here to enter text.](#)
Measurable Goal: [Click here to enter text.](#)
Person(s) or department(s) responsible: [Click here to enter text.](#)
Timeframe/milestones for implementation: [Click here to enter text.](#)
BMP maintenance activities and schedule: [Click here to enter text.](#)

BMP IDDE8. Insert BMP description: [Click here to enter text.](#)
Measurable Goal: [Click here to enter text.](#)
Person(s) or department(s) responsible: [Click here to enter text.](#)
Timeframe/milestones for implementation: [Click here to enter text.](#)
BMP maintenance activities and schedule: [Click here to enter text.](#)

Others (add text as needed): [Click here to enter text.](#)

Minimum Control Measure 4. Construction Site Storm Water Runoff Control

List measurable goals for each BMP with start and end dates, interim milestones, frequency, and maintenance activities with schedules (add text as needed):

BMP CONS1. Insert BMP description: [Click here to enter text.](#)
Measurable Goal: [Click here to enter text.](#)
Person(s) or department(s) responsible: [Click here to enter text.](#)
Timeframe/milestones for implementation: [Click here to enter text.](#)
BMP maintenance activities and schedule: [Click here to enter text.](#)

BMP CONS2. Insert BMP description: [Click here to enter text.](#)
Measurable Goal: [Click here to enter text.](#)
Person(s) or department(s) responsible: [Click here to enter text.](#)
Timeframe/milestones for implementation: [Click here to enter text.](#)
BMP maintenance activities and schedule: [Click here to enter text.](#)

BMP CONS3. Insert BMP description: [Click here to enter text.](#)
Measurable Goal: [Click here to enter text.](#)
Person(s) or department(s) responsible: [Click here to enter text.](#)
Timeframe/milestones for implementation: [Click here to enter text.](#)
BMP maintenance activities and schedule: [Click here to enter text.](#)

BMP CONS4. Insert BMP description: [Click here to enter text.](#)
Measurable Goal: [Click here to enter text.](#)
Person(s) or department(s) responsible: [Click here to enter text.](#)
Timeframe/milestones for implementation: [Click here to enter text.](#)
BMP maintenance activities and schedule: [Click here to enter text.](#)

BMP CONS5. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP CONS6. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP CONS7. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP CONS8. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
Others (add text as needed): Click here to enter text.
<u>Minimum Control Measure 5. Post-construction Storm Water Management in New Development and Redevelopment</u>
<i>List measurable goals for each BMP with start and end dates, interim milestones, frequency, and maintenance activities with schedules (add text as needed):</i>
BMP POST1. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP POST2. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP POST3. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP POST4. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.

BMP POST5. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP POST6. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP POST7. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP POST8. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
Others (add text as needed): Click here to enter text.
<u>Minimum Control Measure 6. Pollution Prevention/Good Housekeeping for Municipal Operations</u>
<i>List measurable goals for each BMP with start and end dates, interim milestones, frequency, and maintenance activities with schedules (add text as needed):</i>
BMP PP1. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP PP1. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP PP1. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.
BMP PP1. Insert BMP description: Click here to enter text. Measurable Goal: Click here to enter text. Person(s) or department(s) responsible: Click here to enter text. Timeframe/milestones for implementation: Click here to enter text. BMP maintenance activities and schedule: Click here to enter text.

BMP PP1. Insert BMP description: Click here to enter text.
Measurable Goal: Click here to enter text.
Person(s) or department(s) responsible: Click here to enter text.
Timeframe/milestones for implementation: Click here to enter text.
BMP maintenance activities and schedule: Click here to enter text.

BMP PP1. Insert BMP description: Click here to enter text.
Measurable Goal: Click here to enter text.
Person(s) or department(s) responsible: Click here to enter text.
Timeframe/milestones for implementation: Click here to enter text.
BMP maintenance activities and schedule: Click here to enter text.

BMP PP1. Insert BMP description: Click here to enter text.
Measurable Goal: Click here to enter text.
Person(s) or department(s) responsible: Click here to enter text.
Timeframe/milestones for implementation: Click here to enter text.
BMP maintenance activities and schedule: Click here to enter text.

BMP PP1. Insert BMP description: Click here to enter text.
Measurable Goal: Click here to enter text.
Person(s) or department(s) responsible: Click here to enter text.
Timeframe/milestones for implementation: Click here to enter text.
BMP maintenance activities and schedule: Click here to enter text.

Others (add text as needed): Click here to enter text.

SECTION VI.A – IMPAIRED WATERBODIES AND TMDL INFORMATION **(Permit Part III)**

1. Does any subsegment within your MS4 boundaries fall under the most recent Integrated Report classification of 4a or 5 (see list at <https://www.deq.louisiana.gov/page/louisiana-water-quality-integrated-report>)? Yes ☐ No ☐

2. If any of your MS4 subsegments are classified as Integrated Report Category 4a (*Impaired but TMDL Completed*) or 5 (*Impaired and requires a TMDL*) and if the Suspected Sources of Impairment (see Appendix A of the most recent Integrated Report) are municipal in origin (for example, *Sanitary Sewer Overflows, Discharges from Municipal Separate Storm Sewer Systems, Forced Drainage Pumping, Municipal (Urbanized High Density Area), Urban Runoff/Storm Sewers, Site Clearance, Construction, Wet Weather Discharge, Rural (Residential Areas) and Residential Districts*) you must document in your SWMP how the BMPs and other controls implemented will control the discharge of these pollutants (see Permit Part III.B; you may add text as needed).

2.a. MS4 Suspected Source of Impairment from Appendix A of Integrated Report:

Subsegment ____; BMP name and function: Click here to enter text.

Subsegment ____; BMP name and function: Click here to enter text.

Subsegment ____; BMP name and function: Click here to enter text.

2.b. MS4 Suspected Source of Impairment from Appendix A of Integrated Report:

Subsegment ____; BMP name and function: Click here to enter text.

Subsegment ____; BMP name and function: Click here to enter text.

Subsegment ____; BMP name and function: Click here to enter text.

2.c. MS4 Suspected Source of Impairment from Appendix A of Integrated Report: Subsegment ____; BMP name and function: Click here to enter text. Subsegment ____; BMP name and function: Click here to enter text. Subsegment ____; BMP name and function: Click here to enter text.
2.d. MS4 Suspected Source of Impairment from Appendix A of Integrated Report: Subsegment ____; BMP name and function: Click here to enter text. Subsegment ____; BMP name and function: Click here to enter text. Subsegment ____; BMP name and function: Click here to enter text.
2.e. MS4 Suspected Source of Impairment from Appendix A of Integrated Report: Subsegment ____; BMP name and function: Click here to enter text. Subsegment ____; BMP name and function: Click here to enter text. Subsegment ____; BMP name and function: Click here to enter text.
3. Has a TMDL been approved for any subsegment(s) in your MS4 (Integrated Report Cat. 4a)? Yes <input type="checkbox"/> No <input type="checkbox"/> If <u>Yes</u>, you must list any TMDL requirements (see 3.a below) in the SWMP that are applicable to MS4 discharges into the subsegments where TMDLs have been established (see Permit Parts III.B and IV.H 1-6; you may add text as needed). If there are none, please check this box: <input type="checkbox"/>
3.a. Subsegment ____; TMDL requirements: Click here to enter text. Subsegment ____; TMDL requirements: Click here to enter text. Subsegment ____; TMDL requirements: Click here to enter text.

SECTION VII – TOPOGRAPHIC MAP

Attach to this NOI a USGS 7.5 minute (1:24,000 scale) topographic map, or equivalent, of the MS4 service area with the known municipal storm sewer outfalls and any major control structures (retention or detention basins, infiltration devices, etc.) identified. Include on the map the area extending at least one mile beyond your service boundaries. The map must be attached to BOTH NOIs that are submitted to LDEQ (i.e., the original NOI and the copy of the NOI). Waterways and streets/highways must be clearly identified by name on the map. Appropriate maps can be obtained from local government agencies such as DOTD or the Office of Public Works. Maps can also be obtained online at deq.louisiana.gov/resources/category/make-a-map or www.topozone.com. Private map companies can also supply you with these maps. If you cannot locate a map through these sources you can contact the Louisiana Department of Transportation and Development at:

1201 Capitol Access Road
 Baton Rouge, LA 70802
 (225) 379-1107
maps@dotd.louisiana.gov

Alternatively, permit applicants may submit a drive containing the appropriate GIS layers, created using ESRI software, such as ArcMap.

SECTION VIII – DISCHARGE CHARACTERIZATION

Attach any existing quantitative data that characterizes the discharge. Depending upon availability, you should include:

1. Monthly mean rainfall estimates;
2. Measured or estimated volume of the discharges from the municipal storm sewer per inches of rain;
3. Quantitative data describing the quality of discharges from the municipal storm sewer, including the outfalls sampled, sampling procedures and analytical methods used; and
4. The results of any visual or analytical field screening at identified outfalls, including wet and dry weather screenings.

SECTION IX - SIGNATURE

According to the Louisiana Water Quality Regulations, LAC 33:IX.2503, the following requirements shall apply to the signatory page in this application:

Chapter 25. Permit Application and Special LPDES Program Requirements

2503. Signatories to permit applications and reports

A. All permit applications shall be signed as follows:

1. For a corporation - by a responsible corporate officer. For the purpose of this Section responsible corporate officer means:
 - (a) A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or
 - (b) The manager of one or more manufacturing, production, or operating facilities provided: the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations and initiating and directing other comprehensive measures to ensure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken together complete and accurate information for permit application requirements; and the authority to sign documents has been assigned or delegated to the manager in accordance with corporation procedures.

NOTE: LDEQ does not require specific assignments or delegations of authority to responsible corporate officers identified in the Permit **Standard Conditions, Section D.10.a.(1)(a)**. The agency will presume that these responsible corporate officers have the requisite authority to sign permit applications unless the corporation has notified the state administrative authority to the contrary. Corporate procedures governing authority to sign permit applications may provide for assignment or delegation to applicable corporate positions under Permit **Standard Conditions, Section D.10.a.(1)(b)** rather than to specific individuals.

2. For a partnership or sole proprietorship - by a general partner or the proprietor, respectively; or
3. For a municipality, state, federal or other public agency – by either a principal executive officer or ranking elected official. For the purposes of this section a principal executive officer of a federal agency includes:
 - (a) The chief executive officer of the agency, or
 - (b) A senior executive officer having responsibility for the overall operations of a principal geographic unit of

the agency (e.g., Regional Administrators of EPA).

- B. All reports required by permits and other information requested by the state administrative authority shall be signed by a person described in Permit **Standard Conditions, Section D.10.a.**, or by a duly authorized representative of that person. A person is a duly authorized representative only if:
1. The authorization is made in writing by a person described in Permit **Standard Conditions, Section D.10.a.**
 2. The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity such as the position of plant manager, operator of a well or well field, superintendent, position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the company, (a duly authorized representative may thus be either a named individual or any individual occupying a named position); and
 3. The written authorization is submitted to the state administrative authority.
- C. Changes to authorization. If an authorization under Permit **Standard Conditions, Section D.10.b** is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, a new authorization satisfying the requirements of **Section D.10.b** must be submitted to the state administrative authority prior to or together with any reports, information, or applications to be signed by an authorized representative.
- D. Any person signing any document under Permit **Standard Conditions, Section D.10.a or b** shall make the following certification:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Signatory Requirements

All storm water management plans, storm water pollution prevention plans, reports, certifications, or information either submitted to the state administrative authority or that this permit requires be maintained by the permittee, shall be signed by a person described in LAC 33:IX.2503.A, or by a duly authorized representative of that person. A person is a duly authorized representative only if:

1. ALL questions and requested information have been answered (N/A **only** if the question or information was not applicable).
2. The authorization is made in writing by a person described in LAC 33:IX.2503.A.3,
3. The authorization specifies either a principal executive officer or ranking elected official. (A duly authorized representative may thus be a named individual or any individual occupying a named position), and
4. The written authorization is submitted to the state administrative authority.

Pursuant to the Water Quality Regulations (specifically LAC 33:IX.2503) promulgated September 1995, the state NOI must be signed by a responsible individual as described in LAC 33:IX.2503 and that person shall make the following certification:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed

to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Signature _____
Printed Name _____
Title _____
City/Town _____
Date _____
Telephone _____
Email _____

CHECKLIST

To prevent any unnecessary delay in the processing of your notice of intent to be covered under the general permit, please take a moment and check to be certain that the following items have been addressed and enclosed:

1. ALL questions and requested information have been answered (N/A if the question or information was not applicable).
2. The appropriate person has signed the signatory page.
3. Please forward the original and one copy of this NOI and all attachments.

ANY NOI THAT DOES NOT CONTAIN ALL OF THE REQUESTED INFORMATION WILL BE CONSIDERED INCOMPLETE. NOI PROCESSING WILL NOT PROCEED UNTIL ALL REQUESTED INFORMATION HAS BEEN SUBMITTED.

NOTE: UPON RECEIPT AND SUBSEQUENT REVIEW OF THE NOI BY THE WATER PERMITS DIVISION, YOU MAY BE REQUESTED TO FURNISH ADDITIONAL INFORMATION IN ORDER TO COMPLETE THE PROCESSING OF THE NOI.

RESOLUTION NO. _____, M-C SERIES

Resolution accepting Substantial Completion for LS1912 Sulphur Housing
Authority Sanitary Sewer Lift Station Replacement.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing
authority thereof, that they do hereby accept Substantial Completion for LS1912 Sulphur
Housing Authority Sanitary Sewer Lift Station Replacement.

APPROVED AND ADOPTED by the
City Council of the City of Sulphur,
Louisiana, on this ____ day of
_____, 2024.

DRU ELLENDER, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk

PUNCH LIST

Owner: City of Sulphur
Engineer: Meyer & Associates, Inc.
Contractor: MPB Construction, LLC
Project:

Owner's Project No.:
Engineer's Project No.: A9-18050-DA
Contractor's Project No.:

Type of Inspection ☐ Preliminary ☒ Substantial ☐ Final ☐ 1-year Warranty

Date of Punch List/Inspection: March 20, 2024

Inspection was conducted with the following representatives present:

Owner: Cory Murnane Engineer: Mark McCarty
Contractor: Multiple Inspector:

The following items are to be corrected or completed to comply with the Contract Documents:

NO.	ITEM	VALUE
1	Provide submittal for pipe coating systems.	\$ 700.00
2	Provide O&M manuals, & startup reports.	\$ 2,500.00
3	Dress up and seed eroded areas	\$ 700.00
4	Clean silt from roadway. Demonstrate positive drainage.	\$ 2,000.00
5	Pot electrical seal-off fittings. Replace corroded components within ATS.	\$ 5,000.00
6	Adjust gate to latch more easily.	\$ 100.00
	TOTAL	\$ 11,000.00

RESOLUTION NO. _____, M-C SERIES

Resolution accepting Substantial Completion for the 2022 Overlay Project.

BE IT RESOLVED by the City Council of the City of Sulphur, Louisiana, the governing authority thereof, that they do hereby accept Substantial Completion for the 2022 Overlay Project.

APPROVED AND ADOPTED by the
City Council of the City of Sulphur,
Louisiana, on this ____ day of
_____, 2024.

DRU ELLENDER, Chairman

ATTEST:

ARLENE BLANCHARD, Clerk

WAITING ON PUNCH LIST